



MIDDLESEX COUNTY MAGNET SCHOOLS BOARD OF EDUCATION

Business/Public Meeting Minutes | June 21, 2023 | 7:00 p.m.

Mr. Jones, Board President called the meeting to order at 7:01 pm.

Mr. Knehr, called the roll:

Present: Mr. Jones, Ms. Czarneski and Mr. Anderson.

Absent: Mr. Tartara

Also Present: Mr. Diaz, Superintendent, Mr. Knehr, Board Secretary/Business Administrator, Mr. Bicsko, Assistant Superintendent, Mr. Johnson, Director of Personnel, and Ms. Dettmer, Board Attorney

Reading of Public Notice

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting which included the time, date and location, was dispensed in the following manner:

- Posted on the bulletin board reserved for announcements in the Board Office, 112 Rues Lane, East Brunswick, NJ.
- Advertised in the Home News Tribune and the Courier News on November 14, 2022.
- Posted on the Middlesex County Magnet Schools website (www.mcmsnj.net) on November 2, 2022.
- Mailed to the five (5) duly appointed Board Members.

Correspondence

Presentations:

- [Safe Reopening Plan Update](#)

MINUTES

1. **ACCEPTANCE OF MINUTES**

May 10, 2023

Business-Public Meeting ([Minutes 5.10.2023](#))

May 10, 2023

Closed Session

EDUCATION & CURRICULUM ITEMS

2. **APPROVE/FIELD OBSERVATIONS - 2023-2024 SCHOOL YEAR**

That the Board of Education approves the field observations listed below for the following undergraduate students during the 2023-2024 school year. They will be required to complete a criminal history background check prior to starting, as recommended by the Superintendent.

Name	Period	Supervisor
Jason Gonzalez (Kean University)	September 1, 2023 to May 13, 2024 (5 days per week)	Dr. Simone Patterson, Piscataway
Joe Mutz (William Paterson University)	Fall 2023 (20 clinical hours - CTE)	Brian Hickman, Perth Amboy

PERSONNEL ITEMS**3. APPROVE/PERSONNEL ITEMS**

That the Board of Education approves the following personnel actions, as recommended by the Superintendent of Schools.

A. Resignations and Retirements							
Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Christie Alston	Resignation	Teacher of Biology	EB	N/A	N/A	6/30/23	N/A

B. Leaves of Absence							
Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Staff ID #5641	Administrative Leave	N/A	N/A	N/A	N/A	5/25/23	N/A
Staff ID #4795	Unpaid Leave	N/A	N/A	N/A	N/A	6/7/23	N/A
Nicole Caverio	Maternity Leave FLA (Baby Bonding)	Administrative Assistant to Principal	EA	N/A	N/A	7/3/23 8/14/23	8/13/23 11/10/23
Jessica Martinez-Barrera	Unpaid Medical Leave (Retroactive) Unpaid Maternity Leave	Clerk	PA	N/A	N/A	6/8/23 8/17/23	8/16/23 9/28/23
Danielle Silva	FMLA Retroactive (Intermittent M-F AM Half Days)	Administrative Assistant to Guidance	EA	N/A	N/A	5/15/23	8/3/23

C. Appointments/New Hires							
Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Wendy Leonardo	New Hire	Teacher of Cosmetology	EB	\$70,017	B-1-10	9/1/23	6/30/24
Michael Maring	New Hire	Teacher of Social Studies	EB	\$81,317	D-3-14	9/1/23	6/30/24
Jennifer Rastelli	New Hire/Transfer	Cooperative Education Coordinator	TBD	\$76,617	D-1-12	9/1/23	6/30/24
Monica Spooner	New Hire	Teacher of Science	EB	\$63,117	B-3-7	9/1/23	6/30/24
Samantha Tortorello	New Hire	Confidential Administrative Assistant to the Assistant Superintendent	CO	\$55,000	N/A	7/31/23	6/30/24
James Wiater	New Hire/Transfer	Cooperative Education Coordinator	TBD	\$95,407	C-1-18	9/1/23	6/30/24
Jennifer Metallo	Re-hire	Custodian	EB	\$61,751	17	7/1/23	6/30/24

D. Transfers/Salary Changes							
Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Isaiah Gomez	Salary Change	Media Content Specialist	CO	\$55,000	N/A	7/1/23	6/30/24
Mary Miller	Lateral Move	Teacher of Biology	PI	\$74,314	D-3-11	9/1/23	6/30/24
Sonja Paprota	Transfer	Assistant Principal	WA	N/A	N/A	7/1/23	6/30/24
Michael Sullivan	Transfer	Assistant Principal	PI	N/A	N/A	7/1/23	6/30/24

E. Extracurricular / Extra Pay - Athletic

Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Mike Buonaguro	Sports - Soccer	Varsity Boys Soccer Coach	EB	\$7,650	N/A	6/22/23	6/30/24
Gina Chiarello	Sports - Soccer	Junior Varsity Boys Soccer Coach	EB	\$5,550	N/A	6/22/23	6/30/24
James McCloskey	Sports - Cross Country	Varsity Boys Cross Country Coach	EB	\$7,650	N/A	6/22/23	6/30/24
Connor Gillis	Sports - Cross Country	Junior Varsity Boys Cross Country Coach	EB	\$5,550	N/A	6/22/23	6/30/24
Taylor Klaskin	Sports - Soccer	Varsity Boys Soccer Coach	PA	\$7,650	N/A	6/22/23	6/30/24
Nikki Karas	Sports - Soccer	Junior Varsity Boys Soccer Coach	PA	\$5,550	N/A	6/22/23	6/30/24
Michael O'Boyle	Sports - Soccer	Varsity Boys Soccer Coach	PI	\$7,650	N/A	6/22/23	6/30/24
Robert Gardella	Sports - Soccer	Junior Varsity Boys Soccer Coach	PI	\$5,550	N/A	6/22/23	6/30/24
Scott Modzelewski	Sports - Soccer	Varsity Boys Soccer Coach	WA	\$7,650	N/A	6/22/23	6/30/24
Rodney Vani	Sports - Soccer	Junior Varsity Boys Soccer Coach	WA	\$5,550	N/A	6/22/23	6/30/24
Kathy McNulty	Sports - Soccer	Varsity Boys Soccer Coach	EA	\$7,650	N/A	6/22/23	6/30/24
Joe Leonardis	Sports - Soccer	Junior Varsity Boys Soccer Coach	EA	\$5,550	N/A	6/22/23	6/30/24
Wallace Smith	Sports - Soccer	Varsity Girls Tennis Coach	EA	\$7,650	N/A	6/22/23	6/30/24
Glen Foli	Sports - Soccer	Junior Varsity Girls Tennis Coach	EA	\$5,550	N/A	6/22/23	6/30/24

F. Extracurricular / Extra Pay - Non-Athletic

Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Karen Cretella	Sports Physicals	School Nurse	PA	1/200th of annual salary	N/A	7/1/23	8/31/23
Bari Herman	Sports Physicals	School Nurse	EB	1/200th of annual salary	N/A	7/1/23	8/31/23
Cristina Kelly	Sports Physicals	School Nurse	WA	1/200th of annual salary	N/A	7/1/23	8/31/23
Nicole Kelly	Sports Physicals	School Nurse	PI	1/200th of annual salary	N/A	7/1/23	8/31/23
Rosemary Simmons	Sports Physicals	School Nurse	EA	1/200th of annual salary	N/A	7/1/23	8/31/23
Michael Perpente	Recertification Hours for NATEF/ASE	Automotive Technology Teacher	PA	\$41/hr. (30 hours)	N/A	7/1/23	3/31/24
Michael McKinney	Recertification Hours for NATEF/ASE	Automotive Technology Teacher	PI	\$41/hr. (30 hours)	N/A	7/1/23	3/31/24
Peter Florczak	Recertification Hours for NATEF/ASE	Automotive Technology Teacher	PI	\$41/hr. (30 hours)	N/A	7/1/23	3/31/24
Paul Dombrowski	Recertification Hours for	Automotive Technology Teacher	EB	\$41/hr.	N/A	7/1/23	3/31/24

	NATEF/ASE			(30 hours)			
Kenneth Colavito	Recertification Hours for NATEF/ASE	Automotive Technology Teacher	EB	\$41/hr. (30 hours)	N/A	7/1/23	3/31/24
Samantha McClland	Summer Employment	Summer IEP Meeting - Teacher (Days working: 7/11-7/13, 7/25)	EB	\$41/hr.	N/A	N/A	N/A
Jonathan Sagar	Summer Employment	Summer IEP Meeting - Teacher (Days working: 7/20, 7/24-7/27)	EB	\$41/hr.	N/A	N/A	N/A
Jennifer Rastelli	Summer Employment	Summer IEP Meeting - Teacher (Days working: 7/25-7/27)	EB	\$41/hr.	N/A	N/A	N/A
Lauren Pulgarin	Summer Employment	Summer IEP Meeting - Teacher (Days working: 7/11-7/13)	EB	\$41/hr.	N/A	N/A	N/A
Bari Herman	Summer Employment	Early Career Exploration Institute Nurse (Days working: 7/1, 7/10-7/27)	EB	\$41/hr. (52 hours)	N/A	N/A	N/A
Katherine Gao	Summer Employment	Summer School Instructor Honors Geometry	WA	\$41/hr. (80 hours)	N/A	7/17/23	8/10/23
Robert Ostroff	Summer Employment	Summer Enrichment	WA	\$41/hr. (45 hours)	N/A	7/31/23	8/10/23
Samantha McClelland	Summer Employment	Summer Enrichment	WA	\$41/hr. (45 hours)	N/A	7/31/23	8/10/23
Stephanie Konstantinidis	Summer Employment	Summer Enrichment	WA	\$41/hr. (45 hours)	N/A	7/31/23	8/10/23

G. ESSER FUNDS

Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Rafael Nava	Summer Employment	Spanish Summer Institute	EB	\$41/hr. (40 hours)	N/A	7/10/23	7/20/23

H. PACE GRANT - WBL EXPERIENCE FOR SENIOR STUDENTS

Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Anthony Catalano	Part-Time Employment	Cooperative Coordinator (Not to exceed 14 hours per month for a maximum of 168 hours)	EB PA PI	\$41/hr.	N/A	7/1/23	6/30/24
George Gent	Part-Time Employment	Cooperative Coordinator (Not to exceed 14 hours per month for a maximum of 168 hours)	EB PA PI	\$41/hr.	N/A	7/1/23	6/30/24
Jennifer Rastelli	Part-Time Employment	Cooperative Coordinator (Not to exceed 14 hours per month for a maximum of 168 hours)	EB PA PI	\$41/hr.	N/A	7/1/23	6/30/24
James Wiater	Part-Time Employment	Cooperative Coordinator (Not to exceed 14 hours per month for a maximum of 168 hours)	EB PA PI	\$41/hr.	N/A	7/1/23	6/30/24

4. INCREMENT WITHHOLDING

That the Board of Education approves the Increment Withholding for Staff ID #4373 for the 2023-2024 school year as recommended by the Superintendent.

5. APPROVE ADULT EDUCATION EVENING SCHOOL RATES OF PAY

That the Board of Education approves the following adult education rates of pay for the 2023-2024 school year as recommended by the Superintendent of Schools.

- Principal - \$50.00
- Staff Person on Duty - \$41.00
- NJDOE Teaching Certificate of Industry Credential (4 or more years trade experience) - \$40.00
- Clerks - \$19.00
- Tool Crib Attendants - \$14.13

6. APPOINTMENT OF SCHOOL TREASURER FOR 2023-2024 SCHOOL YEAR

RESOLVED that the Middlesex County Magnet Schools Board of Education, as recommended by the Superintendent, appoint the treasurer of school funds for the school year 2023-2024, as follows: Joseph Greco, C.P.A., Treasurer, at \$13,000 for the year.

7. APPROVE SUPERINTENDENT MERIT GOAL ACHIEVEMENT/2022-23

WHEREAS, the Middlesex County Magnet Schools Board of Education ("the Board") approved Merit Goals for the Superintendent for the 2022-2023 school year consisting of two (2) qualitative merit goals and two (2) quantitative merit goals (collectively referred to as the "Merit Goals") and submitted the Merit Goals to the Executive County Superintendent for approval in accordance with the provisions of N.J.A.C. 6A:23 A-3.1; and

WHEREAS, upon the continued evaluation of the Superintendent's performance, the Board has determined that to date, the Superintendent has achieved the following:

Qualitative Goal #1: District Employee Handbook - Fully Achieved
Qualitative Goal #2: Alumni Engagement Portal - Fully Achieved
Quantitative Goal #1: Health & Wellness Programs - Fully Achieved
Quantitative Goal #2: District Newsletter - Fully Achieved

Thereby entitling the Superintendent to merit pay of 9.52% of his annual salary,

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby certifies that the Superintendent, Jorge E. Diaz, has fully achieved two (2) Qualitative merit goals and two (2) Quantitative merit goals for 2022-2023 and requests approval from the Executive County Superintendent for payment.

BUSINESS AND FINANCE ITEMS & REPORT**8. BUDGETARY TRANSFERS ([Attachment A](#))**

BE IT RESOLVED that the Middlesex County Magnet Schools Board of Education approve the attached transfers in the 2022-23 budget.

9. ACCEPT THE SECRETARY AND TREASURER REPORT ([Attachment B](#))

BE IT RESOLVED that the Middlesex County Magnet Schools Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of the reports, April 30, 2023 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-1.10 (a); the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A:23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

10. BILLS AND PAYROLL (Attachment C)

The Middlesex County Magnet Schools Board of Education approves the bills that are presented for payment in the amount of \$3,484,280.93, the May 15, 2023 payroll presented for payment in the amount of \$1,307,197.89, the May 31, 2023 payroll presented for payment in the amount of \$1,239,962.37 and June 15, 2023 payroll presented for payment in the amount of \$1,477,154.90.

11. FIELD TRIP REQUESTS (Attachment D)

RESOLVED that the Middlesex County Magnet Schools Board of Education approve the attached additional field trip requests for the 2022-2023 school year as recommended by the Superintendent.

12. APPROVE PROFESSIONAL DEVELOPMENT, TRAVEL, AND REIMBURSEMENT

The Middlesex County Magnet Schools Board of Education approves the following professional development, travel, and related expenses particular to attendance at listed functions for mileage, registration fees, and other travel expenses according to the cost schedule. Reimbursement is subject to contractual provisions or is in accordance with the travel guidelines for school districts (18A:11-12 and 6A:23A-7) and state travel guidelines established by the Department of Treasury in NJOMB circular letter.

Staff/Board Member	Date	Workshop / Conference	Reg. Fee	Estimated Expenses						
				Mileage / Transport	Parking / Tolls	Lodging	Lodging Tax	Airfare / Train	Per Deim	Other
Jorge Diaz	6/25/23	ISTE Live 23 Conference	\$645.00	\$0.00	\$155.00	\$627.00	\$102.64	\$0.00	\$276.50	\$0.00
Michelle Gomes	8/1/2023	ISSDC Chaperone	\$200.00	\$0.00	\$0.00	\$576.00	\$60.00	\$400.00	\$333.00	\$50.00
Nikita Patil	6/26/2023	FBLA Chaperone	\$195.00	\$0.00	\$0.00	\$777.50	\$0.00	\$362.81	\$407.00	\$50.00
Brian Homer	7/10/2023	Theater workshop	\$650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00
Brian Homer	7/8/2023	Theater workshop	\$399.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Michael McKenny	7/18/23	NATEF Certification	\$0.00	\$559.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Kylie Naylor	7/16/23-7/26/23 8/7/23-8/8/23	CASE Training	\$2,450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Michael Perpente	7/18/23	NATEF Certification	\$0.00	\$575.28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

13. EMPLOYEE TRAVEL REIMBURSEMENT – EXCESS REGULAR DISTRICT TRAVEL

RESOLVED that the Middlesex County Magnet Schools Board of Education approve each of the following employees to exceed the \$1,500 regular travel cap for the 2022-2023 school year due to an extraordinary amount of travel required to perform their job duties.

Frank Ladjack	Computer Network Specialist Technician
Mark Mastrolia	CVE Coordinator
David Williams	CVE Coordinator
George Gent	CVE Coordinator

14. AMENDED APPOINTMENT OF PERSONNEL TO FEDERAL ENTITLEMENT PROGRAMS (Attachment E)

RESOLVED that the Middlesex County Magnet Schools Board of Education approve the amended appointment of the attached personnel to the District's Federal Entitlement Programs for the 2022-23 school year.

15. USE OF FACILITIES

RESOLVED that the Middlesex County Magnet Schools Board of Education authorize the following use of facilities:

Outside Organizations

Date	Organization	School	Facility
6/4, 6/10, (retro)	Brunswick Matrix	East Brunswick	Field
6/24, 7/13 & 7/22			

16. DONATION - ENBRIDGE INC.

WHEREAS, Enbridge Inc. wishes to donate \$10,000 to aide high school students in need of financial assistance towards college credits in dual enrollment programs.

RESOLVED that the Middlesex County Magnet Schools Board of Education accept the donation as listed.

17. TRANSITION PROGRAM AGREEMENT

RESOLVED that the Middlesex County Magnet Schools Board of Education approve the program and agreement with the ARC of New Jersey to deliver transition services to a cohort of students with disabilities from our East Brunswick and Piscataway campuses at no cost to the District.

BE IT THEREFORE RESOLVED, that the Board authorize the Business Administrator to execute the agreement for services.

18. ADULT EDUCATION - INDEPENDENT COURSE OFFERING – 2023-2024

The superintendent is recommending approval to provide for the use of our facilities for the following independent training program for the 2023-2024 school year.

<u>FIRM/AGENCY</u>	<u>LOCATION</u>	<u>INDEPENDENT COURSE</u>	<u>CAMPUS</u>
Rider Education	Edison	Motorcycle Education	Piscataway

**19. ADULT EDUCATION EVENING SCHOOL COURSE AND MATERIALS FEES 2023-2024
(Attachment F)**

RESOLVED that the Middlesex County Magnet Schools Board of Education approve the attached Adult Evening School fees for courses and programs.

20. PRACTICAL NURSING CLINICAL AGREEMENTS

WHEREAS, offsite clinical student assignment is an integral part of the Licensed Practical Nursing Program; and

WHEREAS, the following community health care providers have agreed to accept our students for the purposes of providing a required clinical experience:

Springpoint at Half Acre Road d/b/a Village Point
Jewish Home for Rehabilitation and Nursing
Promedica Rehabilitation and Nursing Piscataway
Preferred Care at Old Bridge

THEREFORE BE IT RESOLVED, that the Middlesex County Magnet Schools Board of Education approve and authorize the Chief School Administrator to execute these clinical agreements with each healthcare agency.

21. STUDENT CHROMEBOOKS

WHEREAS, each student upon arriving at Middlesex County Magnet Schools had been assigned a [chromebook](#) to be used for educational purposes both at school and at home.

WHEREAS, the chromebooks, purchased as supplies, have reached the end of their life and have no monetary value to the district.

RESOLVED that the Middlesex County Magnet Schools Board of Education approve and allow each graduating senior to keep their individual [assigned chromebook](#) after graduation.

22. SALE OF SURPLUS PROPERTY ([Attachment G](#))

WHEREAS, the Middlesex County Magnet Schools Board of Education has identified certain surplus property in the attached list which is no longer needed for public use; and

WHEREAS, it is the Boards intention to sell the surplus property through an online auction as authorized by P.L. 2001, C30 and outlined in Local Finance Notice 2019-15 and will be conducted through Municibid.com pursuant to State Contract 19-GNSV1-00696 in accordance with the terms of that contract.

BE IT THEREFORE RESOLVED, that the Board of Education approve the sale of the identified surplus property held as an online auction through Municibid.com under State Contract 19-GNSV1-00696; and

BE IT FURTHER RESOLVED, that any identified surplus property shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said property; and

BE IT FURTHER RESOLVED, that the Board reserves the right to accept or reject any bid submitted.

23. CAPITAL RESERVE TRANSFER

WHEREAS, the Middlesex County Magnet Schools Board of Education has previously established a Capital Reserve account in conjunction with NJSA 18A:21-2; and

WHEREAS, the District Administration has identified excess funds including unexpended line item appropriations from 2022-23 fiscal year General Fund budget; and

WHEREAS, the District has determined it would be advantageous to transfer some excess funds into the capital reserve in accordance with NJSA 18A:78-41 to supplement capital needs in future school years.

BE IT THEREFORE RESOLVED, that the Middlesex County Magnet Schools Board of Education transfer \$5,500,000 of unanticipated revenue and unexpended budget appropriations from the 2022-2023 budget to the capital reserve.

24. PETTY CASH FUNDS 2023-2024 ([Attachment H](#))

RESOLVED that the Middlesex County Magnet Schools Board of Education approve establishment of the attached petty cash funds for the 2023-2024 school year.

25. LEGAL SERVICES FOR 2023-2024 SCHOOL YEAR

RESOLVED that the Middlesex County Magnet Schools Board of Education award a professional service contract for legal services in connection with serving as legal counsel to the Board of Education to Connell Foley at \$240 per hour including the following:

Duties of the Attorney for the Board of Education including attendance at Board meetings, litigation, administrative proceedings legal research, contract review, construction, personnel, disciplinary matters, bidding and other matters designated by the Board.

BE IT FURTHER RESOLVED, that the contract was awarded using a deliberative process, including and considering, prior performance, experience, and market cost surveys, as a professional service exempt from public bid under 18A:18A-5.

26. LEGAL SERVICES FOR 2023-2024 SCHOOL YEAR - CLEARY, GIACOBBE, ALFERI AND JACOBS

RESOLVED that the Middlesex County Magnet Schools Board of Education appoint Cleary, Giacobbe, Alferi and Jacobs to provide legal services in connection with collective bargaining negotiations during the 2023-24 school year at a rate of \$175 per hour.

BE IT FURTHER RESOLVED, that the contract was awarded using a deliberative process, including and considering, prior performance, experience, and market cost surveys, as a professional service exempt from public bid under 18A:18A-5.

27. LEGAL SERVICES FOR 2023-2024 SCHOOL YEAR - THE BUSCH LAW GROUP

RESOLVED that the Middlesex County Magnet Schools Board of Education appoint The Busch Law Group to provide legal services in connection with special education and other special matters during the 2023-24 school year at a rate of \$185 per hour.

BE IT FURTHER RESOLVED, that the contract was awarded using a deliberative process, including and considering, prior performance, experience, and market cost surveys, as a professional service exempt from public bid under 18A:18A-5.

28. AUDIT/ACCOUNTING SERVICES 2023-2024 SCHOOL YEAR

RESOLVED that the Middlesex County Magnet Schools Board of Education award a professional service contract for Auditing/Accounting services in connection with the 2023-24 school year to PFK O'Conner in the amount of \$55,100.

BE IT FURTHER RESOLVED, that the contract was awarded using a deliberative process, including and considering, prior performance, experience, and market cost surveys, as a professional service exempt from public bid under 18A:18A-5.

29. ARCHITECTURAL SERVICES 2023-2024 SCHOOL YEAR

RESOLVED that the Middlesex County Magnet Schools Board of Education award a professional service contract for Architectural services including, bidding services, construction administration, final inspection, and project close out to the SSP Architectural Group at 9.5% of actual construction cost plus reimbursables for the following projects listed below with an identified fund source:

		<u>Budget</u>
East Brunswick Campus	Classroom Renovation including HVAC	\$1,000,000
	Auditorium Renovations Phase II	\$ 600,000
	Bathroom Renovations	\$ 400,000
	Horticulture Greenhouse and Building Renovations	\$1,800,000
Piscataway Campus	Water Heater Replacement	\$ 200,000
	Interior Renovations	\$ 500,000
Woodbridge Campus	Renovate and Expand the Cafeteria	\$ 300,000
Perth Amboy Campus	Glass Atrium Renovation	\$ 100,000
	Vav Box Replacement	\$ 200,000
District	Roof Replacement	\$1,000,000
	Parking lot/Driveway paving	<u>\$ 800,000</u>
Total:		\$6,900,000

BE IT FURTHER RESOLVED, that should additional funding sources become available that the Middlesex County Magnet Schools Board of Education authorize SSP Architectural Group to design any other projects identified and authorized during the 2023-24 school year by District Administration under the same terms described above.

BE IT FURTHER RESOLVED, that the contract was awarded using a deliberative process, including and considering, prior performance, experience, and market cost surveys, as a professional service exempt from public bid under 18A:18A-5.

30. ARCHITECTURAL SERVICES - SCHOOL CONSTRUCTION - NEW BUILDING

RESOLVED that the Middlesex County Magnet Schools Board of Education approve a professional service contract to SSP Architects for Architectural services related to the construction of a new school on the grounds of Middlesex College and a renovation of an existing building at the same location. The cost for these services is 5.31% of hard construction cost plus reimbursables.

BE IT FURTHER RESOLVED, that the Board approve the cost of these services at 5.31% of hard construction cost plus reimbursables as outlined in their proposal and authorize the Business Administrator to approve the following optional cost as needed if it is determined that there are advantages to the project:

Fundamental Commissioning	\$44,220	Acoustical Engineering	\$45,000
Foodservice Design	\$16,800	Detailed Cost Estimate	\$64,000
IT/Security/Low Voltage	\$143,924	LEED Design & Documentation	\$84,220
Enhanced Commissioning	\$35,310		

BE IT FURTHER RESOLVED, that the award and execution of this contract is subject to the approval of funding by the Middlesex County Board of County Commissioners through the Middlesex County Magnet Schools Board of School Estimate.

BE IT FURTHER RESOLVED, that the contract was awarded using a deliberative process, including and considering, prior performance, experience, and market cost surveys, as a professional service exempt from public bid under 18A:18A-5.

31. ENVIRONMENTAL ENGINEERING SERVICES - REMEDIATION OF IMPACTED GROUNDWATER AND OPERATION AND MAINTENANCE OF A SOIL VAPOR EXTRACTION AND AIR SPARGING SYSTEM

RESOLVED that the Middlesex County Magnet Schools Board of Education award a professional service contract for environmental engineering services in connection with the remediation of impacted groundwater and operation and maintenance of a soil vapor extraction and air sparging system at the Perth Amboy Campus to the TRC Environmental Corporation as follows:

PFAS Investigation and Remediation Wells	\$220,000
PFAS Pilot System CONstruction and Monitoring	\$230,000
Routine System O&M	\$ 76,000
Contingent Tasks	\$ 27,000
Regulatory Compliance LSRP Service	\$ 62,000
Project Management	<u>\$ 33,000</u>
Total:	\$648,000

BE IT FURTHER RESOLVED, that the contract was awarded using a deliberative process, including and considering, prior performance, experience, and market cost surveys, as a professional service exempt from public bid under 18A:18A-5.

32. DELTA DENTAL PLAN OF NEW JERSEY, INC. – AGREEMENT 2023-2024

WHEREAS, Delta Dental Plan of New Jersey, Inc. has submitted a proposal to provide employee dental coverage as part of a 2 year rate guarantee from 2023-24 to 2024-25 with no increase in the Delta Premier/PPO plan over the prior years; and

WHEREAS, Middlesex County Magnet Schools had solicited the proposal as a non-fair and open contract pursuant to the provision of NJSA 19:44A-20.26; and

WHEREAS, pursuant to this statute Delta Dental Plan of New Jersey, Inc. has completed and submitted a Political Contribution Disclosure; and

WHEREAS, pursuant to NJSA 40A:115(1)(a)(ii) insurance coverage for procurement purposes is considered an Extraordinary Unspecifiable Service (EUS) and may be awarded as such after following the EUS process.

BE IT THEREFORE RESOLVED that the Middlesex County Magnet Schools Board of Education award Delta Dental Plan of New Jersey a contract to provide employee dental coverage from July 1, 2023 through June 30, 2024 at the following dental rates:

	<u>Delta Premier/PPO</u>	<u>Delta Care (DMO)</u>
Employee	\$ 29.90	\$ 28.04
Family	\$ 88.34	\$ 75.00

33. VISION SERVICE PLAN, INC. AGREEMENT 2023-2024

WHEREAS, Vision Service Plan, Inc. had submitted a proposal to provide employee vision insurance coverage as part of a 2 year rate guarantee from 2023-2024 to 2024-2025 with no increase in rates over the prior contract, as follows:

Coverage:

Examination once every 24 months

Lenses once every 24 months

Frames or contacts once every 24 months (\$120 only)

Cost:

Claims +28% Administrative Fee on Actual Claims

WHEREAS, Middlesex County Magnet Schools has solicited the proposal as a non-fair and open contract pursuant to the provision of NJSA 19:44A-20.26; and

WHEREAS, pursuant to this statute Vision Service Plan, Inc. has completed and submitted a Political Contribution Disclosure form 10 days prior to the award of this contract; and

WHEREAS, pursuant to NJSA 40A:115(1)(a)(ii) insurance coverage for procurement purposes is considered an Extraordinary Unspecifiable Service (EUS) and may be awarded as such after following the EUS process.

BE IT THEREFORE RESOLVED that the Middlesex County Magnet Schools Board of Education award Vision Service Plan a contract to provide employee vision insurance coverage at the rate above from July 1, 2023 through June 30, 2025.

34. PROFESSIONAL DEVELOPMENT SERVICES FOR INTERDISCIPLINARY ACADEMIC TRAINING

WHEREAS, the District advertised and received proposals for Professional Development Services for Interdisciplinary Academic Training to be submitted on June 8, 2023 at 2:00 p.m.

WHEREAS, the District evaluated each properly received proposal and determined that Inspired Instruction had the higher score and is the most advantageous to the district at the following rates:

Full day in person	\$2,350
Half day in person	\$1,250

Full day coaching	\$2,350
Half day coaching	\$1,250

BE IT RESOLVED, that the Middlesex County Magnet Schools Board of Education award professional development services as indicated above to Inspired Instruction.

35. TELECOMMUNICATION SERVICES

RESOLVED, that the Middlesex County Magnet Schools Board of Education award the purchase of cellular service and smartphone acquisition to Verizon Mobile based on the New Jersey NASPO Value Point Contract Master Agreement MA152-1.

36. PURCHASE OF TECHNOLOGY SUPPLIES – CDW-G ([Attachment I](#))

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase of attached technology supplies to CDW-G for \$126,820.52 on the basis of the appropriate State Contract/Cooperative Purchasing Agreement, as indicated in the attachment.

37. PURCHASE OF AGRISCIENCE LAB FURNITURE – LONGO

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase of Agriscience lab furniture to Longo for \$213,422.84 under the ESCNJ Cooperative Purchasing Agreement 22/23-08 as listed below:

<u>Location</u>	<u>Description</u>	<u>Amount</u>
East Brunswick	Furnish and install sheldon laboratory furniture for rooms AG101, AG102, and AG110 including base/wall/tall cabinets, teacher demo desk, lab benches, sink assemblies, and resin countertops.	\$213,422.84

38. PURCHASE OF FURNITURE – TANNER NORTH JERSEY

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase of the following furniture to Tanner North Jersey for \$23,198.70 under the Ed Data Cooperative Purchasing Agreement #10430 as follows:

<u>Location</u>	<u>Description</u>	<u>Qty.</u>	<u>Price</u>
Piscataway	Omnia Lab Stools	70	\$23,198.70

39. PURCHASE OF GYM FLOOR RECOATING– CLASSIC SPORTS FLOORS ([Attachment J](#))

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase of the attached gym floor recoating to Classic Sports Floors for \$16,366.50 under the ESCNJ Cooperative Purchasing Agreement 22/23-44.

40. PURCHASE OF SHOP LOCKER REPLACEMENT– NICKERSON

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase of Shop Locker replacement at the Piscataway campus to Nickerson for \$84,056.38 under the ESCNJ Cooperative Purchasing Agreement 22/23-43.

41. LAWN MAINTENANCE PROGRAM - NATURAL GREEN LAWN CARE

RESOLVED that the Middlesex County Magnet Schools Board of Education award the lawn maintenance program to Natural Green Lawn Care for \$66,878.64 under the ESCNJ Cooperative Purchasing Agreement 20/21-49 as follows:

Application of fertilizer, weed control, and spray pre-emergent during the 2023-24 school year on the East Brunswick, Piscataway,

Perth Amboy, and Woodbridge general grounds
and non-irrigated sports fields (6 applications) \$41,739.75

Application of fertilizer, weed control, insecticide,
and pre-emergent during the 2023-24 school year
on the East Brunswick, Piscataway, and Perth Amboy
irrigated fields (9 applications) \$25,138.89

Total: \$66,878.64

42. PURCHASE OF ANNUAL SUPPLIES ([Attachment K](#))

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase of the attached listing of annual supplies to the corresponding vendor for \$605,370.85 bid through Educational Data Services Inc. under the Morris County Educational Services Cooperative Agreement.

43. REFUSE COLLECTION DISTRICT 2023-2024 ([Attachment L](#))

WHEREAS, sealed proposals were received June 2, 2023, in response to newspaper advertising in the "Home News Tribune" and the "Courier News" for refuse collection services, 2023-2024 as detailed in the attached bid tabulation.

BE IT THEREFORE RESOLVED, that the Middlesex County Magnet Schools Board of Education award refuse collection services to Interstate Waste for the district at an annual cost of \$131,868.00 as detailed in the attachment on the basis of lowest responsible bid.

BE IT FURTHER RESOLVED, that the bid spot rate for additional call-ins as detailed in the attachment be approved.

44. CAPITAL PROJECT BID - AUDITORIUM ALTERATION PHASE III - EAST BRUNSWICK

WHEREAS, Middlesex County Magnet Schools advertised for sealed bids on June 13, 2023 for auditorium alterations phase III at the East Brunswick campus; and

WHEREAS no bids were received.

THEREFORE BE IT RESOLVED, that the Middlesex County Magnet Schools Board of Education authorize the Business Administrator to rebid the auditorium phase III project.

45. CHANGE ORDERS - CAPITAL PROJECTS ([Attachment M](#))

RESOLVED that the Middlesex County Magnet Schools Board of Education approve the attached list of Change Orders for various Capital Projects previously awarded and currently under construction.

**46. APPLICATION FOR FUNDS – NEW JERSEY STATE DEPARTMENT OF EDUCATION
ELEMENTARY AND SECONDARY EDUCATION ACT (ESEA) GRANT FY24**

RESOLVED that the Middlesex County Magnet Schools Board of Education approve application for funds from the New Jersey State Department of Education, as follow:

<u>Project Title</u>	<u>Amount</u>
Elementary and Secondary Education Act Grant	
Title I – Part A	\$474,359
Title II – Part A	\$ 57,533
Title IV	<u>\$ 42,223</u>
Total:	\$576,046

Start: July 1, 2023

End: September 30, 2024

Project Manager: Eugene Catanzaro

47. LEA ALLOCATION REFUSAL – ESEA TITLE III AND TITLE III IMMIGRANT

WHEREAS, a resolution must be forwarded to the New Jersey Department of Education by any school district that does not intend to make application for an LEA allocation of funds; and

WHEREAS, the District has been notified of eligibility, as follows:

Title III	\$ 1,931
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WHEREAS, the regulations that govern this funding state that districts and charter schools "must qualify for a grant of more than \$10,000" in order to apply for Title III (with the formation of a consortium constituting the only alternative).

THEREFORE BE IT RESOLVED, that the Middlesex County Magnet School district does not intend to apply for Title III funds for the fiscal year 2024.

48. APPLICATION FOR FUNDS – NEW JERSEY DEPARTMENT OF EDUCATION – CARL D. PERKINS VOCATIONAL AND APPLIED TECHNOLOGY EDUCATION – POST-SECONDARY FY 2024 (STATE FUNDS)

BE IT RESOLVED that the Middlesex County Magnet Schools Board of Education approve application for funds from the New Jersey Department of Education, as follows:

<u>Project Title</u>	<u>Amount</u>
Carl D. Perkins Post-Secondary FY 2024	\$128,635 (State Funds Only)
From: July 1, 2023	
To: June 30, 2024	
Project No. 233150-24	
Project Manager: Dawn Lystad	

49. APPLICATION FOR FUNDS – NEW JERSEY DEPARTMENT OF EDUCATION – CARL D. PERKINS VOCATIONAL AND APPLIED TECHNOLOGY EDUCATION – SECONDARY FY 2024

BE IT RESOLVED that the Middlesex County Magnet Schools Board of Education approve application for funds from the New Jersey Department of Education, as follows:

<u>Project Title</u>	<u>Amount</u>
Carl D. Perkins Secondary FY 2024	\$700,453
From: July 1, 2023	
To: June 30, 2024	
Project No. 233150-FY24	
Project Manager: Lee Neamand	

50. ACCEPTANCE OF FUNDS – NEW JERSEY STATE DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT – PRE-APPRENTICESHIP IN CAREER EDUCATION (PACE) PROGRAM

RESOLVED that the Middlesex County Magnet Schools Board of Education approve acceptance of funds from the New Jersey State Department of Labor and Workforce Development, as follow:

<u>Project Title</u>	<u>Amount</u>
Pre-Apprenticeship in Career Education (PACE) Program	\$134,380
Start: June 15, 2023	
End: December 15, 2024	
Project Manager: Adam Recktenwald	

OTHER MOTIONS**51. FIRE DRILLS/SECURITY DRILLS**

That the Board of Education accepts the following fire/security/bus evacuation drills, as recommended by the Superintendent. ([Attachment](#))

52. ACCEPT HARASSMENT, INTIMIDATION & BULLYING (HIB) INCIDENT REPORT & AFFIRM PREVIOUSLY REPORTED CASES

That the Board of Education accepts the HIB Incident Report and affirms the HIB cases previously reported to the Board of Education. ([Attachment](#))

BUILDINGS & GROUNDS REPORT (Satchell Haughton)

[Attached Report](#)

PUBLIC COMMENT ON ANY MOTIONS OR OTHER ITEMS

None

CONSENT AGENDA APPROVAL

A motion was made by Ms. Czarneski and seconded by Mr. Anderson that the Middlesex County Magnet Schools Board of Education approves all items on the consent agenda of the regular public meeting of June 21, 2023, as recommended by the Superintendent of Schools.

On a Roll Call Vote:

On a roll call vote, Mr. Jones, Ms. Czarneski, and Mr. Anderson voted "aye," and the motion carried.

Adjourn to Executive Session

On a motion by Ms. Czarneski and seconded by Mr. Anderson, the board adjourned into Closed Session at 7:38 p.m.

- Mr. Jones read the closed session notice:

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S.A. 10:4-12 and 13, the Middlesex County Magnet Schools Board of Education will now meet in closed session to discuss HIB matters.

The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board's closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 30 minutes.

On a Roll Call Vote:

On a roll call vote, Mr. Jones, Ms. Czarneski, and Mr. Anderson voted "aye," and the motion carried unanimously.

Re-Convene to Public Session

- On a motion by Ms. Czarneski and seconded by Mr. Anderson, the Board reconvened into the public portion of the meeting at 8:28 p.m.

On a Roll Call Vote:

On a roll call vote, Mr. Jones, Ms. Czarneski, and Mr. Anderson voted "aye," and the motion carried unanimously.

OTHER MATTERS

None

ADJOURNMENT

A motion by Ms. Czarneski and seconded by Mr. Anderson that there being no further business the meeting be adjourned at 8:30 pm.

Respectfully submitted,

Karl J. Knehr

Karl J. Knehr
Board Secretary