

Board Meeting Deadlines for Submission of Items

Monthly Financial Reports	Monthly Financial Reports Due Date	Payroll Due Date	Paycheck Issued	Board Meeting	Resolutions* & Personnel Items
December 2024	January 6, 2025	December 12, 2024	January 15, 2025	December 11, 2024	December 3, 2024
January 2025	February 4, 2025	January 9, 2025	January 31, 2025	January 8, 2025	December 31, 2024
February 2025	March 4, 2025	January 23, 2025	February 14, 2025	February 12, 2025	February 4, 2025
March 2025	April 4, 2025	February 6, 2025	February 28, 2025	March 13, 2025	March 5, 2025
April 2025	May 6, 2025	February 20, 2025	March 14, 2025	April 9, 2025	April 1, 2025
May 2025	June 6, 2025	March 6, 2025	March 31, 2025	May 14, 2025	May 6, 2025
June 2025	July 7, 2025	March 20, 2025	April 15, 2025	June 25, 2025	June 17, 2025
July 2025	August 6, 2025	April 8, 2025	April 30, 2025	July 16, 2025	July 8, 2025
August 2025	September 8, 2025	April 17, 2025	May 15, 2025	August 13, 2025	August 5, 2025
September 2025	October 7, 2025	May 8, 2025	May 30, 2025	September 10, 2025	September 2, 2025
October 2025	November 7, 2025	May 22, 2025	June 13, 2025	October 8, 2025	September 30, 2025
November 2025	December 5, 2025	June 5, 2025	June 30, 2025	November 1, 2025	October 24, 2025
		June 24, 2025	July 15, 2025		

* Field trips, travel, grants, coop purchasing, bids, agreements, sale of surplus items, reimbursement vouchers, invoices (sign off)