



MIDDLESEX COUNTY MAGNET SCHOOLS BOARD OF EDUCATION

Business/Public Meeting Minutes | July 12, 2023 | 7:00 p.m.

Mr. Jones, Board President called the meeting to order at 7:05 pm.

Mr. Knehr, called the roll:

Present: Mr. Jones, Ms. Czarneski and Mr. Tartara who participated telephonically.

Absent: Mr. Anderson

Also Present: Mr. Diaz, Superintendent, Mr. Knehr, Board Secretary/Business Administrator, Mr. Bicsko, Assistant Superintendent, Mr. Johnson, Director of Personnel, and Ms. Noble McDonnell, Board Attorney

Reading of Public Notice

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting which included the time, date and location, was dispensed in the following manner:

- Posted on the bulletin board reserved for announcements in the Board Office, 112 Rues Lane, East Brunswick, NJ.
- Advertised in the Home News Tribune and the Courier News on November 14, 2022.
- Posted on the Middlesex County Magnet Schools website (www.mcmsnj.net) on November 2, 2022.
- Mailed to the five (5) duly appointed Board Members.

Correspondence

Presentations

MINUTES

1. ACCEPTANCE OF MINUTES

June 21, 2023

Business-Public Meeting ([Minutes 6.21.2023](#))

June 21, 2023

Closed Session

POLICY ITEMS

2. APPROVE 1st READING OF POLICY 2419

That the Board of Education approves the first reading of Policy P2419, as recommended by the Superintendent of Schools.

- [P2419 New School Threat Assessment Teams](#)

PERSONNEL ITEMS

3. APPROVE/PERSONNEL ITEMS

That the Board of Education approves the following personnel actions, as recommended by the Superintendent of Schools.

A. Resignations and Retirements

Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Adam Butterfield	Resignation	Teacher of Social Studies	EB	N/A	N/A	6/29/23	N/A
Michael Cardinale	Resignation	Custodian	EB	N/A	N/A	7/7/23	N/A
Mary Miller	Resignation	Teacher of Biology	PI	N/A	N/A	6/30/23	N/A

B. Leaves of Absence

Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
N/A							

C. Appointments/New Hires

Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Jayvion Curbelo	New Hire	Custodian 2nd Shift Differential	EB	\$42,416	8	8/1/23	6/30/24
Ryan Dawicki	New Hire	Custodian 2nd Shift Differential	EB	\$42,416	8	8/1/23	6/30/24
Emily M. Donnell	New Hire	Teacher of Science	PI	\$60,867	B-3-6	9/1/23	6/30/24
Roberto Rios	New Hire	Custodian 2nd Shift Differential	EB	\$42,416	8	8/1/23	6/30/24
Abner Rodriguez	New Hire	Custodian 2nd Shift Differential	PI	\$42,416	8	8/1/23	6/30/24
Angel Vega	New Hire	Custodian 2nd Shift Differential	PI	\$42,416	8	8/1/23	6/30/24

D. Transfers/Salary Changes

Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Melinda Brzozowski	Transfer/New Hire	Media Specialist	PI	\$87,117	B-3-15	9/1/23	6/30/24
Harrison Hernandez	Transfer (Retroactive)	Custodian	WA	N/A	N/A	7/5/23	6/30/24
Jorge Mancilla	Transfer (Retroactive)	Custodian	EA	N/A	N/A	7/5/23	6/30/24

E. Extracurricular / Extra Pay - Athletic

Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Taylor Klaskin	Rescind Employment	Varsity Boys Soccer Coach	PA	N/A	N/A	7/13/23	N/A

F. Extracurricular / Extra Pay - Non-Athletic

Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Lea Anello	Auditorium Manager	Teacher of Theater Arts	EB	\$41/hr.	N/A	9/1/23	6/30/24

Cleo Mack	Auditorium Manager	Teacher of Dance	EB	\$41/hr.	N/A	9/1/23	6/30/24
Andy Greateorex	Auditorium Manager	Teacher of Music	EB	\$41/hr.	N/A	9/1/23	6/30/24
Brian Homer	Auditorium Manager	Teacher of Theater Arts	EB	\$41/hr.	N/A	9/1/23	6/30/24
Louis Libitz	Auditorium Manager	Teacher of Digital Film	EB	\$41/hr.	N/A	9/1/23	6/30/24
Charles Eberle	Auditorium Manager	Substitute Teacher	EB	\$41/hr.	N/A	9/1/23	6/30/24
Lisa Barthelme	Summer Employment	ELA Summer Training Series	PA	\$41/hr. (24 hours)	N/A	8/7/23	8/17/23
Jacqueline Bertram	Summer Employment	ELA Summer Training Series	EB	\$41/hr. (24 hours)	N/A	8/7/23	8/17/23
Lori Elkins-Solomon	Summer Employment	ELA Summer Training Series	EB	\$41/hr. (24 hours)	N/A	8/7/23	8/17/23
Kim Hobbs	Summer Employment	ELA Summer Training Series	PI	\$41/hr. (24 hours)	N/A	8/7/23	8/17/23
Roberto Inclan	Summer Employment	ELA Summer Training Series	PI	\$41/hr. (24 hours)	N/A	8/7/23	8/17/23
Thomas Johanesson	Summer Employment	ELA Summer Training Series	PI	\$41/hr. (24 hours)	N/A	8/7/23	8/17/23
Samantha Jo McClelland	Summer Employment	ELA Summer Training Series	EB	\$41/hr. (24 hours)	N/A	8/7/23	8/17/23
Michele Pearl-Hines	Summer Employment	ELA Summer Training Series	PA	\$41/hr. (24 hours)	N/A	8/7/23	8/17/23

G. Perkins Grant - Federal Funds							
Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Antoine Joyner	Curriculum Maps grade 9-12 for Exercise Science and Kinesiology	Curriculum Writing	PI	\$41/hr. (40 hrs.)	N/A	7/1/23	10/31/23
Lauren Pulgarin	ACF Program Alignment	Curriculum Writing	EB	\$41/hr. (20 hrs.)	N/A	7/1/23	5/31/24
Michael Roth	ACF Program Alignment	Curriculum Writing	RI	\$41/hr. (20 hrs.)	N/A	7/1/23	5/31/24
Antonia Mastrella	ACF Program Alignment	Curriculum Writing	PI	\$41/hr. (20 hrs.)	N/A	7/1/23	5/31/24
Kevin Diemer	ACF Program Alignment	Curriculum Writing	PI	\$41/hr. (20 hrs.)	N/A	7/1/23	5/31/24
Christian Rios	ACF Program Alignment	Curriculum Writing	PI	\$41/hr. (20 hrs.)	N/A	7/1/23	5/31/24
Steven Moir	ACF Program Alignment	Curriculum Writing	PA	\$41/hr. (20 hrs.)	N/A	7/1/23	5/31/24
Michael Perpente	NATEF Program Alignment	Curriculum Writing	PA	\$41/hr. (10 hrs.)	N/A	7/1/23	5/31/24
Michael McKinney	NATEF Program Alignment	Curriculum Writing	PA	\$41/hr. (10 hrs.)	N/A	7/1/23	5/31/24

Peter Florczak	NATEF Program Alignment	Curriculum Writing	PA	\$41/hr. (10 hrs.)	N/A	7/1/23	5/31/24
Paul Dombrowski	NATEF Program Alignment	Curriculum Writing	PA	\$41/hr. (10 hrs.)	N/A	7/1/23	5/31/24
Kenneth Colavito	NATEF Program Alignment	Curriculum Writing	PA	\$41/hr. (10 hrs.)	N/A	7/1/23	5/31/24
Geeta Chadha	COMP TIA Professional Learning	Professional Development	PI	\$41/hr. (30 hrs.)	N/A	7/1/23	5/31/24
Debra Haghighat	COMP TIA Professional Learning	Professional Development	PA	\$41/hr. (30 hrs.)	N/A	7/1/23	5/31/24
Marc Weinstein	Curriculum Maps update grades and 9-12 and Statics Learning Targets for mechanical/Civil Engineering	Curriculum Writing	EA	\$41/hr. (35 hrs.)	N/A	7/1/23	9/1/23
Nikita Patil	Curriculum Maps updates Grades 9-12 for Electrical/Computer Engineering	Curriculum Writing	EA	\$41/hr. (35 hrs.)	N/A	7/1/23	9/1/23
Jennifer Rastelli	PD on the new WBL Platform - Transeo	Professional Development	EB	\$41/hr. (12 hrs.)	N/A	8/1/23	12/22/23
Anthony Catalano	PD on the new WBL Platform - Transeo	Professional Development	PA	\$41/hr. (12 hrs.)	N/A	8/1/23	12/22/23
James Wiater	PD on the new WBL Platform - Transeo	Professional Development	WA	\$41/hr. (12 hrs.)	N/A	8/1/23	12/22/23
George Gent	PD on the new WBL Platform - Transeo	Professional Development	EB	\$41/hr. (12 hrs.)	N/A	8/1/23	12/22/23

4. APPROVE/TITLE I INSTRUCTORS/2023-2024 SCHOOL YEAR

That the Board of Education approves the attached list of personnel as Title I Instructors for Extended Day/Year Title I instruction, effective July 1, 2023 through June 30, 2024, as recommended by the Superintendent. [Attachment](#)

5. APPROVE/SUMMER WORK STUDY PROGRAM - 2023-2024

That the Board of Education approves the attached list of students to work during July and August under the supervision of the building and grounds personnel, as recommended by the Superintendent. The rate of pay will be \$14.13 per hour. [Attachment](#)

6. RE-EMPLOYMENT OF UNAFFILIATED PERSONNEL

That the Board of Education approves the re-employment of the attached list of individual unaffiliated personnel for the 2023-2024 school year as presented and as recommended by the Superintendent. 2023-2024 Staff List (as of July 1, 2023) [Attachment](#)

BUSINESS AND FINANCE ITEMS & REPORT

7. BUDGETARY TRANSFERS ([Attachment A](#))

BE IT RESOLVED that the Middlesex County Magnet Schools Board of Education approve the attached transfers in the 2023-24 budget.

8. ACCEPT THE SECRETARY AND TREASURER REPORT (Attachment B)

BE IT RESOLVED that the Middlesex County Magnet Schools Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of the reports, May 31, 2023 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-1.10 (a); the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A:23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

9. BILLS AND PAYROLL (Attachment C)

The Middlesex County Magnet Schools Board of Education approves the bills that are presented for payment in the amount of \$1,014,689.64 and the June 29, 2023 payroll presented for payment in the amount of \$1,270,844.24.

10. APPROVE PROFESSIONAL DEVELOPMENT, TRAVEL, AND REIMBURSEMENT

The Middlesex County Magnet Schools Board of Education approves the following professional development, travel, and related expenses particular to attendance at listed functions for mileage, registration fees, and other travel expenses according to the cost schedule. Reimbursement is subject to contractual provisions or is in accordance with the travel guidelines for school districts (18A:11-12 and 6A:23A-7) and state travel guidelines established by the Department of Treasury in NJOMB circular letter.

Staff/Board Member	Date	Workshop / Conference	Reg. Fee	Estimated Expenses						
				Mileage / Transport	Parking / Tolls	Lodging	Lodging Tax	Airfare / Train	Per Deim	Other
Eugene Catanzaro	7/24/23-7/25/23	Linkit Summer Institute	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Nikita Patil	8/7/23-8/8/23	Digital Electronics PD	\$2,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sonja Paprota	7/20/23	PSA Workshop	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

11. ASSURANCE OF COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

RESOLVED that the Board of Education of the Middlesex County Magnet Schools assures that each education program or activity operated by the Board of Education will be operated by the Board of Education in compliance with Title VI of the Civil Rights Act of 1964. The Board of Education of the Middlesex County Magnet Schools also commits itself to take whatever remedial action is necessary to eliminate existing discrimination on the basis of a particular race, color, national origin, sex, handicap, sex preference, religion, marital or veteran status or to eliminate the effects of past discrimination whether occurring prior or subsequent to the submission of this resolution to the Director of Civil Rights of such assurance in accordance with Section 80.4 of Title VI of the Civil Rights Act of 1964.

12. ASSURANCE OF COMPLIANCE WITH TITLE IX OF THE EDUCATION AMENDMENTS OF 1972

RESOLVED that the Board of Education of the Middlesex County Magnet Schools assures that each education program or activity operated by the Board of Education will be operated by the Board of Education in compliance with Title IX of the Education Amendments of 1972. The Board of Education of the Middlesex County Magnet Schools also commits itself to take whatever reasonable action necessary to eliminate existing discrimination on the basis of sex or to eliminate the effects of past discrimination whether occurring prior or subsequent to the submission of this resolution to the Director of Civil Rights of such assurance in accordance with Section 86.3(a) of Title IX of the Educational Amendments of 1972.

13. ASSURANCE OF COMPLIANCE WITH SECTION 504 OF THE REHABILITATION ACT OF 1973

RESOLVED that the Board of Education of the Middlesex County Magnet Schools assures that each education program or activity operated by the Board of Education will be operated by the Board of Education in compliance with Section 504 of the Rehabilitation Act of 1973. The Board of Education of the Middlesex County Magnet Schools also commits itself to take whatever reasonable action necessary to

eliminate existing discrimination on the basis of handicap or to eliminate the effects of past discrimination whether occurring prior or subsequent to the submission to the Director of Civil Rights of such assurance in accordance with Section 84.5 of Section 504 of the Rehabilitation Act of 1973.

14. TITLE I - AUTHORIZED REPRESENTATIVE

RESOLVED that the Board of Education approve the appointment of the Superintendent as the LEA authorized representative for the Board of Education in the application for acceptance of, and use of Title I funds for the Middlesex County Magnet Schools for the 2023-24 school year.

15. ADMINISTRATIVE APPOINTMENTS - 2023-2024 SCHOOL YEAR

RESOLVED that the Middlesex County Magnet Schools Board of Education approve the following administrative appointments for the 2023-2024 school year:

ADA Officer	David Johnson
Affirmative Action/Chief Equity Officer	David Johnson
Asbestos Management and PEOSA Officer	Satchell Haughton
District Anti-Bullying Coordinator	Jeffrey Bicsko
District Web Administrator	Arismendy Almonte
Indoor Air Quality Coordinator	Satchell Haughton
IPM Coordinator	Satchell Haughton
Open Public Records Administrator	Karl Knehr
Public Agency Compliance Officer	Karl Knehr
Right to Know Officer	Satchell Haughton
Title IX Coordinator	David Johnson
504 Civil Rights Facility Coordinator	Satchell Haughton
504 Civil Rights Program Coordinator	Jeffrey Bicsko

BE IT FURTHER RESOLVED that the Board of Education approve the following Right to Know Departmental Emergency Contacts for the 2023-2024 school year:

Central Office	Satchell Haughton
Academy for Allied Health and Biomedical Sciences	Robert Fuller
Academy for Science, Mathematics & Engineering Tech.	Amro Mosaad
East Brunswick School	Michael Cappiello
Perth Amboy School	Brian Bilal
Piscataway School	Nicole Slade

16. BUDGET TRANSFERS CRITERIA

RESOLVED that the Middlesex County Magnet Schools Board of Education approve that for the 2023-24 school year, all budget transfers will take place at the minimum uniform chart of accounts level; (i.e. the 11 digit code) as shown below:

Fund	Program	Function	Object
xx	xxx	xxx	xxx

BE IT FURTHER RESOLVED that the Board of Education designate the Superintendent to approve transfers as necessary between meetings of the Board.

17. ACCEPTANCE OF EXISTING CHART OF ACCOUNTS (G.A.A.P.) GENERALLY ACCEPTED ACCOUNTING PRINCIPLES

WHEREAS, the Board of Education must be in compliance with Generally Accepted Accounting Principles (G.A.A.P.) as required by the State of New Jersey, Department of Education;

BE IT RESOLVED that the Board of Education accept the existing chart of accounts in compliance with Generally Accepted Accounting Principles (G.A.A.P.).

18. BID THRESHOLD AND APPOINTING A QUALIFIED PURCHASING AGENT IN A BOARD OF EDUCATION PURSUANT TO N.J.S.A. 18A:18A-1

RESOLVED, that the Middlesex County Magnet Schools Board of Education hereby approves Karl J. Knehr as the qualified purchasing agent and approves the bid and quotation threshold as follows for the school year 2023-2024 in accordance with N.J.S.A. 18A:18A-3:

	Bid Threshold	Quotation Threshold
Qualified Purchasing Agent	\$44,000	\$6,600

19. AUTHORIZATION FOR WARRANTS ISSUED PRIOR TO BOARD MEETING

RESOLVED that the Middlesex County Magnet Schools Board of Education authorized the Board Secretary/Business Administrator to pay demands (bills) as necessary prior to presentation to the Board. Any bills paid prior to the Board meeting will be presented at the next Board meeting for ratification.

20. STATE CONTRACT PURCHASING

WHEREAS, current New Jersey State statutes (18A:18A-10) allows a Board of Education to purchase goods or services pursuant to contracts entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, Middlesex County Magnet Schools intends to use State contract for purchasing throughout the 2023-24 school year at times where it is advantageous to the District.

BE IT RESOLVED that the Board approve the use of State contract purchasing as a method of effective procurement throughout the 2023-24 school year.

21. COOPERATIVE SYSTEM AGREEMENT - MCESC

RESOLVED that the Middlesex County Magnet Schools Board of Education authorize the Business Administrator/Board Secretary to continue participation in the Educational Data Cooperative Pricing System in accordance with the original Agreement with the Educational Service Commission of Morris County acting as the Lead Agency pursuant to the provisions of N.J.S.A. 40A:11-11(5).

BE IT FURTHER RESOLVED that the Lead Agency shall advertise for and receive bids from vendors who will make school supplies, equipment and other related goods and services available to participating members of the said Cooperative Pricing System at the agreed upon price; and

BE IT FURTHER RESOLVED that the Lead Agency entering into contracts on behalf of Middlesex County Magnet Schools Board of Education shall be responsible for complying with the 54 provisions of the Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

22. COOPERATIVE SYSTEM AGREEMENT - ESCNJ

RESOLVED that the Middlesex County Magnet Schools Board of Education authorize the Business Administrator/Board Secretary to continue participation in the Educational Services Commission of New Jersey (ESCNJ) Cooperative Pricing System in accordance with the original Agreement with ESCNJ acting as the Lead Agency pursuant to the provisions of N.J.S.A. 40A:11-11(5).

BE IT FURTHER RESOLVED that the Lead Agency shall advertise for and receive bids from vendors who will make school supplies, equipment and other related goods and services available to participating members of the said Cooperative Pricing System at the agreed upon price; and

BE IT FURTHER RESOLVED that the Lead Agency entering into contracts on behalf of Middlesex County Magnet Schools Board of Education shall be responsible for complying with the 54 provisions of the Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

23. COOPERATIVE SYSTEM AGREEMENT - HCESC

RESOLVED that the Middlesex County Magnet Schools Board of Education authorize the Business Administrator/Board Secretary to continue participation in the Hunterdon County Educational Services Commission (HCESC) Cooperative Pricing System in accordance with the original Agreement with HCESC acting as the Lead Agency pursuant to the provisions of N.J.S.A. 40A:11-11(5).

BE IT FURTHER RESOLVED that the Lead Agency shall advertise for and receive bids from vendors who will make school supplies, equipment and other related goods and services available to participating members of the said Cooperative Pricing System at the agreed upon price; and

BE IT FURTHER RESOLVED that the Lead Agency entering into contracts on behalf of Middlesex County Magnet Schools Board of Education shall be responsible for complying with the 54 provisions of the Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

24. COOPERATIVE SYSTEM AGREEMENT – BERGEN COUNTY

RESOLVED that the Middlesex County Magnet Schools Board of Education authorize the Business Administrator/Board Secretary to continue participation in the Bergen County Cooperative Pricing System in accordance with the original Agreement with Bergen County acting as the Lead Agency pursuant to the provisions of N.J.S.A. 40A:11-11(5).

BE IT FURTHER RESOLVED that the Lead Agency shall advertise for and receive bids from vendors who will make school supplies, equipment and other related goods and services available to participating members of the said Cooperative Pricing System at the agreed upon price; and

BE IT FURTHER RESOLVED that the Lead Agency entering into contracts on behalf of Middlesex County Magnet Schools Board of Education shall be responsible for complying with the 54 provisions of the Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

25. COOPERATIVE SYSTEM AGREEMENT – ACES

WHEREAS, N.J.S.A. 18A:18A-11 and 40A:11-10 authorizes local district boards of education to enter into cooperative pricing agreements with local government units, i.e. municipalities and counties, (hereinafter local units"); and

WHEREAS, NJSBA has offered voluntary participation in a cooperative pricing system for the group purchase of electrical generation and/or natural gas for consumption by the local units; any ancillary or administrative services related to the purchase of electrical generation and/or natural gas; and related energy services; and digital and electronic products and services and other technology products and programs to be purchased by local units; and services and such other items or services as two or more participating local units in the system agree can be purchased on a cooperative basis; and
WHEREAS, the Middlesex County Magnet Schools in the county of Middlesex, State of New Jersey, desires to participate in NJSBA's Cooperative Pricing System;

THEREFORE BE IT RESOLVED that on July 12, 2023 the Middlesex County Magnet Schools Board of Education approves the participation in the ACES Cooperative Pricing System and authorizes the Business Administrator to enter into NJSBA's ACES Cooperative Pricing System Agreement pursuant to the provisions of N.J.S.A. 18A:18A-11 and 40A:11-10.

BE IT FURTHER RESOLVED that The New Jersey School Boards Association shall be responsible for complying with the "Public School Contracts Law," N.J.S.A. 18A:18A-1 et seq. all other applicable laws in connection with the preparation, bidding, negotiation and execution of contracts in connection with NJSBA's ACES Cooperative Pricing System.

26. NEW JERSEY STATE INTERSCHOLASTIC ATHLETIC ASSOCIATION MEMBERSHIP 2023-2024 SCHOOL YEAR

RESOLVED that the Middlesex County Magnet Schools in East Brunswick, Perth Amboy, Piscataway, Woodbridge, and Edison, New Jersey, County of Middlesex, are hereby authorized by the Middlesex County Magnet Schools Board of Education to:

- a. Enroll as a member of the Jersey State Interscholastic Athletic Association, a non-profit association of the public and parochial high schools of the State of New Jersey; and to
- b. Participate in the approved interschool athletic activities sponsored by the New Jersey State Interscholastic Athletic Association.

27. NEW JERSEY SCHOOL BOARDS ASSOCIATION DUES 2023-2024

RESOLVED that the Middlesex County Magnet Schools Board of Education approve dues for the New Jersey School Boards Association for 2023-24 for the Middlesex County Magnet Schools as follows:

2023-24 Membership Dues	\$18,246.86
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28. NEW JERSEY COUNCIL OF COUNTY VOCATIONAL SCHOOLS DUES 2023-2024

RESOLVED that the Middlesex County Magnet Schools Board of Education approve dues for the New Jersey Council of County Vocational Schools for 2023-2024 for the Middlesex County Magnet Schools, as follows:

2023-24 Membership Dues	\$19,903.00
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29. WORKFORCE DEVELOPMENT PROGRAM 2023-2024

WHEREAS, the Middlesex County Magnet Schools District has been a training provider for individuals who are eligible for benefits under the 1992 New Jersey Employment and Workforce Development Act.

BE IT RESOLVED, that the Middlesex County Magnet Schools Board of Education approve the master agreement between Middlesex County Magnet Schools and the following agencies to be a training provider for the 2023-24 school year:

County of Somerset

30. INSURANCE COVERAGE – NJSIG 2023-2024

WHEREAS, the district as a member (3 year term - 7/1/21-6/30/24) of the New Jersey Schools Insurance Group (NJSIG) which was created to provide insurance coverage for New Jersey school districts as part of a non-for-profit insurance pool to make insurance expense more cost effective; and

WHEREAS, Brown & Brown Metro, Inc. (broker of record) has provided the 2023-2024 renewal rates through the NJSIG for various district insurance coverages including casualty/property, and school board legal liability as follows:

<u>Policy</u>	<u>Coverage</u>
Total Property and General Liability Package	\$409,047

School Board Legal Liability	\$68,318
Workers' Compensation	\$288,896
Supplemental Workers' Compensation	<u>\$15,067</u>
Total Premium Cost:	\$781,328

BE IT THEREFORE RESOLVED, that the Middlesex County Magnet Schools Board of Education approve the insurance renewal cost, as received from Brown & Brown Metro, Inc. for one (1) year insurance coverage (premium) provided by NJSIG for the period July 1, 2023 through June 30, 2024.

BE IT FURTHER RESOLVED, that the contract be awarded as an extraordinary unspecifiable service (EUS), as the law considers contracts regarding insurance to be treated as an EUS.

31. **INSURANCE COVERAGE – VARIOUS POLICIES 2023-2024**

WHEREAS, the following proposal for various insurance coverage, was received from Brown & Brown Metro, Inc. for one (1) year insurance coverage for the period July 1, 2023 through June 30, 2024, as follows:

<u>Policy</u>	<u>Carrier</u>	<u>Amount</u>
Student Accident	Monarch	\$40,347.00
Bonds for Business Administrator and Treasurer	CNA	\$ 1,996.25
Environmental	Tokio Marine	\$11,875.00
Nurses Professional Liability	Evanston Insurance	<u>\$ 5,253.00</u>
Total Premium Cost:		\$59,471.25

BE IT THEREFORE RESOLVED, that Middlesex County Magnet Schools Board of Education approve the insurance coverages and their premiums as indicated above.

BE IT FURTHER RESOLVED, that the contract be awarded as an extraordinary unspecifiable service (EUS), as the law considers contracts regarding insurance to be treated as an EUS.

32. **PROPRIETARY SOFTWARE**

RESOLVED that the Middlesex County Magnet Schools Board of Education award the renewal of proprietary software annual maintenance/support fees to Frontline Education for the following programs without advertising in accordance with 18A:18A-5(19):

504 Program Management	\$ 4,249.53
IEP Direct	\$16,998.18
Absence and Substitute Management	\$12,331.17
Applicant Tracking	\$10,966.01
Employee Evaluation Management	<u>\$10,000.00</u>
Total:	\$54,544.89

33. **PURCHASE OF TECHNOLOGY SUPPLIES – CDW-G ([Attachment D](#))**

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase of attached technology supplies to CDW-G for \$360,162.79 on the basis of the appropriate State Contract/Cooperative Purchasing Agreement, as indicated in the attachment.

34. PURCHASE OF DIGITAL REPEATER SYSTEMS– COMMAND RADIO

A proposal was solicited and received from Command Radio for digital repeater systems based on State contract pricing as an authorized reseller of Kenwood, as follows:

<u>Location</u>	<u>Item</u>	<u>Amount</u>
East Brunswick	Furnish and install digital repeater system	\$15,506.21
Piscataway	Furnish and install digital repeater system	\$28,764.41

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase of digital repeater systems to Command Radio for \$44,270.62 on the basis of New Jersey State Contract A-83911.

35. PURCHASE OF COPIERS – ATLANTIC TOMORROWS OFFICE

A proposal was solicited and received from Atlantic Tomorrows Office for copiers based on State contract pricing as an authorized reseller of Savin, as follows:

<u>Location</u>	<u>Item</u>	<u>Qty.</u>	<u>Amount</u>
Edison	Savin IMC 4510	1	\$16,412
Perth Amboy	Savin IMC 7000	1	\$21,186
Piscataway	Savin IMC 7000	1	\$21,186

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase of copiers to Atlantic Tomorrows Office for \$58,784 on the basis of New Jersey State Contract A-40467.

36. CAPITAL PROJECT - AUDITORIUM ALTERATION PHASE III - EAST BRUNSWICK - NO BIDS

WHEREAS Middlesex County Magnet Schools has advertised for auditorium alterations phase III sealed bids to be received on June 13th and July 6th, and

WHEREAS no bids were received on both occasions.

BE IT THEREFORE RESOLVED that the Middlesex Magnet Schools Board of Education authorize the Business Administrator to negotiate a price with an appropriate vendor for these alterations in accordance with N.J.S.A. 18A:18A5(c).

37. APPLICATION FOR FUNDS – INDIVIDUALS WITH DISABILITIES EDUCATION ACT, PART B (IDEA-B) FY2024

RESOLVED that the Middlesex County Magnet Schools Board of Education approve application for funds for Individuals with Disabilities Education Act Part B (IDEA-B) as follows:

<u>Program Title</u>	<u>Amount</u>
Individuals with Disabilities Education Act, Part B (IDEA-B) FY2024 Start: July 1, 2023 End: September 30, 2024 Project Manager: Renee Davis	\$671,923

38. APPLICATION/ACCEPTANCE OF FUNDS – STEM CLASSES IN NONPUBLIC SCHOOLS GRANT FY2024

RESOLVED that the Middlesex County Magnet Schools Board of Education approve application/acceptance

of funds from the New Jersey State Department of Education, as follow:

<u>Project Title</u>	<u>Amount</u>
STEM Classes in Nonpublic Schools	\$6,263.25
Start: July 1, 2023	
End: June 30, 2024	
Project Manager: Eugene Catanzaro	

39. APPLICATION/ACCEPTANCE OF FUNDS – MIDDLESEX COUNTY CTSP GRANT

RESOLVED that the Middlesex County Magnet Schools Board of Education approve application/acceptance of funds from Middlesex County, as follows:

<u>Project Title</u>	<u>Amount</u>
Don't Drive Dangerously Contest	\$750
From: July 1, 2023	
To: June 30, 2024	
Project Manager: Louis Libitz	

OTHER MOTIONS

40. FIRE DRILLS/SECURITY DRILLS

That the Board of Education accepts the following fire/security drills, as recommended by the Superintendent. ([Attachment](#))

41. ACCEPT HARASSMENT, INTIMIDATION & BULLYING (HIB) INCIDENT REPORT & AFFIRM PREVIOUSLY REPORTED CASES

That the Board of Education accepts the HIB Incident Report and affirms the HIB cases previously reported to the Board of Education. ([Attachment](#))

BUILDINGS & GROUNDS REPORT (Satchell Haughton)

[Attached Report](#)

PUBLIC COMMENT ON ANY MOTIONS OR OTHER ITEMS

None

APPROVE ALL ITEMS ON THE CONSENT AGENDA

A motion was made by Ms. Czarneski and seconded by Mr. Tartara that the Middlesex County Magnet Schools Board of Education approves all items on the consent agenda of the regular public meeting of July 12, 2023, as recommended by the Superintendent of Schools.

On a Roll Call Vote:

On a roll call vote, Mr. Jones, Ms. Czarneski, and Mr. Tartara voted "aye," and the motion carried.

ADJOURNMENT

A motion by Ms. Czarneski and seconded by Mr. Tartara that there being no further business the meeting be adjourned at 7:32 pm.

Respectfully submitted,

Karl J. Knehr

Karl J. Knehr
Board Secretary