



MIDDLESEX COUNTY MAGNET SCHOOLS BOARD OF EDUCATION

Business/Public Meeting Minutes | January 11, 2023 | 7:00 p.m.

Mr. Jones, Board President called the meeting to order at 7:00 pm.

Mr. Knehr, called the roll:

Present: Mr. Jones, Ms. Czarneski and Mr. Anderson.

Absent: Mr. Tartara and Mrs. Eastman

Also Present: Mr. Diaz, Superintendent, Mr. Knehr, Board Secretary/Business Administrator, Mr. Bicsko, Assistant Superintendent, Mr. Johnson, Director of Personnel, and Ms. Dettmer, Board Attorney,

Mr. Jones read the following Public Notice:

Reading of Public Notice

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting which included the time, date and location, was dispensed in the following manner:

- Posted on the bulletin board reserved for announcements in the Board Office, 112 Rues Lane, East Brunswick, NJ.
- Advertised in the Home News Tribune and the Courier News on November 14, 2022.
- Posted on the Middlesex County Magnet Schools website (www.mcmsnj.net) on November 2, 2022.
- Mailed to the five (5) duly appointed Board Members.

Correspondence

None

MINUTES

1. ACCEPTANCE OF MINUTES

December 14, 2022

Business-Public Meeting ([Minutes 12.14.2022](#))

December 14, 2022

Closed Session

EDUCATION & CURRICULUM ITEMS

2. NJSLA TEST RESULTS - ADDENDUM

The Superintendent is providing the Board of Education with an addendum to the September presentation of the NJSLA/Start Strong test results. This addendum contains the [Start Strong Summary results](#), which were released on December 2, 2022.

3. APPROVE/STUDENT INTERNSHIP - 2022-2023 SCHOOL YEAR

That the Board of Education approves the following student internship listed below for the undergraduate student attending Rutgers University during the 2022-2023 school year. The student will be required to complete a criminal history background check prior to starting, as recommended by the Superintendent.

Name	Period	Supervisor
Angela Cabrera III	January 19, 2023 through April 27, 2023 (2 days per week)	Kylie Naylor East Brunswick Campus

POLICY ITEMS**4. APPROVE 2nd READING/REVISION OF POLICY & REGULATIONS**

That the Board of Education approves the revision of Policy & Regulation, as recommended by the Superintendent of Schools.

[P. 8561 Procurement Procedures for School Nutrition Programs](#)

PERSONNEL ITEMS**5. APPROVE/PERSONNEL ITEMS**

That the Board of Education approves the following personnel actions, as recommended by the Superintendent of Schools.

A. Resignations and Retirements							
Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Bradley Harris	Resignation	School Psychologist	EB	N/A	N/A	3/3/23	N/A
Miguel Jimenez	Retirement	Night Supervisor Custodian	PI	N/A	N/A	7/1/23	N/A
Julius Johnson	Resignation	Teacher of Chemistry	PI	N/A	N/A	1/11/23	N/A
Nilette Pecorella	Resignation	School Psychologist	PI	N/A	N/A	2/16/23	N/A

B. Leaves of Absence							
Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Jamie Wasco	Maternity Leave Unpaid (Extended)	Teacher of English	PA	N/A	N/A	4/3/23	6/30/23

C. Appointments/New Hires							
Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Lynda Mesa	New Hire	Teacher of English /TOSD	PI	\$90,507	D-3-18	2/14/23	6/30/23
Mariam Tawadros	Substitute	Substitute	N/A	\$150/Day	N/A	1/12/23	N/A

Mariam Tawadros	New Hire	Teacher of Chemistry	PI	\$62,507	B-3-7	02/01/23	6/30/23
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D. Transfers/Salary Changes

Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
N/A							

E. Extracurricular / Extra Pay - Athletic

Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Todd Sak	Sports - Baseball	Varsity Boys Baseball Coach	EB	\$7,650	N/A	1/12/23	6/30/23
Michael Buonaguro	Sports - Softball	Varsity Girls Softball Coach	EB	\$7,650	N/A	1/12/23	6/30/23
Connor Gillis	Sports - Baseball	Junior Varsity Boys Baseball Coach	EB	\$5,550	N/A	1/12/23	6/30/23
Gina Chiarello	Sports - Softball	Junior Varsity Girls Softball Coach	EB	\$5,550	N/A	1/12/23	6/30/23
Steven Wieczorek (Pending CHR)	Sports - Baseball	Varsity Boys Baseball Coach	PA	\$7,650	N/A	1/12/23	6/30/23
Michael Perpente	Sports - Softball	Varsity Girls Softball Coach	PA	\$7,650	N/A	1/12/23	6/30/23
Tyesha Price (Pending CHR)	Sports - Softball	Junior Varsity Girls Softball Coach	PA	\$5,550	N/A	1/12/23	6/30/23
Jake Rosenberg	Sports - Baseball	Varsity Boys Baseball Coach	PI	\$7,650	N/A	1/12/23	6/30/23
Robert Gardella	Sports - Softball	Varsity Girls Softball Coach	PI	\$7,650	N/A	1/12/23	6/30/23
Tomasso Incognito	Sports - Softball	Junior Varsity Girls Softball Coach	PI	\$5,550	N/A	1/12/23	6/30/23
Scott Modzelewski	Sports - Softball	Varsity Girls Softball Coach	WB	\$7,650	N/A	1/12/23	6/30/23
Geraldine Cuesta	Sports - Softball	Junior Varsity Girls Softball Coach	WB	\$5,550	N/A	1/12/23	6/30/23

F. Extracurricular / Extra Pay - Non-Athletic

Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Stephanie Konstantinidis	Paid Assignment	SkillsUSA Advisor	EB	\$2,261	N/A	1/12/23	6/30/23

G. TITLE I/ESSER Funds

Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Roberto Inclan	Beyond School Day Enrichment	Teacher of English	EA	\$41/hr.	N/A	1/12/23	6/30/23
Timothy Sexton	Beyond School Day Enrichment	Teacher of English	EA	\$41/hr.	N/A	1/12/23	6/30/23

BUSINESS AND FINANCE ITEMS & REPORT

6. BUDGETARY TRANSFERS ([Attachment A](#))

BE IT RESOLVED that the Middlesex County Magnet Schools Board of Education approve the attached transfers in the 2022-23 budget.

7. ACCEPT THE SECRETARY AND TREASURER REPORT ([Attachment B](#))

BE IT RESOLVED that the Middlesex County Magnet Schools Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of the reports, November 30, 2022 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-1.10 (a); the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A:23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

8. BILLS AND PAYROLL ([Attachment C](#))

The Middlesex County Magnet Schools Board of Education approves the bills that are presented for payment in the amount of \$973,717.28, the December 15, 2022 payroll presented for payment in the amount of \$1,267,033.30 and the December 29, 2022 payroll presented for payment in the amount of \$1,269,762.26.

9. FIELD TRIP REQUESTS ([Attachment D on file in the BOE Office](#))

RESOLVED that the Middlesex County Magnet Schools Board of Education approve the attached field trip requests for the Winter/Spring of the 2022-2023 school year as recommended by the Superintendent.

10. EVENING SCHOOL FIELD TRIPS 2022-2023 SCHOOL YEAR ([Attachment E on file in the BOE Office](#))

RESOLVED that the Middlesex County Magnet Schools Board of Education approve the attached list of evening school field trips not requiring transportation for the 2022-2023 school year.

11. APPROVE PROFESSIONAL DEVELOPMENT, TRAVEL, AND REIMBURSEMENT

The Middlesex County Magnet Schools Board of Education approves the following professional development, travel, and related expenses particular to attendance at listed functions for mileage, registration fees, and other travel expenses according to the cost schedule. Reimbursement is subject to contractual provisions or is in accordance with the travel guidelines for school districts (18A:11-12 and 6A:23A-7) and state travel guidelines established by the Department of Treasury in NJOMB circular letter.

Staff/Board Member	Date	Workshop / Conference	Reg. Fee	Estimated Expenses						
				Mileage / Transport	Parking / Tolls	Lodging	Lodging Tax	Airfare / Train	Per Deim	Other
Arismendy Almonte	1/24/23	Techspo Workshop	\$285.00	\$82.25	\$12.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Alison Baumlín	1/24/23	Techspo Workshop	\$325.00	\$71.91	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Joe Decker	1/24/23	Techspo Workshop	\$325.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Johann Ferreras	1/24/23	Techspo Workshop	\$285.00	\$94.47	\$12.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Daniel Gallant	1/24/23	Techspo Workshop	\$325.00	\$38.54	\$8.48	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

12. SCHOOL BOARD MEMBER RECOGNITION MONTH

WHEREAS, The New Jersey School Boards Association has declared January 2023 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Middlesex County Magnet Schools Board of Education is one of 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Middlesex County Magnet Schools Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12 th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education.

BE IT THEREFORE RESOLVED, That the Middlesex County Magnet Schools Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2023 as SCHOOL BOARD RECOGNITION MONTH

13. CAREER & TECHNICAL EDUCATION ITEMS - PROFESSIONAL DEVELOPMENT

RESOLVED that the Middlesex County Magnet Schools Board of Education approve the company EDvolution Consulting LLC to provide in person professional development presentations at a cost of \$9,500.00 on culturally responsive and equity-focused educational practices. This will be presented in two separate sessions, session 1: January 13, 2023 and session 2: March 20, 2023. Funding sources will come from secondary and post-secondary Perkins accounts. Participants will receive a total of 6 professional development hours after they attend both presentations.

14. USE OF FACILITIES

RESOLVED that the Middlesex County Magnet Schools Board of Education authorize the following use of facilities:

<u>Date</u>	<u>Organization</u>	<u>School</u>	<u>Facility</u>
2/11/2023	Edison Academy (TSA)*	Edison	Classrooms/Commons
4/28/2023	EB Tech Arts PTO	East Brunswick	Cafeteria

*The Edison Academy Technology Student Association is sponsoring an in-house competition on a Saturday with 80-100 Edison Academy students.

15. DONATION - MICHAEL DOOLEY AND DAYTON TOYOTA

WHEREAS, Michael Dooley and Dayton Toyota wishes to donate three Toyota Tundra 5.7 liter V8 Engines and Engine Stands to the Automotive Tech program.

RESOLVED that the Middlesex County Magnet Schools Board of Education accept the donation as listed.

16. PURCHASE OF TECHNOLOGY SUPPLIES – CDW-G ([Attachment F](#))

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase of the attached technology supplies to CDW-G for \$51,869.93 on the basis of the appropriate State Contract/Cooperative Purchasing Agreement, as indicated in the attachment.

17. LIVE INSTRUCTIONAL SERVICES - PROXIMITY LEARNING

RESOLVED that the Middlesex County Magnet Schools Board of Education approve the purchase of live instructional services using a digital platform to provide student instruction in science, math, and english to Proximity Learning in the amount of \$58,324.95 exempt from advertising as educational goods and services in accordance with N.J.S. 18A:18A-5a(5).

18. PURCHASE OF CUSTODIAL/MAINTENANCE/GROUNDS UNIFORMS ([Attachment G](#))

RESOLVED that the Middlesex County Magnet Schools Board of Education approve the purchase of custodial/maintenance/grounds uniforms to Keyport Army & Navy for the quantities needed at the attached rate schedule under the identified Cooperative Purchasing Agreement. Based on the estimated quantities needed, total cost should range between \$35,000 - \$45,000.

19. CAPITAL PROJECT AWARD - SCIENCE LAB ALTERATIONS PHASE 3 - PISCATAWAY CAMPUS ([Attachment H](#))

WHEREAS, sealed bids were received on December 21, 2022 in response to newspaper advertising in the "Home News Tribune" and "The Courier News" for science lab alterations at the Piscataway campus as detailed in the attached bid tabulation.

BE IT THEREFORE RESOLVED, that the Middlesex County Magnet Schools Board of Education award science lab alterations Base Bid A-1 at the Piscataway campus to Tri-Form Construction for a total of \$688,900 on the basis of lowest responsible bidder.

OTHER MOTIONS**20. FIRE DRILLS/SECURITY DRILLS**

That the Board of Education accepts the following fire/security drills, as recommended by the Superintendent. ([Attachment](#))

21. ACCEPT HARASSMENT, INTIMIDATION & BULLYING (HIB) INCIDENT REPORT & AFFIRM PREVIOUSLY REPORTED CASES

That the Board of Education accepts the HIB Incident Report and affirms the HIB cases previously reported to the Board of Education. ([Attachment](#))

BUILDINGS & GROUNDS REPORT (Fran Cap)

[Attached Report](#)

Mr. Fran Cap presented his report on the status of capital projects and facility issues throughout the District (as attached). Mr. Adam Finkle was in attendance representing the SSP Architectural Group.

PUBLIC COMMENT ON ANY MOTIONS OR OTHER ITEMS

None

APPROVE ALL ITEMS ON THE CONSENT AGENDA

A motion was made by Mr. Anderson and seconded by Ms. Czarneski that the Middlesex County Magnet Schools Board of Education approves all items on the consent agenda of the regular public meeting of January 11, 2023, as recommended by the Superintendent of Schools.

On a Roll Call Vote:

On a roll call vote, Mr. Jones, Ms. Czarneski, and Mr. Anderson voted "aye," and the motion carried.

OTHER MATTERS

None

ADJOURNMENT

A motion by Ms. Czarneski and seconded by Mr. Anderson that there being no further business the meeting be adjourned at 7:57 pm.

Respectfully submitted,

Karl J. Knehr

Karl J. Knehr
Board Secretary