



MIDDLESEX COUNTY VOCATIONAL & TECHNICAL SCHOOLS BOARD OF EDUCATION

Business/Public Meeting Minutes | June 22, 2022 | 7:00 p.m.

Mr. Jones, Board President called the meeting to order at 7:00 pm.

Mr. Knehr, called the roll:

Present: Mr. Jones, Ms. Czarneski, Mr. Anderson, and Mrs. Eastman

Absent: Mr. Tartara

Also Present: Mr. Diaz, Superintendent, Mr. Knehr, Board Secretary/Business Administrator, Mr. Bicsko, Assistant Superintendent, Mr. Johnson, Director of Personnel, Mr. Affrunti, Board Attorney

Mr. Jones read the following Public Notice:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting which included the time, date and location, was dispensed in the following manner:

- Posted on the bulletin board reserved for announcements in the Board Office, 112 Rues Lane, East Brunswick, NJ.
- Advertised in the Home News Tribune and the Courier News on November 16, 2021.
- Posted on the Middlesex County Vocational and Technical Schools website (www.mcvts.net) on November 16, 2021.
- Mailed to the five (5) duly appointed Board Members.

Mr. Jones led all assembled in the Flag Salute.

Correspondence:

None

Presentations:

- Safe Reopening Plan (Updates)

MINUTES

1. ACCEPTANCE OF MINUTES

May 11, 2022	Business-Public Meeting (Minutes 5.11.2022)
May 31, 2022	Special Public Meeting (Minutes 5.31.2022)
May 31, 2022	Closed Executive Session (Minutes 5.31.2022)

EDUCATION & CURRICULUM ITEMS

2. APPROVE/FIELD OBSERVATIONS - 2022-2023 SCHOOL YEAR

That the Board of Education approves the field observations listed below for undergraduates at Kean University during the 2022-2023 school year. They will be required to complete a criminal history background check prior to starting, as recommended by the Superintendent.

Name	Period	Supervisor
Daniel Urena	September 1, 2022 to December 19, 2022 (5 days per week)	Wallace Smith, Edison Academy
Justin Dinatale	September 1, 2022 to December 19, 2022 (2 days per week) January 16, 2023 to May 12, 2023 (5 days per week)	Justin Bertolozzi, Piscataway Campus
John Golden	September 1, 2022 to December 19, 2022 (2 days per week) January 16, 2023 to May 12, 2023 (5 days per week)	Zachary Stout, Perth Amboy Campus

Ms. Sarah Rubin, Supervisor of Instruction, will oversee the field observations.

3. **APPROVE/THREE YEAR COMPREHENSIVE EQUITY PLAN**

Resolved that the Board of Education approves the attached three year [Comprehensive Equity Plan](#), as recommended by the Superintendent.

POLICY ITEMS

4. **APPROVE/REVISION OF HIGH SCHOOL GRADUATION POLICY 5460**

That the Board of Education approve the revision of the [High School Graduation Policy #5460](#), as attached, previously presented, and recommended by the Superintendent.

5. **APPROVE/FIRST READING/POLICIES AND REGULATIONS**

That the Board of Education approves the first reading of the following policies and regulations, as recommended by the Superintendent.

- [Title I District Wide Parent and Family Engagement #P2415.04](#)
- [Student Intervention and Referral Services #P2417](#)
- [Examination for Cause #P3161](#)
- [Examination for Cause #P4161](#)
- [Harassment, Intimidation, and Bullying #P5512](#)
- [Maintenance and Repair #P7410](#)
- [Emergency and Crisis Situations #P8420](#)
- [Cooperation with Law Enforcement Agencies #P9320](#)
- [Recordkeeping for Healthcare Settings in School Buildings #1648.15](#)
- [Postnatal Accommodations for Students #P2416.01](#)
- [Special Education/Receiving Schools #P2461](#)
- [Special Education/Receiving Schools-Appropriately Certified and Licensed Staff #R2461.06](#)
- [Special Education/Receiving Schools-Statewide and District-Wide Assessment Programs #R2461.09](#)
- [Special Education/Receiving Schools Full Educational Opportunity #R2461.10](#)
- [Special Education/Receiving Schools -Amending Policies, Procedures, the Services Provided, or the Location of Facilities #R2416.14](#)
- [Special Education/Receiving Schools-Operation of an Extended Academic Year Program #R2461.15](#)
- [Special Education/Receiving Schools -Behavior Modification Program #R2461.19](#)

PERSONNEL ITEMS**6. APPROVE/PERSONNEL ITEMS**

That the Board of Education approves the following personnel actions as recommended by the Superintendent of Schools.

A. Resignations and Retirements							
Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Khyati Desai	Resignation	School Psychologist	EBCD	N/A	N/A	N/A	8/31/22
Val Frazier-Hunter	Retirement	General Administrative Assistant	WA	N/A	N/A	N/A	8/31/22
Rosemary Hoeler	Retirement	Program Coordinator/Instructor	PI	N/A	N/A	N/A	8/1/22
Sean McDonald	Retirement	Director of Career and Technical Education	BO	N/A	N/A	N/A	8/31/22
Ada Perez	Retirement	Administrative Assistant to Guidance	PA	N/A	N/A	N/A	8/31/22

B. Leaves of Absence							
Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
N/A							

C. Appointments/New Hires*							
Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
*James Collaizzi	New Hire	Teacher of Chemistry and Physics	EA	\$86,507	H-3-16	9/01/22	6/30/23
*Theresa DaSilva	New Hire	LPN Instructor	PI	\$81,107	E-1-15	9/01/22	6/30/23
*Estefania Gonzalo	New Hire	Teacher of Spanish	EB	\$61,807	B-3-1	9/01/22	6/30/23
*Stephanie Konstantinidis	New Hire	Teacher of English	EB	\$68,407	D-3-10	9/01/22	6/30/23
*Matthew Olters	New Hire	Teacher of Social Studies	EB	\$66,107	D-3-9	9/01/22	6/30/23
*Sabrina Peros	New Hire	Teacher of Visual Arts	EA, EB	\$66,407	B-3-10	9/01/22	6/30/23

*Salaries pending ratification of new contract

D. Transfers/Salary Changes							
Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
N/A							

E. Extracurricular / Extra Pay - Athletic							
Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
N/A							

F. Extracurricular / Extra Pay - Non-Athletic							
Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Karen Cretella	Sports Physicals	School Nurse	PA	1/200th of annual salary	N/A	7/1/22	8/31/22
Cristina Kelly	Sports Physicals	School Nurse	WA	1/200th of annual salary	N/A	7/1/22	8/31/22
Nicole Kelly	Sports Physicals	School Nurse	PI	1/200th of annual salary	N/A	7/1/22	8/31/22
Rosemary Simmons	Sports Physicals	School Nurse	EA	1/200th of annual salary	N/A	7/1/22	8/31/22
Kenneth Colavito	Natef Certification (Mazda - Somerset, NJ)	Automotive Technology Instructor	EB	\$41/hr. (20 hrs.)	N/A	8/8/22	8/12/22
Paul Dombrowski	Natef Certification (Mazda - Somerset, NJ)	Automotive Technology Instructor	EB	\$41/hr. (20 hrs.)	N/A	8/8/22	8/12/22
Peter Florczak	Natef Certification (Mazda - Somerset, NJ)	Automotive Technology Instructor	PI	\$41/hr. (20 hrs.)	N/A	8/8/22	8/12/22
Samuel Lopez	Natef Certification (Mazda - Somerset, NJ)	Automotive Technology Instructor	PI	\$41/hr. (20 hrs.)	N/A	8/8/22	8/12/22
Michael McKinney	Natef Certification (Northwestern - Ohio)	Automotive Technology Instructor	PI	\$41/hr. (20 hrs.)	N/A	7/19/22	7/24/22
Michael Perpente	Natef Certification (Northwestern - Ohio)	Automotive Technology Instructor	PA	\$41/hr. (20 hrs.)	N/A	7/20/22	7/24/22
Michelle Gomes	Summer Employment AP Summer Institute (Taft Educational Center)	Teacher of Mathematics	EA	\$41/hr (30 hrs.)	N/A	7/25/22	7/29/22
Rafael Nava	Summer Employment (AP Summer Institute)	Teacher of Spanish	WA	\$41/hr. (30 hrs.)	N/A	7/5/22	7/18/22
Samantha Becerra	Summer IEP Meetings	Teacher of Social Studies	PI	\$41/hr.	N/A	7/1/22	8/31/22
Myriam Betancourt	Summer IEP Meetings	Teacher of Spanish	EBCD	\$41/hr.	N/A	7/1/22	8/31/22
Kim Hobbs	Summer IEP Meetings	Teacher of English	PI	\$41/hr.	N/A	7/1/22	8/31/22
Zachary Levine	Summer IEP Meetings	Teacher of English	EBCD	\$41/hr.	N/A	7/1/22	8/31/22
Jonathan Sagar	Summer IEP Meetings	Teacher of Mathematics	EBCD	\$41/hr.	N/A	7/1/22	8/31/22
Kylie Naylor	Summer IEP Meetings	Teacher of Agriculture	EB	\$41/hr.	N/A	7/1/22	8/31/22
Lauren Pulgarin	Summer IEP Meetings	Teacher of Baking	EB	\$41/hr.	N/A	7/1/22	8/31/22
Jennifer Rastelli	Summer IEP Meetings	Teacher of Culinary Arts	EBCD	\$41/hr.	N/A	7/1/22	8/31/22
Donna Thomson	Summer IEP Meetings	Teacher of English	EBCD	\$41/hr.	N/A	7/1/22	8/31/22
Ashley Weber	Summer IEP Meetings	Teacher of Student w/Disabilities - English	PI	\$41/hr.	N/A	7/1/22	8/31/22

Peter Yurkiw	Summer IEP Meetings	Teacher of English	EBCD	\$41/hr.	N/A	7/1/22	8/31/22
Karen Fox	Student Screenings and Evaluations	Speech/Language Specialist	EB, PI	\$41/hr.	N/A	8/15/22	8/23/22
Andy Greateorex	ProTools AVID PD (Perkins Grant)	Teacher of Music Technology	EB	\$41/hr.	N/A	7/13/22	7/17/22
Kylie Naylor	CASE Professional PD (Perkins Grant)	Teacher of Agriscience	EB	\$41/hr.	N/A	7/5/22	7/14/22
Kenneth Colavito	General Mechanics for Certified Forklift Training	Certified Forklift Training Instructor	EBCD	\$41/hr.	N/A	7/1/22	6/30/23
Michael Perpente	General Mechanics for Certified Forklift Training	Certified Forklift Training Instructor	PA	\$41/hr.	N/A	7/1/22	6/30/23
Jennifer Rastelli	Part-Time Position (Pace Grant)	PACE Program Facilitator (Not to exceed 10 hours per week)	EB	\$41/hr.	N/A	7/1/22	12/31/22

G. Curriculum/Program Development - Carl D. Perkins Grant Funds

Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Nikita Patil	Summer Employment	Computer/Electrical Engineering Instructor	EA	\$41/hr.	N/A	7/1/22	8/31/22
Marc Weinstein	Summer Employment	Civil/Mechanical Engineering Instructor	EA	\$41/hr.	N/A	7/1/22	8/31/22
Kenneth Colavito	Summer Employment	Automotive Technology Instructor	EB	\$41/hr.	N/A	7/1/22	8/31/22
Paul Dombrowski	Summer Employment	Automotive Technology Instructor	EB	\$41/hr.	N/A	7/1/22	8/31/22
Leo Malave	Summer Employment	Architecture Technology Instructor	EB	\$41/hr.	N/A	7/1/22	8/31/22
Kylie Naylor	Summer Employment	Agriscience Instructor	EB	\$41/hr.	N/A	7/1/22	8/31/22
Jamie Sobolewski	Summer Employment	Graphic Design Instructor	EB	\$41/hr.	N/A	7/1/22	8/31/22
Joan Thomas-Floyd	Summer Employment	Basic Business Technology Instructor	EB	\$41/hr.	N/A	7/1/22	8/31/22
Brien Wiseman	Summer Employment	Building Maintenance Instructor	EB	\$41/hr.	N/A	7/1/22	8/31/22
Darlene Wolansky	Summer Employment	Cosmetology Instructor	EB	\$41/hr.	N/A	7/1/22	8/31/22
Deborah Haghihat	Summer Employment	Computer Systems Technology	PA	\$41/hr.	N/A	7/1/22	8/31/22
Michael Perpente	Summer Employment	Automotive Technology Instructor	PA	\$41/hr.	N/A	7/1/22	8/31/22
Bob Araujo	Summer Employment	Global Logistics Instructor	PI	\$41/hr.	N/A	7/1/22	8/31/22
Helen Baez	Summer Employment	Basic Business Technology Instructor	PI	\$41/hr.	N/A	7/1/22	8/31/22
Andy Carvalhais	Summer Employment	Building Trades/Carpentry Instructor	PI	\$41/hr.	N/A	7/1/22	8/31/22
Geeta Chadha-Mazra	Summer Employment	Computer Systems Technology	PI	\$41/hr.	N/A	7/1/22	8/31/22
Debra Ciesielski	Summer Employment	Cosmetology Instructor	PI	\$41/hr.	N/A	7/1/22	8/31/22
Kevin Diemer	Summer Employment	Supermarket Careers/C.A.F.E.	PI	\$41/hr.	N/A	7/1/22	8/31/22
Valerie Echolos-Gardner	Summer Employment	Finance Instructor	PI	\$41/hr.	N/A	7/1/22	8/31/22

Peter Florczak	Summer Employment	Automotive Technology Instructor	PI	\$41/hr.	N/A	7/1/22	8/31/22
Angela Kontos	Summer Employment	Physical Therapy	PI	\$41/hr.	N/A	7/1/22	8/31/22
E.J. Leahy	Summer Employment	Building Trades/Carpentry	PI	\$41/hr.	N/A	7/1/22	8/31/22
Michael McKinney	Summer Employment	Automotive Technology	PI	\$41/hr.	N/A	7/1/22	8/31/22
Frank Minnella	Summer Employment	CAD Instructor	PI	\$41/hr.	N/A	7/1/22	8/31/22
Dana West	Summer Employment	CNA Instructor	PI	\$41/hr.	N/A	7/1/22	8/31/22

H. ESSER FUNDS

Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Tony Crea	Summer Employment	Summer Coordinator	WA	\$41/hr.	N/A	7/25/22	8/18/22
Cristina Kelly	Summer Employment	School Nurse	WA	1/200th of annual salary	N/A	7/25/22	8/18/22
Nicole Kelly	Summer Employment	School Nurse	WA	1/200th of annual salary	N/A	7/25/22	8/18/22

I. PACE GRANT - WBL EXPERIENCE FOR SENIOR STUDENTS

Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Anthony Catalano	Part-Time Employment (30 hours)	Cooperative Coordinator	EB, PA, PI	\$41/hr.	N/A	7/1/22	12/31/22
George Gent	Part-Time Employment (30 hours)	Cooperative Coordinator	EB, PA, PI	\$41/hr.	N/A	7/1/22	12/31/22
Mark Mastrolia	Part-Time Employment (30 hours)	Cooperative Coordinator	EB, PA, PI	\$41/hr.	N/A	7/1/22	12/31/22
David Williams	Part-Time Employment (30 hours)	Cooperative Coordinator	EB, PA, PI	\$41/hr.	N/A	7/1/22	12/31/22

J. PERKINS GRANT - WBL EXPERIENCE FOR SENIOR STUDENTS

Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Anthony Catalano	Part-Time Employment (15 hours)	Cooperative Coordinator	EA WA	\$41/hr.	N/A	7/1/22	6/30/23
Mark Mastrolia	Part-Time Employment (15 hours)	Cooperative Coordinator	EA, WA	\$41/hr.	N/A	7/1/22	6/30/23
David Williams	Part-Time Employment (15 hours)	Cooperative Coordinator	EA, WA	\$41/hr.	N/A	7/1/22	6/30/23

7. RE-EMPLOYMENT OF PERSONNEL

That the Board of Education approves the re-employment of the attached list of individual contractual personnel for the 2022-2023 school year as presented and as recommended by the Superintendent.

[2022-2023 Staff List \(as of June 22, 2022\)](#)

8. APPROVE ADULT EDUCATION EVENING SCHOOL RATES OF PAY

That the Board of Education approves the following adult education rates of pay for the 2022-2023 school year as recommended by the Superintendent of Schools.

- Principal - \$42.00
- Staff Person on Duty - \$41.00
- NJDOE Teaching Certificate of Industry Credential (4 or more years trade experience) - \$37.50
- Clerks - \$18.00
- Tool Crib Attendants - \$14.00
- Minimum Wage (as of January 1, 2023) - \$14.00

9. APPOINTMENT OF SCHOOL TREASURER FOR 2022-2023 SCHOOL YEAR

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education, as recommended by the Superintendent, appoint the treasurer of school funds for the school year 2022-2023, as follows: Joseph Greco, C.P.A, Treasurer, \$12,750.00.

10. APPROVE/JOB DESCRIPTIONS

That the Board of Education approves the following job descriptions, as recommended by the Superintendent

- [Custodial Supervisor](#)
- [Director of External Affairs](#)
- [Community Outreach Specialist](#)
- [Community Information Specialist](#)
- [Media Content Specialist](#)
- [Design Specialist](#)

BUSINESS AND FINANCE ITEMS & REPORT**11. BUDGETARY TRANSFERS ([Attachment A](#))**

BE IT RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the attached transfers in the 2021-22 budget.

12. ACCEPT THE SECRETARY AND TREASURER REPORT ([Attachment B](#))

BE IT RESOLVED that the Middlesex County Vocational & Technical Schools Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of the reports, April 30, 2022 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-1.10 (a); the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A:23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

13. BILLS AND PAYROLL (Attachment C)

The Middlesex County Vocational and Technical Schools Board of Education approves the bills that are presented for payment in the amount of \$3,432,278.60, the May 13, 2022 payroll presented for payment in the amount of \$1,200,282.87, the May 31, 2022 payroll presented for payment in the amount of \$1,166,479.37, and the June 15, 2022 payroll presented for payment in the amount of \$1,209,523.13.

14. FIELD TRIP REQUESTS (Attachment D on file in the Board Office)

The Middlesex County Vocational and Technical Schools Board of Education approves the attached additional field trip requests for the 2021-2022 school year as recommended by the Superintendent.

15. APPROVE PROFESSIONAL DEVELOPMENT, TRAVEL, AND REIMBURSEMENT

The Middlesex County Vocational and Technical Schools Board of Education approves the following professional development, travel, and related expenses particular to attendance at listed functions for mileage, registration fees, and other travel expenses according to the cost schedule. Reimbursement is subject to contractual provisions or is in accordance with the travel guidelines for school districts (18A:11-12 and 6A:23A-7) and state travel guidelines established by the Department of Treasury in NJOMB circular letter.

Staff/Board Member	Date	Workshop / Conference	Reg. Fee	Estimated Expenses						
				Mileage / Transport	Parking / Tolls	Lodging	Lodging Tax	Airfare / Train	Per Deim	Other
James Colaizzi	7/11/22	AP Chemistry Training	\$1,050.00	\$109.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Brian Hickman	7/20/22	Skills USA Chaperone	\$0.00	\$0.00	\$0.00	\$1,435.00	\$0.00	\$500.00	\$407.00	\$0.00
Michelle Gomes	7/25/22	AP Summer Institute	\$1,050.00	\$84.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Thomas Liebering	6/20/22	Skills USA Chaperone	\$0.00	\$0.00	\$0.00	\$1,435.00	\$0.00	\$500.00	\$407.00	\$0.00
Michael McKenny	7/20/22	NATEF Certification	\$0.00	\$405.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Rafel Nava	7/5/22	AP Summer Institute	\$730.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Michael Perpente	7/20/22	NATEF Certification	\$0.00	\$427.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Lauren Pulgarin	6/20/22	Skills USA Chaperone	\$0.00	\$39.20	\$0.00	\$1,435.00	\$0.00	\$500.00	\$407.00	\$0.00
Chantel Rogers	6/25/22	CPR Certification	\$385.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

16. EMPLOYEE TRAVEL REIMBURSEMENT – EXCESS REGULAR DISTRICT TRAVEL

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve each of the following employees to exceed the \$1,500 regular travel cap for the 2021-2022 school year due to an extraordinary amount of travel required to perform their job duties.

Frank Ladjack	Computer Network Specialist Technician
Jessie Crespo	Computer Network Specialist Technician
Mark Mastrolia	CVE Coordinator
David Williams	CVE Coordinator
George Gent	CVE Coordinator

17. COLLECTIVE BARGAINING AGREEMENT - MCVEA

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve and execute the new collective bargaining agreement between Middlesex County Vocational and Technical Schools and the Middlesex County Vocational Education Association from July 1, 2021 to June 30, 2025.

18. USE OF FACILITIES

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education authorize Doolittle Motor Car Company Inc. to access the Piscataway campus for the purpose of removing a student project being transferred to Margareta Wexler.

19. AMENDED APPOINTMENT OF PERSONNEL TO FEDERAL ENTITLEMENT PROGRAMS (Attachment E)

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the amended appointment of the attached personnel to the District's Federal Entitlement Programs for the 2021-22 school year.

20. PEPPM NATIONAL COOPERATIVE PURCHASING PROGRAM

RESOLVED that the Middlesex County Vocational and Technical Schools authorize the Business Administrator to join and participate in the PEPPM National Cooperative Purchasing program.

BE IT FURTHER RESOLVED, that the PEPPM cooperative purchasing program is administered by the Central Susquehanna Intermediate Unit utilizing "a fair and open" competitive bidding process for awarded contracts in accordance with N.J.S.A. 52:34-62.

21. TRANSITION PROGRAM AGREEMENT

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the program and agreement with the ARC of New Jersey to deliver transition services to a cohort of students with disabilities from our East Brunswick and Piscataway campuses at no cost to the District.

BE IT THEREFORE RESOLVED, that the Board authorize the Business Administrator to execute the agreement for services.

22. ADULT EDUCATION - INDEPENDENT COURSE OFFERING – 2022-2023

The superintendent is recommending approval to provide for the use of our facilities for the following independent training program for the 2022-2023 school year.

<u>FIRM/AGENCY</u>	<u>LOCATION</u>	<u>INDEPENDENT COURSE</u>	<u>CAMPUS</u>
Rider Education	Edison	Motorcycle Education	Piscataway

23. ADULT EDUCATION EVENING SCHOOL COURSE AND MATERIALS FEES 2022-2023 (Attachment F)

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the attached Adult Evening School fees for courses and programs.

24. PRACTICAL NURSING CLINICAL AGREEMENTS

WHEREAS, offsite clinical student assignment is an integral part of the Licensed Practical Nursing Program; and

WHEREAS, the following community health care providers have agreed to accept our students for the purposes of providing a required clinical experience:

Care One East Brunswick
Preferred Care at Old Bridge
ProMedica HCR Manor Care at Piscataway
Robert Wood Johnson Children's Specialized Hospital at Mountainside
Trinitas Hospital New Point Behavioral Unit

THEREFORE BE IT RESOLVED, that the Middlesex County Vocational and Technical Schools Board of Education approve and authorize the Chief School Administrator to execute these clinical agreements with each healthcare agency.

25. WORKFORCE DEVELOPMENT PROGRAM 2022-2023

WHEREAS, the Middlesex County Vocational and Technical Schools District has been a training provider for individuals who are eligible for benefits under the 1992 New Jersey Employment and Workforce Development Act.

BE IT RESOLVED, that the Middlesex County Vocational and Technical Schools Board of Education approve the master agreement between Middlesex County Vocational and Technical Schools and the following agencies to be a training provider for the 2022-23 school year:

County of Somerset

26. STUDENT CHROMEBOOKS

WHEREAS, each student upon arriving at Middlesex County Vocational and Technical Schools had been assigned a chromebook to be used for educational purposes both at school and at home.

WHEREAS, the chromebooks, purchased as supplies, have reached the end of their life and have no monetary value to the district.

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve and allow each graduating senior to keep their individual assigned chromebook after graduation.

27. SALE OF SURPLUS PROPERTY ([Attachment G](#))

WHEREAS, the Middlesex County Vocational and Technical Schools Board of Education has identified certain surplus property in the attached list which is no longer needed for public use; and

WHEREAS, it is the Boards intention to sell the surplus property through an online auction as authorized by P.L. 2001, C30 and outlined in Local Finance Notice 2019-15 and will be conducted through Municibid.com pursuant to State Contract 19-GNSV1-00696 in accordance with the terms of that contract.

BE IT THEREFORE RESOLVED, that the Middlesex County Vocational and Technical Schools Board of Education Board of Education approve the sale of the identified surplus property held as an online auction through Municibid.com under State Contract 19-GNSV1-00696; and

BE IT FURTHER RESOLVED, that any identified surplus property shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said property; and

BE IT FURTHER RESOLVED, that the Board reserves the right to accept or reject any bid submitted.

28. CAPITAL RESERVE TRANSFER

WHEREAS, the Middlesex County Vocational and Technical Schools Board of Education has previously established a Capital Reserve account in conjunction with NJSA 18A:21-2; and

WHEREAS, the District Administration has identified excess funds including unexpended line item appropriations from 2021-22 fiscal year General Fund budget; and

WHEREAS, the District has determined it would be advantageous to transfer some excess funds into the capital reserve in accordance with NJSA 18A:78-41 to supplement capital needs in future school years.

BE IT THEREFORE RESOLVED, that the Middlesex County Vocational and Technical Schools Board of Education transfer \$1,500,000 of unanticipated revenue and unexpended budget appropriations from the 2021-2022 budget to the capital reserve.

29. PETTY CASH FUNDS 2022-2023 (Attachment H)

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve establishment of the attached petty cash funds for the 2022-2023 school year.

30. LEGAL SERVICES FOR 2022-2023 SCHOOL YEAR

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education award a professional service contract for legal services in connection with serving as legal counsel to the Board of Education to Connell Foley at \$240.00 per hour including the following:

Duties of the Attorney for the Board of Education including attendance at Board meetings, litigation, administrative proceedings legal research, contract review, construction, personnel, disciplinary matters, bidding and other matters designated by the Board.

BE IT FURTHER RESOLVED, that the contract was awarded using a deliberative process, including and considering, prior performance, experience, and market cost surveys, as a professional service exempt from public bid under 18A:18A-5.

31. AUDIT/ACCOUNTING SERVICES 2022-2023 SCHOOL YEAR

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education award a professional service contract for Auditing/Accounting services in connection with the 2022-23 school year to PFK O'Conner in the amount of \$55,100.00.

BE IT FURTHER RESOLVED, that the contract was awarded using a deliberative process, including and considering, prior performance, experience, and market cost surveys, as a professional service exempt from public bid under 18A:18A-5.

32. ARCHITECTURAL SERVICES 2022-2023 SCHOOL YEAR

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education award a professional service contract for Architectural services including, bidding services, construction administration, final inspection, and project close out to the SSP Architectural Group at 9.5% of actual construction cost plus reimbursables for the following projects listed below with an identified fund source:

		<u>Budget</u>
East Brunswick Campus	Parking lots/paving	\$ 800,000
	Hot Water Pumps	\$ 250,000
Piscataway Campus District	Science Labs	\$1,000,000
	Roof Replacement	\$2,000,000
	Career major lockers	\$ 250,000
	Water Heaters	<u>\$ 150,000</u>
		\$4,450,000

BE IT FURTHER RESOLVED, that should additional funding sources become available that the Middlesex County Vocational and Technical Schools Board of Education authorize SSP Architectural Group to design any other projects identified and authorized during the 2022-23 school year by District Administration under the same terms described above.

BE IT FURTHER RESOLVED, that the contract was awarded using a deliberative process, including and considering, prior performance, experience, and market cost surveys, as a professional service exempt from public bid under 18A:18A-5.

33. ENVIRONMENTAL ENGINEERING SERVICES - REMEDIATION OF IMPACTED GROUNDWATER AND OPERATION AND MAINTENANCE OF A SOIL VAPOR EXTRACTION AND AIR SPARGING SYSTEM

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education award a professional service contract for environmental engineering services in connection with the remediation of impacted groundwater and operation and maintenance of a soil vapor extraction and air sparging system at the Perth Amboy Campus to the TRC Environmental Corporation as follows:

PFAS Investigation	\$ 58,000
PFAS Remediation Pilot Testing Expansion	\$186,000
Routine System O&M	\$ 64,000
Special Maintenance Activities	\$ 43,000
EISB Injection	\$ 73,000
Regulatory Compliance LSRP Service	\$ 25,000
Project Management	<u>\$ 32,000</u>
Total:	\$481,000

BE IT FURTHER RESOLVED, that the contract was awarded using a deliberative process, including and considering, prior performance, experience, and market cost surveys, as a professional service exempt from public bid under 18A:18A-5.

34. INSURANCE COVERAGE – NJSIG 2022-2023

WHEREAS, the district as a member (3 year term - 7/1/21-6/30/24) of the New Jersey Schools Insurance Group (NJSIG) which was created to provide insurance coverage for New Jersey school districts as part of a non-for-profit insurance pool to make insurance expense more cost effective; and

WHEREAS, Brown & Brown Metro, Inc. (broker of record) has provided the 2022-2023 renewal rates through the NJSIG for various district insurance coverages including casualty/property, and school board legal liability as follows:

<u>Policy</u>	<u>Coverage</u>
Total Property and General Liability Package	\$329,348
School Board Legal Liability	\$74,123
Workers' Compensation	\$318,569
Supplemental Workers' Compensation	<u>\$13,765</u>
Total Premium Cost:	\$735,805

BE IT THEREFORE RESOLVED, that the Middlesex County Vocational and Technical Schools Board of Education approve the insurance renewal cost, as received from Brown & Brown Metro, Inc. for one (1) year insurance coverage (premium) provided by NJSIG for the period July 1, 2022 through June 30, 2023.

BE IT FURTHER RESOLVED, that the contract be awarded as an extraordinary unspecifiable service (EUS), as the law considers contracts regarding insurance to be treated as an EUS.

35. INSURANCE COVERAGE –VARIOUS POLICIES 2022-2023

WHEREAS, the following proposal for various insurance coverage, was received from Brown & Brown Metro, Inc. for one (1) year insurance coverage for the period July 1, 2022 through June 30, 2023, as follows:

<u>Policy</u>	<u>Carrier</u>	<u>Amount</u>
Student Accident	Monarch	\$40,347.00
Bonds for Business Administrator and Treasurer	CNA	\$1,996.25
Environmental	Tokio Marine	\$11,371.00
Nurses Professional Liability	Evanston Insurance	<u>\$5,150.00</u>
Total Premium Cost: \$58,864.25		

BE IT THEREFORE RESOLVED, that Middlesex County Vocational and Technical Schools Board of Education approve the insurance coverages and their premiums as indicated above.

BE IT FURTHER RESOLVED, that the contract be awarded as an extraordinary unspecifiable service (EUS), as the law considers contracts regarding insurance to be treated as an EUS.

36. PROFESSIONAL DEVELOPMENT SERVICES FOR INTERDISCIPLINARY ACADEMIC TRAINING

WHEREAS, the District advertised and received proposals for Professional Development Services for Interdisciplinary Academic Training to be submitted on June 7, 2022 at 11:00 a.m.

WHEREAS, the District evaluated each properly received proposal and determined that Inspired Instruction had the higher score and is the most advantageous to the district at the following rates:

Full day in person	\$2,000
Half day in person	\$1,000
Full day coaching	\$2,000
Half day coaching	\$1,000

BE IT RESOLVED, that the Middlesex County Vocational and Technical Schools Board of Education award professional development services as indicated above to Inspired Instruction.

37. PROFESSIONAL DEVELOPMENT SERVICES FOR CLIMATE SCIENCE

WHEREAS, the District advertised and received proposals for Professional Development Services for Climate Science to be submitted on June 7, 2022 at 10:30 a.m.

WHEREAS, the District evaluated each properly received proposal and determined that Rutgers CMSCE had the higher score and is the most advantageous to the district at the following rates:

Full day in person	\$2,000
Half day in person	\$1,000
Full day coaching	\$ 850
Full day curriculum services	\$1,000

BE IT RESOLVED, that the Middlesex County Vocational and Technical Schools Board of Education award professional development services as indicated above to Rutgers CMSCE.

38. THERAPEUTIC MENTAL HEALTH SERVICES ([Attachment I](#))

WHEREAS, the District advertised and received proposals for Therapeutic Mental Health Services to be submitted on June 7, 2022 at 11:30 a.m.

WHEREAS, the District evaluated each properly received proposal and determined that Effective School Solutions had the highest score and is the most advantageous to the district at a total cost of \$140,000 for 2022-23 school year detailed in the attachment.

BE IT RESOLVED, that the Middlesex County Vocational and Technical Schools Board of Education award Therapeutic Mental Health Services as indicated above to Effective School Solutions .

39. PROFESSIONAL DEVELOPMENT SERVICES FOR RESPONSE TO INTERVENTION

WHEREAS, the District advertised and received proposals for Professional Development Services for Response to Intervention to be submitted on June 7, 2022 at 10:00 a.m.

WHEREAS, the District evaluated the only proposal received from Intechgration and found that they failed to meet specification.

BE IT THEREFORE RESOLVED, that the Middlesex County Vocational and Technical Schools Board of Education reject the proposal and advertise for the services needed.

40. TELECOMMUNICATION SERVICES

RESOLVED, that the Middlesex County Vocational and Technical Schools Board of Education award the purchase of cellular service and smartphone acquisition to Verizon Mobile based on the New Jersey NASPO Value Point Contract Master Agreement MA152-1.

41. PURCHASE OF TECHNOLOGY SUPPLIES – CDW-G ([Attachment J](#))

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education award the purchase of attached technology supplies to CDW-G for \$28,579.86 on the basis of the appropriate State Contract/Cooperative Purchasing Agreement, as indicated in the attachment.

42. PURCHASE OF FURNITURE – GLOBAL % ALLIED EQUIPMENT ([Attachment K](#))

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education award the purchase of the attached furniture to Global % Allied Equipment for \$6,792.07 under the ESCNJ Cooperative Purchasing Agreement 20/21-01.

43. PURCHASE OF FLOORING INSTALLATION - THE GILLESPIE GROUP ([Attachment L](#))

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education award the purchase of the attached flooring installation to The Gillespie Group for \$182,519.23 on the basis of the appropriate State Contract/Cooperative Purchasing Agreement as indicated in the attachment.

44. PURCHASE OF FITNESS SUPPLIES - FITNESS LIFESTYLES

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education award the purchase of fitness supplies to Fitness Lifestyles for \$32,758.54 under the ESCNJ Cooperative Purchasing Agreement 17/18-31 as follows:

Free Weights including bumper plates, power bars, dip attachments, dumbbell rack, collars, bag storage, bench, rubber grip plates and HEX dumbbells.

Piscataway	\$22,395.14
East Brunswick	\$12,363.40

45. LAWN MAINTENANCE PROGRAM - NATURAL GREEN LAWN CARE

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education award the lawn maintenance program to Natural Green Lawn Care for \$59,996.03 under the ESCNJ Cooperative Purchasing Agreement 20/21-49 as follows:

Application of fertilizer, weed control, and spray pre-emergent during the 2022-23 school year on the East Brunswick, Piscataway, Perth Amboy, and Woodbridge general grounds and non-irrigated sports fields (6 applications) \$39,408.75

Application of fertilizer, weed control, insecticide, and pre-emergent during the 2022-23 school year on the East Brunswick, Piscataway, and Perth Amboy irrigated fields (9 applications) \$20,587.28

Total: \$59,996.03

46. PURCHASE OF ANNUAL SUPPLIES ([Attachment M](#))

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education award the purchase of the attached listing of annual supplies to the corresponding vendor for \$685,121.57 bid through Educational Data Services Inc. under the Morris County Educational Services Cooperative Agreement.

47. REFUSE COLLECTION (WOODBIDGE, PERTH AMBOY, AND EDISON) 2022-2023 ([Attachment N](#))

WHEREAS, sealed proposals were received June 1, 2022, in response to newspaper advertising in the "Home News Tribune" and the "Courier News" for refuse collection services, 2022-2023 as detailed in the attached bid tabulation.

BE IT THEREFORE RESOLVED, that the Middlesex County Vocational and Technical Schools Board of Education award refuse collection services to Waste Management NJ at the Edison, Perth Amboy, and Woodbridge campuses for an annual cost of \$29,281.52 as detailed in the attachment on the basis of lowest responsible bid.

BE IT FURTHER RESOLVED, that the bid spot rate for additional call ins as detailed in the attachment be approved.

48. REFUSE COLLECTION (EAST BRUNSWICK AND PISCATAWAY) 2022-2023 ([Attachment O](#))

WHEREAS, sealed proposals were received June 15, 2022, in response to newspaper advertising in the "Home News Tribune" and the "Courier News" for refuse collection services, 2022-2023 as detailed in the attached bid tabulation.

BE IT THEREFORE RESOLVED, that the Middlesex County Vocational and Technical Schools Board of Education award refuse collection services to Interstate Waste at the East Brunswick and Piscataway campuses for an annual cost of \$149,300.00 as detailed in the attachment on the basis of lowest responsible bid.

BE IT FURTHER RESOLVED, that the bid spot rate for additional call ins as detailed in the attachment be approved.

49. CAPITAL PROJECT AWARD - PARKING LOT RECONSTRUCTION - EAST BRUNSWICK CAMPUS ([Attachment P](#))

WHEREAS, sealed bids were received on June 1, 2022 in response to newspaper advertising in the "Home News Tribune" and "The Courier News" for parking lot reconstruction at the East Brunswick campus as detailed in the attached bid tabulation.

BE IT THEREFORE RESOLVED, that the Middlesex County Vocational and Technical Schools Board of Education award parking lot reconstruction base bid, Alt #1, Alt #2, and Alt #3 at the East Brunswick campus to Top Line Construction Corp. for a total of \$605,775 on the basis of lowest responsible bidder.

50. CAPITAL PROJECT AWARD - AIR HANDLING UNIT 10 REPLACEMENT - PISCATAWAY CAMPUS (Attachment Q)

WHEREAS, sealed bids were received on June 1, 2022 in response to newspaper advertising in the "Home News Tribune" and "The Courier News" for air handling unit 10 replacement at the Piscataway campus as detailed in the attached bid tabulation.

BE IT THEREFORE RESOLVED, that the Middlesex County Vocational and Technical Schools Board of Education award air handling unit 10 replacement base bid at the Piscataway campus to Chappelle Mechanical, Inc. for a total of \$2,155,000 on the basis of lowest responsible bidder.

51. APPLICATION FOR FUNDS – NEW JERSEY STATE DEPARTMENT OF EDUCATION ELEMENTARY AND SECONDARY EDUCATION ACT (ESEA) GRANT FY23

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve application for funds from the New Jersey State Department of Education, as follows:

<u>Project Title</u>	<u>Amount</u>
Elementary and Secondary Education Act Grant	
Title I – Part A	\$559,332
Title II – Part A	\$ 71,593
Title IV	\$ 49,026
Total:	\$682,988
Start: July 1, 2022	
End: September 30, 2023	
Project Manager: Eugene Catanzaro	

52. LEA ALLOCATION REFUSAL – ESEA TITLE III AND TITLE III IMMIGRANT

WHEREAS, a resolution must be forwarded to the New Jersey Department of Education by any school district that does not intend to make application for an LEA allocation of funds; and

WHEREAS, the District has been notified of eligibility, as follows:

Title III	\$ 3,037
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WHEREAS, the regulations that govern this funding state that districts and charter schools "must qualify for a grant of more than \$10,000" in order to apply for Title III (with the formation of a consortium constituting the only alternative).

THEREFORE BE IT RESOLVED, that the Middlesex County Vocational and Technical Schools Board of Education district does not intend to apply for Title III funds for the fiscal year 2023.

53. APPLICATION FOR FUNDS – INDIVIDUALS WITH DISABILITIES EDUCATION ACT, PART B (IDEA-B) FY2023

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve application for funds for Individuals with Disabilities Education Act Part B (IDEA-B) as follows:

<u>Program Title</u>	<u>Amount</u>
Individuals with Disabilities Education Act, Part B (IDEA-B) FY2023	\$636,950
Start: July 1, 2022	
End: September 30, 2023	
Project Manager: Renee Davis	

54. APPLICATION/ACCEPTANCE OF FUNDS – ARP - HOMELESS II

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve application/acceptance of funds on behalf of the ARPHCYII consortium with the Monmouth County Educational Services COMmission acting as the lead LEA, from the New Jersey Department of Education as follows:

<u>Project Title</u>	<u>Amount</u>
ARP Homeless II	\$ 9,646
From: September 1, 2021	
To: August 31, 2022	
Project Manager: Renee Davis	

55. APPLICATION FOR FUNDS – COLLISION REPAIR EDUCATION FOUNDATION (I-CAR) GRANT FY23

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve application for funds for Collision Repair Education Foundation (i-Car) Grant as follows:

<u>Program Title</u>	<u>Amount</u>
Collision Repair Education Foundation (i-Car) Grant	\$25,000
Start: July 1, 2022	
End: June 30, 2023	
Project Manager: Adam Recktenwald	

56. APPLICATION/ACCEPTANCE OF FUNDS – MIDDLESEX COUNTY CTSP GRANT

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve application/acceptance of funds from Middlesex County, as follows:

<u>Project Title</u>	<u>Amount</u>
Don't Drive Dangerously Contest	\$ 1,500
From: October 1, 2021	
To: September 30, 2022	
Project Manager: Rafael Nava	

OTHER MOTIONS**57. FIRE DRILLS/SECURITY DRILLS**

That the Board of Education accepts the following fire/security/bus evacuation drills, as recommended by the Superintendent. ([Attachment](#))

58. STUDENT SAFETY DATA SYSTEM

That the Board of Education accepts the following Student Safety Data System Report which was reported to the New Jersey Department of Education for Period 1 (September 1, 2021 - December 31, 2021), as recommended by the Superintendent.

School	Incident Total	Violence	Vandalism	Substances	Weapons	HIB Confirmed
Edison	0	0	0	0	0	0
East Brunswick	4	0	0	3	0	1
East Brunswick Career Dev.	3	0	0	2	0	1
Perth Amboy	0	0	0	0	0	0
Piscataway	4	0	0	3	0	1
Woodbridge	0	0	0	0	0	0
Total	11	0	0	8	0	3

59. ACCEPT HARASSMENT, INTIMIDATION & BULLYING (HIB) INCIDENT REPORT & AFFIRM PREVIOUSLY REPORTED CASES

That the Board of Education accepts the HIB Incident Report and affirms the HIB cases previously reported to the Board of Education. ([Attachment](#))

60. REPAIR & REFINISHING OF GYM FLOORING – CLASSIC SPORTS FLOORS

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education award the repair and refinishing of gym floors to Classic Sports Floors for \$92,691.52 on the basis of Cooperative Purchasing Agreement ESCNJ #18/19-62 as follows:

Repair and refinishing of gym floors including sanding, refinishing, and graphics in the following locations:

East Brunswick	\$24,472.28
Woodbridge	\$10,387.68
Piscataway	\$33,262.84
Perth Amboy	\$24,568.72
	<u>\$92,691.52</u>

61. SUPERINTENDENT'S EVALUATION

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the evaluation of the Superintendent for the 2021-22 school year.

BUILDINGS & GROUNDS REPORT (Fran Cap)

[Attached Report](#)

Mr. Fran Cap presented his report on the status of capital projects and facility issues throughout the District (as attached). Mr. Adam Finkle was in attendance representing the SSP Architectural Group.

PUBLIC COMMENT ON ANY MOTIONS OR OTHER ITEMS

None

Adjourn to Executive Session

On a motion by Ms. Czarneski and seconded by Mrs. Eastman, the board adjourns into Closed Session at 7:30 p.m.

- Mr. Jones read the closed session notice:

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S.A. 10:4-12 and 13, the Middlesex County Vocational & Technical Schools Board of Education will now meet in closed session to discuss personnel matters.

The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board's closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 30 minutes.

On a Roll Call Vote:

On a roll call vote, Mr. Jones, Ms. Czarneski, Mr. Anderson, and Mrs. Eastman voted "aye," and the motion carried unanimously.

Re-Convene to Public Session

- On a motion by Mr. Anderson, and seconded by Ms. Czarneski, the Board reconvened into the public portion of the meeting at 8:50 p.m.

On a Roll Call Vote:

On a roll call vote, Mr. Jones, Ms. Czarneski, Mr. Anderson, and Mrs. Eastman voted "aye," and the motion carried unanimously.

APPROVE ALL ITEMS ON THE CONSENT AGENDA

A motion was made by Ms. Czarneski and seconded by Mrs. Eastman that the Middlesex County Vocational & Technical Schools Board of Education approves all items on the consent agenda of the regular public meeting of June 22, 2022, as recommended by the Superintendent of Schools.

On a Roll Call Vote:

On a roll call vote, Mr. Jones, Ms. Czarneski, Mr. Anderson, and Mrs. Eastman voted "aye," Ms. Czarneski abstained on the 5.11.2022 minutes and Mr. Anderson abstained on personnel and the motion carried.

BOARD OF EDUCATION COMMENTS

The Board President thanked everyone for their dedication and hard work through the school year. The other members echoed the Board President's comments.

ADJOURNMENT

A motion by Ms. Czarneski seconded by Mrs. Eastman that there being no further business the meeting be adjourned at 8:52 pm.

Respectfully submitted,

Karl J. Knehr

Karl J. Knehr
Board Secretary