

**MIDDLESEX COUNTY MAGNET SCHOOL
AUTOMOTIVE TECHNOLOGY SHOP
COURSE SYLLABUS**

Welcome to the Automotive Technology shop. Your instructor is **Mr. Peter M. Florczak**.

This four-year program is organized into units of work covering all the necessary knowledge and skills needed for the student who is seeking employment in the automotive repair field. Incorporated throughout is instruction in the area of job safety, and emphasis on proper work attitudes.

This course stresses the basic job operations, and skills needed in the servicing and repair of automobiles and small trucks. The student will gain a thorough knowledge of tools, materials, and equipment that is used by automotive technicians.

CLASS/SHOP RULES

1. Students will come to class fully prepared every day (this includes notebook, pencil, pen, and other required materials.)
2. Students will maintain all given safety equipment and apparel issued to them (work uniform, safety glasses.)
3. Students will complete all assigned classroom work and homework, and be graded accordingly.
4. Students will wear safety glasses at all times when in the "work" area, or will receive a class participation zero.
5. All students will take turns maintaining the tool room.
6. Only licensed drivers will move vehicles into and around the shop.
7. All students will participate in clean-up at the end of the day.
8. Students will follow and comply with all attendance policies set by the Middlesex County Magnet School system.
9. Students will not operate any equipment unless they have a thorough knowledge of that piece of machinery.
10. Students will dress appropriately while working in the shop area.
11. Lack of participation during lecture will result in a zero for the day.

NOTEBOOK REQUIREMENTS AND SUPPLIES/MATERIALS

1. Lockers and safety glasses will be supplied by the school.
2. Students will supply safety type shoes for use in the shop.
3. Students will be responsible for signed-out tools.

HOMEWORK POLICY, STUDENT EVALUATION AND GRADING POLICY

During the course of a marking period, the student will be subjected to the following minimum assignments; 6 homework assignments and 2 tests. This is only the minimum and is subjected to additional work during any of the four marking periods.

TESTS, QUIZZES 20%
SHOP PARTICIPATION, CLEANUP 60%
WRITTEN ASSIGNMENTS 20%

These course requirements have been explained to me by the instructor, and I intend to assume my responsibility as a student to follow them.

SIGNATURE OF STUDENT _____ **DATE** _____

SIGNATURE OF PARENT/GUARDIAN _____ **DATE** _____