

# **Building and Grounds Report**

## **Fran Cap**

**December 14, 2021**

# Annual Policy Report to the MCVTS Board of Education 2021

- Integrated Pest Management
- Indoor Air Quality

# **Curriculum and Instruction**

**Katherine Dennison**

**Supervisor of Social Studies, ELA, and  
World Language**

# ESL Enrollment

- Presently 19 students enrolled in ESL program
- 12 students at Perth Amboy campus
- 7 students at Piscataway campus
- One designated teacher that alternates days between the two campuses

# Identification Process and Exit Criteria

- Multiple measures review process:
  - Students are identified during application and interview process
  - Home Language Survey
  - Review of schedule and past ACCESS scores and placements
  - Teacher observation form to get feedback
- Pre-test administered to determine eligibility and placement
- ACCESS for ELLs 2.0 is the assessment administered in the Spring to determine growth or exiting of the program
- To exit program, students must receive a score of 4.5 or above

# Curriculum

- Aligned to the WIDA Standards
- Aligned to the NJSLS
- Incorporates the 4 domains:
  - Reading, Writing, Speaking, Listening
- Includes interdisciplinary connections between ESL and Math, Science, ELA, and Social Studies

# Looking ahead

- Purchasing of appropriate, relevant, and aligned materials and resources
- Continued collaboration with staff
- Utilizing WIDA screener upon entrance of the program
- Monitoring of effective instruction and integration of new curriculum
- Increase the number of ELLs who achieve English language proficiency

# **Career and Technical Education Report**

**Adam Recktenwald**  
**Supervisor of CTE**



# Middlesex College/MCVTS Automotive Technology Collaboration

- 9/17/2021 - General meeting with administrators @ MCVTS, MC intends to restart MC Auto Technology, would like to meet at Piscataway campus to discuss program plan
- 10/14/2021- MC and MCVTS admin met, toured PI Auto facility and discussed details of program restart
  - MC: Linda Scherr, Thomas Sabol, Donna Howell
  - MCVTS: Jeff Bicsko, Sean McDonald, Fran Cap
- Next meeting: TBD

# Summary of 10/14/22 Meeting

1. MC plans to reopen Automotive Technology A.A.S @ PI campus 9/20/22
2. MC will revise curriculum to NATEF/ASE standards prior to start
3. MC and MCVTS will review list of shop cars (Ford Asset, MCVTS, other)
4. MC and MCVTS will inventory equipment/supplies (MC vs. MCVTS adult auto)
5. MC will advertise, hire (MC contract) and supervise MC auto instructor
6. MCVTS may assist MC networking for instructor and/or hiring committee
7. MC will begin cohort 1 enrollment in spring 2021, class start Sept/2022
8. MCVTS will clear all general stored items from shop by August 2022
9. MC and MCVTS will renew articulation for MCVTS auto program students
10. MC and MCVTS will continue to work on addl items (Liability ins and/or other)

# PI Adult/MC Auto Classroom and Shop

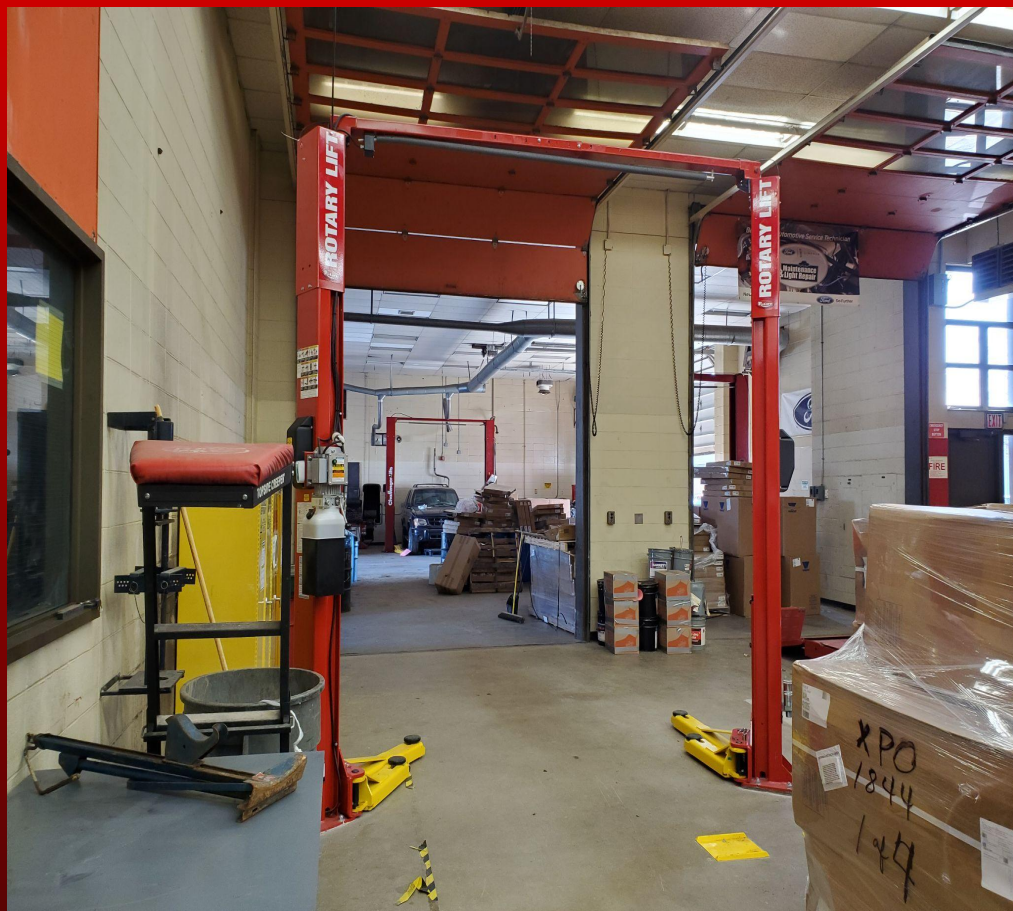


# PI Adult/MC Auto Classroom and Shop





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# PI Adult/MC Auto Classroom and Shop



# Pre-Apprentice Career Exploration (PACE)

1. Current NJDOL PACE Grant (June, 2021 - December, 2022)
2. Grant is facilitated by MCVTS office of CTE
3. Sixteen (16) 12th grade students (so far) placed pre-apprentice technicians (Automotive, Manufacturing, Welding, HVAC, Solar)
4. MCVTS is ready to implement addl elements of PACE grant plan
  - a. Certified Production Technician (CPT)
  - b. Certified Logistics Associate (CLA)
  - c. Certified Forklift Technician (CFT)
5. All details to date have been performed by CTE staff/Admin and Cooperative Coordinators, need for addl personnel (Program Facilitator) with anticipated increase of students and grant program elements



# PACE Program Facilitator

- This position will facilitate elements of the CTE PACE Grant program in coordination and supervision of the Office of CTE.
- The Facilitator will:
  - Communicate with students, parents, staff and administration to monitor program details such as ordering, accessing and assigning online curriculum and certification vouchers for CPT, CLA, CFT, OSHA
  - Monitor student learning progress and certification results
  - Update status and details of student placements (by CTE Coordinators)
  - Assist in report details for NJDOL
- PACE Grant funded planned/approved position
  - Hourly wage in accordance with MCVTS contract
  - Duties will be performed outside of regular contracted hours
  - Approximately 5 - 10 hrs/week while school is in session

# COVID-19 Update

Jeffrey Bicsko  
Assistant Superintendent

In order to combat the spread of COVID-19, the District implemented the following guidelines effective immediately:

- No alumni visiting any school.
- All guest speakers (non-alumni) need prior approval from District administration, and must produce proof of vaccination or a negative COVID-19 test 24 hours prior to speaking.
- All non-curricular student activities (pep rallies, social dances, etc.) will be postponed until after the winter break.
- All “holiday gatherings/parties/meetings” in career and/or academic classes are NOT permitted.
- The District will allow spectators at basketball games, but masks must be properly worn and spectators are to social distance when possible.

## Procedures to assist students who are excluded due to positive case or close contact:

- Teachers must continue to keep Google Classroom updated.
- For teachers with students excluded, the cameras must be turned on and the excluded students can follow live. The teacher is to teach to the class that is present and will not create a separate Google Classroom for the excluded students.
- The Supervisors of Curriculum will create a Virtual Extra Help schedule to assist excluded students. We are currently working on developing this schedule to cover most academic subjects and we feel this will give excluded students an opportunity to interact with teachers should they have any questions. This virtual extra help schedule will start the week of December 13<sup>th</sup> and continue into January, 2022.

# Proactive measures for January 3 Return From Winter Break:

- Announcements to parents NOT to send children to school sick, exposed, or have an active COVID test.
- Reinstitute daily temperature checks until the end of January.
- Extend moratorium on non-curricular student activities thru January 18th.
- Limit guest speakers to a minimum.
- Limit on non-essential field trips.

# **Interim Superintendent's Report**

December 14, 2021

# Personnel Resignations

## Edison Academy

Carly Balsamo - Administrative Assistant to Principal  
Effective January 3, 2022

## East Brunswick Career Development

Nicole McBride - Teacher of English  
Effective - January 25, 2022

## Perth Amboy Campus

Syonah Williams - Junior Varsity Girls Basketball Coach  
Effective - December 6, 2021

# Personnel Recommendations/Transfers

## East Brunswick Campus

Matthew Brauer - \$40,617, Step 7  
Custodian

## Edison Academy

Nikita Patil - \$71,007, Step B-1-12  
Teacher of Computer Science Engineering

## Piscataway Campus

Christian Rios - \$71,007, Step B-1-12  
Teacher of Culinary Arts (Temporary)

## Piscataway Campus

Susan Rufalo - \$81,707 - Step H-1-14  
Teacher of Licensed Practical Nursing

## East Brunswick Campus

Diane Soles - \$44,663 - Step C-8  
Administrative Assistant to Principal

## Piscataway Campus

Dana West - \$74,007, Step E-1-12  
Teacher of Health Careers

## Woodbridge Academy

Cristina Kelly - School Nurse  
Transfer from Woodbridge Academy to the Piscataway Campus (Temporary)

## Edison Academy

Rosemary Simmons - School Nurse  
Transfer to Woodbridge Academy on a part-time basis (Temporary) and part-time at Edison



# Personnel - Other

- Pace Program Facilitator - New Position
- Per Diem/Hourly Rate Update
- Project Lead the Way Course – Kathleen Wilhelmy
- Culinary Arts Technicians – 2021-2022
- Basketball Site Supervisor/Clock Operator – 2021-2022 – Additional
- Employment of Varsity/Junior Varsity Coaches – 2021-2022
- Employment of Assistant Coach – 2021-2022
- Employment of Day School Substitute Teacher – 2021-2022 – Additional
- Adult Education – Evening School Staff – 2021-2022 – Additional
- Co-Curricular Advisor – 2021-2022 – Additional
- Adult Education – Customized Training – Middlesex County Corrections Center