***Patricia M. Forsman, MLS***

**EDUCATION**

Old Dominion University, Norfolk, VA, 1990

*BA, English Literature*

Rutgers University, New Brunswick NJ, 1999

*MLS, Masters in Library Science*

Rutgers University, New Brunswick NJ, 2008

*School Library Media Specialist Certification*

**EXPERIENCE**

MCVTS ~ Perth Amboy Campus, Perth Amboy NJ 09/13 - present

*School Library Media Specialist*

Eatontown Public Library, Eatontown, NJ 11/11 – 8/13

*Library Director*

* Administration of all library operations
* Personnel, scheduling, supervision and evaluation
* Budget preparation and management
* Successful and productive relationship with Library Board, Friends of the Library, MCL and Borough Council
* Customer service with a smile
* Long-range strategic planning including library and borough budgets
* Successful grant solicitation
* Collection development for all areas of the library
* Systems management and web design and implementation
* Exhibit planning and event programming
* Library advertising, social media management and public relations for all programming

Middletown High School North, Middletown, NJ 1/10 – 6/11

*School Library Media Specialist*

* Library management including scheduling, personnel supervision and evaluation, collection development, budget preparation and management
* Provided reference services to students and faculty
* Successfully collaborated with the Middletown Public Library, school faculty and literacy coaches
* Provided in-services/workshops and professional development opportunities for staff
* Participated in Professional Development opportunities at NJLA and NJASL
* Increased library usage and circulation
* Key member of Library Automation team that ultimately decided to switch to the Destiny Library Automation System.

Red Bank Regional High School, Little Silver, NJ 3/09 – 12/09

*SLMS Maternity Leave Replacement*

* Successfully managed school library in all areas while current SLMS was on maternity leave.
* Effectively implemented block scheduling schedule which is still in use today.

Middletown Public Library, Middletown NJ 11/08 – 3/09

*Reference Librarian*

* Provided reference services in adult and children’s departments in person and over the phone answering a variety of questions with varying degrees of difficulty.
* Provided bibliographic and reference instruction as well as modeling searching strategies for patrons.
* Provided readers' advisory services by suggesting materials to patrons seeking aid in selection of reading material.

Monmouth University, West Long Branch NJ Summer of 2006

*Adjunct Reference Librarian*

* Provided research and reference services to students and faculty.
* Answered library reference questions via online, over the phone and at the reference desk with varying degrees of difficulty.
* Assisted students with selection and evaluation of information resources in variety of formats.
* Provide search strategies and individual research instruction to the general public as well as new and returning students.

Brookdale Community College, Lincroft NJ 1/00 – 8/06

*Adjunct Reference Librarian*

* Successfully provided reference services to faculty, students and general public answering reference questions with a wide range of difficulty.
* Effectively provided instructional sessions emphasizing information literacy, library research methods, databases instruction, on-line searching, and the OPAC for individuals and larger classes in a classroom/workshop setting.
* Explain use of reference sources to students such as bibliographic indexes and online resources.

**NON-PROFIT EXPERIENCE**

* 2011 Co-chair for NJASL annual fall conference
* Little Silver PTO President, 2008-2010, executive board member 2005-07

**PROFESSIONAL MEMBERSHIPS**

* ALA, MLA, NJASL, NJLA

**CERTIFICATIONS**

NJ Professional Librarian 1999

NJ SLMS Standard Certification 2010