

**MIDDLESEX COUNTY MAGNET SCHOOLS  
BOARD OF EDUCATION****Business/Public Meeting Minutes | March 9, 2023 | 7:00 p.m.**

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**Mr. Jones, Board President called the meeting to order at 7:00 pm.****Mr. Knehr, called the roll:****Present:** Mr. Jones, Ms. Czarneski and Mr. Tartara.**Absent:** Mr. Anderson and Mrs. Eastman**Also Present:** Mr. Diaz, Superintendent, Mr. Knehr, Board Secretary/Business Administrator, Mr. Bicsko, Assistant Superintendent, Mr. Johnson, Director of Personnel, and Ms. Dettmer, Board Attorney,**Mr. Jones read the following Public Notice:****Reading of Public Notice**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting which included the time, date and location, was dispensed in the following manner:

- Posted on the bulletin board reserved for announcements in the Board Office, 112 Rues Lane, East Brunswick, NJ.
- Advertised in the Home News Tribune and the Courier News on February 16, 2023.
- Posted on the Middlesex County Magnet Schools website ([www.mcmsnj.net](http://www.mcmsnj.net)) on February 14, 2023.
- Mailed to the five (5) duly appointed Board Members.

**Correspondence**

None

**MINUTES****1. ACCEPTANCE OF MINUTES**

February 8, 2023

February 8, 2023

Business-Public Meeting ([Minutes 2.8.2023](#))

Closed Session

**EDUCATION & CURRICULUM ITEMS****2. APPROVE/REVISION/SCHOOL CALENDAR 2022-2023**

That the Board of Education approves the revision to the School Calendar for the 2022-2023 school year, as presented and as recommended by the Superintendent. [School Calendar](#)

**POLICY ITEMS**

**3. APPROVE 1<sup>st</sup> READING/REVISION OF POLICY & REGULATIONS**

That the Board of Education approves the revision of Policy & Regulation, as recommended by the Superintendent of Schools.

- [P 2110 Philosophy of Education](#)

**4. APPROVE 2<sup>nd</sup> READING/REVISION OF POLICY & REGULATIONS**

That the Board of Education approves the revision of Policy & Regulation, as recommended by the Superintendent of Schools.

- [P0152 Board Officers](#)
- [P0161 Call, Adjournment, and Cancellation](#)
- [P0162 Notice of Board Meetings](#)
- [P2423 Bilingual and ESL Education](#)
- [P2425 Emergency Virtual or Remote Instruction Program](#)
- [P5200 Attendance](#)
- [P8140 Student Enrollments](#)
- [P8330 Student Records](#)
- [R2423 Bilingual and ESL Education](#)
- [R5200 Attendance](#)
- [R8140 Enrollment Accounting](#)
- [R8330 Student Records](#)
- [R8420.2 Bomb Threats](#)
- [R8420.7 Lockdown Procedures](#)
- [R8420.10 Active Shooter](#)

**PERSONNEL ITEMS****5. APPROVE/PERSONNEL ITEMS**

That the Board of Education approves the following personnel actions, as recommended by the Superintendent of Schools.

<b>A. Resignations and Retirements</b>							
<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Loc</b>	<b>Salary</b>	<b>Step</b>	<b>Effective Date</b>	<b>Term Date</b>
Lisa De Leo	Retirement	Middlesex County Adult Correction	N/A	N/A	N/A	3/31/23	N/A
Jill Gardner	Retirement	Administrative Assistant to the Assistant Superintendent	CO	N/A	N/A	8/1/23	N/A
Gene Gugliotta	Retirement	Media Specialist	PI	N/A	N/A	7/1/23	N/A
Caitlin Sime	Resignation	Teacher of Mathematics	EB	N/A	N/A	4/25/23	N/A
Sandra Tinsman	Retirement	Teacher of Mathematics	PI	N/A	N/A	7/1/23	N/A

<b>B. Leaves of Absence</b>							
<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Loc</b>	<b>Salary</b>	<b>Step</b>	<b>Effective Date</b>	<b>Term Date</b>
Cory O'Neal	NJFLA (Baby Bonding)	Custodian	EB	N/A	N/A	4/17/23	7/10/23

<b>C. Appointments/New Hires</b>							
<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Loc</b>	<b>Salary</b>	<b>Step</b>	<b>Effective Date</b>	<b>Term Date</b>
Alayna Conger	New Hire	School Social Worker	EB	\$70,958	D-3-7	6/1/23	6/30/23
Melissa R. Gustray	New Hire	Teacher of Health and Physical Education	EB	\$69,107	D-3-9	6/1/23	6/30/23
Michael Pelonero	Substitute	Substitute	N/A	\$150/Day	N/A	3/10/23	N/A
Roman Rodriguez	New Hire	Senior Computer Technician	CO	\$75,000	N/A	4/17/23	6/30/23
Raquele Strickland	Substitute	Substitute	N/A	\$150/Day	N/A	3/10/23	N/A
Amro Mosaad	Stipend	Acting Principal	EA	\$2,000/month	N/A	2/1/23	6/30/23

<b>D. Transfers/Salary Changes</b>							
<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Loc</b>	<b>Salary</b>	<b>Step</b>	<b>Effective Date</b>	<b>Term Date</b>
N/A							

<b>E. Extracurricular / Extra Pay - Athletic</b>							
<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Loc</b>	<b>Salary</b>	<b>Step</b>	<b>Effective Date</b>	<b>Term Date</b>
David Williams	Sports - Tennis	Varsity Boys Tennis Coach	WA	\$7,650	N/A	3/10/23	6/30/23
Mark Mastrolia	Sports - Tennis	Junior Varsity Boys Tennis Coach	WA	\$5,550	N/A	3/10/23	6/30/23
Brendan Doherty (Pending CHR)	Sports - Baseball	Junior Varsity Boys Baseball Coach	PA	\$5,550	N/A	3/10/23	6/30/23
Gregory Grande (Pending CHR)	Sports - Baseball	Junior Varsity Boys Baseball Coach	PI	\$5,550	N/A	3/10/23	6/30/23
Eliot Jager	Sports	Spring Technician	EB	\$14.13	N/A	3/10/23	6/30/23
Peter Santiago	Sports - Baseball	Volunteer Baseball Coach	EB	N/A	N/A	3/10/23	6/30/23
Julie Buonaguro	Sports - Softball	Volunteer Softball Coach	EB	N/A	N/A	3/10/23	6/30/23
Tyler Layton	Sports - Baseball	Volunteer Baseball Coach	PA	N/A	N/A	3/10/23	6/30/23
Stephen Moir	Sports - Baseball	Volunteer Baseball Coach	PA	N/A	N/A	3/10/23	6/30/23
Izabelle Acevedo	Sports - Softball	Volunteer Softball Coach	PA	N/A	N/A	3/10/23	6/30/23

Joseph Sepelyak	Sports - Softball	Volunteer Softball Coach	PA	N/A	N/A	3/10/23	6/30/23
Chris Rosenberg	Sports - Baseball	Volunteer Baseball Coach	PI	N/A	N/A	3/10/23	6/30/23
Dave Rosenberg	Sports - Baseball	Volunteer Baseball Coach	PI	N/A	N/A	3/10/23	6/30/23
Michael Rosenberg	Sports - Baseball	Volunteer Baseball Coach	PI	N/A	N/A	3/10/23	6/30/23

**F. Extracurricular / Extra Pay - Non-Athletic**

Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
N/A							

**G. TITLE I/ESEA**

Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Amy Lombardo	Extended Duty/Year	Instructor	PI	\$41/hr.	N/A	3/10/23	6/30/23
Stephanie Laties	Extended Duty/Year	Instructor	PI	\$41/hr.	N/A	3/10/23	6/30/23
Mary Yousef	Extended Duty/Year	Instructor	PI	\$41/hr.	N/A	3/10/23	6/30/23
Marsha Platoon	Extended Duty/Year	Instructor	PI	\$41/hr.	N/A	3/10/23	6/30/23
Evelyn Schwenck	Extended Duty/Year	Instructor	PI	\$41/hr.	N/A	3/10/23	6/30/23
Elissa Goldstein	Extended Duty/Year	Instructor	PI	\$41/hr.	N/A	3/10/23	6/30/23

**H. ADULT EVENING SCHOOL**

Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
N/A							

**6. APPROVE/CULINARY ARTS TECHNICIAN/2022-2023 SCHOOL YEAR**

That the Board of Education approves the attached list of the Culinary Arts Technician for the 2022-2023 school year, as recommended by the Superintendent. [Attachment](#)

**BUSINESS AND FINANCE ITEMS & REPORT****7. AUDITORS REPORT- PRESENTATION ([ACFR](#) & [Management Report](#))**

Mr. David Gannon, PKF O'Connor Davies LLP, presented the 2021-2022 Audit Report to the Board of Education. Mr. Gannon reviewed the Comprehensive Annual Financial Report as well as the Management Report on Administrative Findings, Financial, Compliance, and Performance. The District's financial condition was reported as healthy with an appropriate amount of surplus and reserves. There were no audit findings, material weakness, question cost, or recommendations.

**8. 2023-24 BUDGET - [PRESENTATION](#)**

Mr. Karl Knehr, Business Administrator, presented and discussed the 2023-24 Budget with the Board of Education. Comments and questions were followed up on by the Board.

**9. BUDGETARY TRANSFERS ([Attachment A](#))**

BE IT RESOLVED that the Middlesex County Magnet Schools Board of Education approve the attached transfers in the 2022-23 budget.

**10. ACCEPT THE SECRETARY AND TREASURER REPORT ([Attachment B](#))**

BE IT RESOLVED that the Middlesex County Magnet Schools Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of the reports, January 31, 2023 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-1.10 (a); the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A:23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

**11. BILLS AND PAYROLL ([Attachment C](#))**

The Middlesex County Magnet Schools Board of Education approves the bills that are presented for payment in the amount of \$3,373,830.16, the February 15, 2023 payroll presented for payment in the amount of \$1,295,750.10 and the February 28, 2023 payroll presented for payment in the amount of \$1,256,812.13.

**12. FIELD TRIP REQUESTS ([Attachment D on file in the BOE Office](#))**

RESOLVED that the Middlesex County Magnet Schools Board of Education approve the attached additional field trip requests for the 2022-2023 school year as recommended by the Superintendent.

**13. FIELD TRIP AMENDMENTS – HIGH SCHOOL FIELD TRIPS 2022-2023 SCHOOL YEAR ([Attachment E on file in the BOE Office](#))**

RESOLVED that the Middlesex County Magnet Schools Board of Education approve the attached field trip amendments.

**14. EVENING SCHOOL FIELD TRIPS 2022-2023 SCHOOL YEAR ([Attachment F on file in the BOE Office](#))**

RESOLVED that the Middlesex County Magnet Schools Board of Education approve the attached list of evening school field trips not requiring transportation for the 2022-2023 school year.

**15. APPROVE PROFESSIONAL DEVELOPMENT, TRAVEL, AND REIMBURSEMENT**

The Middlesex County Magnet Schools Board of Education approves the following professional development, travel, and related expenses particular to attendance at listed functions for mileage, registration fees, and other travel expenses according to the cost schedule. Reimbursement is subject to contractual provisions or is in accordance with the travel guidelines for school districts (18A:11-12 and 6A:23A-7) and state travel guidelines established by the Department of Treasury in NJOMB circular letter.

Staff/Board Member	Date	Workshop / Conference	Reg. Fee	Estimated Expenses						
				Mileage / Transport	Parking / Tolls	Lodging	Lodging Tax	Airfare / Train	Per Deim	Other
Joseph Coyle	3/23/23	Impressions Expo	\$320.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Jorge Diaz	4/12/23-4/16/23	NASA App Development	\$0.00	\$0.00	\$0.00	\$244.00	\$24.56	\$400.00	\$172.50	\$0.00
Michelle Gomes	4/12/23-4/16/23	NASA App Development	\$0.00	\$0.00	\$0.00	\$244.00	\$24.56	\$400.00	\$172.50	\$0.00

Bridget Hill	3/9/23	NJASAP Conference	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Leni Hughes - Retroactive	2/27/23	DECA Chaperone	\$0.00	\$0.00	\$0.00	\$105.00	\$0.00	\$0.00	\$147.50	\$0.00
Leah Hoffman	3/20/23-3/22/23	Model UN Chaperone	\$0.00	\$0.00	\$0.00	\$578.00	\$0.00	\$21.50	\$197.00	\$0.00
Cristina Kelly - Retroactive	12/20/22	Life Support Training	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Karl J. Knehr	6/6/23	NJASBO Conference	\$275.00	\$37.66	\$50.00	\$450.00	\$82.31	\$0.00	\$206.50	\$0.00
Maribel Martins	Spring 2023	HR Certificate Program	\$3,849.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Lee Neamand	5/3/23	ACTE Conference	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Lee Neamand	6/25/23	ISTE Live 2023	\$670.00	\$0.00	\$154.00	\$627.00	\$102.64	\$0.00	\$276.50	\$0.00
Sarah Rubin	4/3/23	Efficiency Workshop	\$199.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sarah Rubin	5/31/23	NJAFPA Conference	\$149.00	\$35.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Alex Stiles	3/20/23-3/22/23	Model UN Chaperone	\$0.00	\$0.00	\$0.00	\$578.00	\$0.00	\$21.50	\$197.00	\$0.00
Joan Thomas - Retroactive	2/23/23	DECA Chaperone	\$0.00	\$0.00	\$0.00	\$105.00	\$0.00	\$0.00	\$147.50	\$0.00

# 16. PROPOSED BUDGET 2023-24

WHEREAS the Middlesex County Magnet Schools Board of Education has determined that \$48,572,169 in general funds are required to operate the magnet schools during the 2023-24 school year; and

WHEREAS the Board of Education anticipates receiving Federal and State grant entitlement funds in the amount of \$5,320,297; and

WHEREAS the Board of Education has determined that capital project funds for various facility upgrades in the amount of \$8,200,000 is needed from the Middlesex County Board of Commissioners, through County Capital Funding.

THEREFORE BE IT RESOLVED that the Board of Education approve the Middlesex Magnet Schools proposed budget for the school year 2023-24, as follows:

General Fund Budget (Fund 10) \$48,572,169

Special Revenue Fund Budget (Fund 20) \$ 5,320,297

Capital Project Fund Budget (Fund 30) \$ 8,200,000

BE IT FURTHER RESOLVED that the Middlesex County Magnet Schools Board of Education approve the appropriation of \$87,587 in undesignated fund balance and \$1,262,413 in excess surplus from the 2021-22 audit as budgeted fund balance for the general fund in the 2023-24 budget statement.

# 17. PROPOSED RESOLUTION TO THE BOARD OF SCHOOL ESTIMATE – 2023-24 BUDGET

WHEREAS the Middlesex County Magnet Schools Board of Education has given careful consideration to the financial needs of the Middlesex County Magnet Schools for the school year 2023-24; and

WHEREAS the Board of Education has determined that \$48,572,169 in general funds will be needed to operate the Middlesex County Magnet Schools during the school year 2023-24; and

WHEREAS the Board of Education has determined that \$8,200,000 in capital project funds (County Capital Funding) are needed to upgrade Middlesex County Magnet Schools facilities, as follows:

## Total Project Cost (Local)

Horticulture Building/Greenhouse Renovations	\$ 1,800,000
Interior Renovations	\$ 2,400,000
Parking Lot Paving & Curbing	\$ 800,000

Roof & Mechanical Renovations	\$ 1,200,000
Security Camera System Replacement	\$ 700,000
Bathroom Renovations	\$ 400,000
Variable Air Volume (VAV) Box Replacement	\$ 200,000
Glass Atrium Repairs	\$ 100,000
Equipment	<u>\$ 600,000</u>

Total County Capital Funding \$ 8,200,000

WHEREAS the Board of Education has determined that \$26,837,956 from County appropriations and \$8,200,000 in capital project funds (County Capital Funding will be needed in addition to State Aid, Federal Aid, Appropriated Fund Balance, and Miscellaneous Revenues.

THEREFORE BE IT RESOLVED that the Middlesex County Magnet Schools Board of Education requests that the Board of School Estimate fix and determine that the amount of necessary funds from the Board of Commissioners of Middlesex County for the use of the Middlesex County Magnet Schools during the school year 2023-24, is as follows:

General Fund (County Appropriations) \$26,837,956

Capital Project Funds (County Capital Funding) \$ 8,200,000

**18. MAXIMUM DOLLAR LIMITS – PUBLIC RELATIONS AND PROFESSIONAL SERVICES 2023-24**

WHEREAS the New Jersey State Department of Education has issued regulations (Chapter 23A) to promote fiscal accountability and efficiency; and

WHEREAS administrative code 6A:23A-5.2 requires that the Board of Education establish annually a maximum dollar limit for public relations and each type of professional service needed throughout the school year.

BE IT THEREFORE RESOLVED that the Middlesex County Magnet Schools Board of Education approve and set the following maximum dollar limit for the 2023-24 school year, as follows:

Legal Services	\$150,000
Medical Inspectors	\$ 60,000
Audit Services	\$ 60,000
Architectural Services	\$900,000
Environmental Engineering	\$600,000
Security	\$360,000
Public Relations	\$150,000

**19. TRAVEL MAXIMUM – BUDGET 2023-24**

WHEREAS, the regulations (6A:23A-7.3) require that the Board of Education approve a maximum travel expenditures amount not to exceed for each budget year; and

WHEREAS, the regulations also require the District report on maximum amount established for the current budget year and the amount spent to date; and

BE IT THEREFORE RESOLVED that the Middlesex County Magnet Schools Board of Education establish the 2023-24 budget year travel maximum as \$55,500 and report that of the \$58,500 established for the 2022-23 budget, \$23,831 has been expended as of February 28, 2023.

**20. 2021-2022 ANNUAL COMPREHENSIVE FINANCIAL REPORT (A.C.F.R./AUDIT REPORT)**

WHEREAS, Middlesex County Magnet Schools Board of Education has contracted with PKF O'Connor Davies, LLP to serve as our independent certified public accountants and perform the annual audit as required by N.J.S.A. 18A:23-1 to 18A:23-11; and

WHEREAS, PKF O'Connor Davies, LLP has completed the annual audit and will file the Annual Comprehensive Financial Report (A.C.F.R.) along with the Management Report on Administrative Findings, Financial Compliance and Performance with the New Jersey Department of Education; and

WHEREAS, the results of the audit concluded that there were no recommendations to be included in the Auditor's Management Report on Administrative Findings, Financial Compliance and Performance.

RESOLVED that the Middlesex County Magnet Schools Board of Education approve and accept the 2021/22 A.C.F.R. as prepared by Middlesex County Magnet Schools and the Auditor's Management Report prepared by PKF O'Connor Davies, LLP.

**21. USE OF FACILITIES**

RESOLVED that the Middlesex County Magnet Schools Board of Education authorize the following use of facilities:

Outside Organizations

<u>Date</u>	<u>Organization</u>	<u>School</u>	<u>Facility</u>
3/14/2023	Rider Education of New Jersey	Piscataway	Classroom
4/1/23-10/29/23 & 7/11/23-8/30/23	Rider Education of New Jersey	Piscataway	Parking Lot

**22. LONG RANGE FACILITY PLAN MINOR AMENDMENT**

WHEREAS, the New Jersey Department of Education (NJDOE) allows school district's to submit a Minor Amendment to update their Long Range Facilities Plan (LRFP) as long as the district received approval on a Major Amendment to the LRFP in the past five years

WHEREAS, District Administration with the assistance of the SSP Architecture Group have prepared a Minor Amendment for submission to the NJDOE to revise a project and add another project.

BE IT RESOLVED that the Middlesex County Magnet Schools Board of Education approves the Minor Amendment of the LRFP and its submission to the NJDOE.

**23. SCHOOL FACILITIES PROJECT APPLICATION/SPECIFICATIONS**

RESOLVED that the Middlesex County Magnet Schools Board of Education authorizes the submission of a School Facilities Project Application to the New Jersey Department of Education Office of School Facilities as an other capital project consistent with the long range facility plan for the following projects:

Construction of a New School Building Phase II - School of Sustainability and Innovation - Edison Campus

**24. DONATION - DAYTON TOYOTA**

WHEREAS, Dayton Toyota wishes to donate \$200.00 to Sponsor a student in the Automotive Tech program for a Skills USA competition.

RESOLVED that the Middlesex County Magnet Schools Board of Education accept the donation as listed.



**25. LIVE INSTRUCTIONAL SERVICES - PROMOTING LEARNING**

RESOLVED that the Middlesex County Magnet Schools Board of Education approve the purchase of live instructional services using a digital platform to provide student instruction in math to Proximity Learning in the amount of \$33,189.94 exempt from advertising as educational goods and services in accordance with N.J.S. 18A:18A-5a(5).

**26. PURCHASE OF TECHNOLOGY SUPPLIES – CDW-G ([Attachment G](#))**

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase of the attached technology supplies to CDW-G for \$33,755.13 on the basis of the appropriate State Contract/Cooperative Purchasing Agreement, as indicated in the attachment.

**27. PURCHASE OF TECHNOLOGY SUPPLIES – APPLE**

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education award the purchase of the following technology supplies to Apple for \$1,618.00 on the basis of the ESCNJ Cooperative Purchasing Agreement 18/19/-67.

<u>Location</u>	<u>Qty.</u>	<u>Description</u>	<u>Amount</u>
Admin	1	Apple Studio Display plus AppleCare	\$1,618.00

**28. PURCHASE OF VOCATIONAL PROGRAM SUPPLIES/EQUIPMENT– GRAINGER**

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase of the following vocational program supplies/ equipment to Grainger for \$3,469.49 on the basis of New Jersey State Contract #19-FLEET-00566:

<u>Location</u>	<u>Qty.</u>	<u>Description</u>	<u>Amount</u>
Piscataway	1	Belt Finishing Machine	\$2,182.57
Woodbridge	6	Radio Battery Packs with Antenna	\$ 790.98
Facility		Various Maintenance Supplies	\$ 495.94

Total: \$ 3,469.49

**29. NETWORK UPGRADES – MILLENNIUM COMMUNICATIONS GROUP, INC.**

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase of Network upgrades to Millennium Communications Group, Inc. for \$29,709.16 on the basis of New Jersey State Contract #A88740 and NASPO NJ-21-TELE-01506 as a cisco reseller as follows:

<u>Contract</u>	<u>Location</u>	<u>Description</u>	<u>Amount</u>
#A88740	District	Provide and install 20 Cat6 Data Drops	\$ 14,580.16
NJ-21-TELE-01506	District	Umbrella Cloud Security and Support Renewal	\$ 15,129.00

Total: \$ 29,709.16

**30. PURCHASE OF KITCHEN EQUIPMENT – FOOD SERVICE ([Attachment H](#))**

WHEREAS Sealed proposals were received March 1, 2023 in response to newspaper advertising in the "Home News Tribune" and the "Courier News" for kitchen equipment, as attached.

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase of kitchen equipment to Culinary Depot for \$248,209.63, Johnson's Restaurant Equipment for \$24,990.00, and E&A for \$8,269.30 on the basis of lowest responsible bid.

**31. PURCHASE OF CHARTER BUS SERVICE – ATHLETIC TRIPS – BASEBALL/SOFTBALL/TENNIS ([Attachment I](#))**

WHEREAS Sealed proposals were received February 14, 2023 in response to newspaper advertising in the "Home News Tribune" and the "Courier News" for charter bus service for baseball/softball/tennis trips, as attached.

RESOLVED that the Middlesex County Magnet Schools Board of Education purchase charter bus service for baseball/softball/tennis trips to Road to Success for \$82,550.00 on the basis of lowest responsible bid.

**32. PURCHASE OF CHARTER BUS SERVICE – FIELD TRIPS - SPRING 2023 ([Attachment J](#))**

WHEREAS Sealed proposals were received February 14, 2023 in response to newspaper advertising in the "Home News Tribune" and the "Courier News" for charter bus service for spring 2023 field trips, as attached.

RESOLVED that the Middlesex County Magnet Schools Board of Education purchase charter bus service for spring 2023 field trips to Emmanuel Trans for \$8,900.00 on the basis of lowest responsible bid.

**33. SPRING FIELD TRIPS – NO BIDS - DISTRICT ([Attachment K](#))**

WHEREAS Middlesex County Magnet Schools has advertised for spring field trips sealed bids to be received on February 2nd and March 1st as attached, and

WHEREAS six (6) bid packets were sent out for the first bid and eight (8) bid packets were sent out for the second bid and on both dates the District did not receive any response.

BE IT THEREFORE RESOLVED that the Middlesex Magnet Schools Board of Education authorize the Business Administrator to negotiate a price with an appropriate vendor for these services in accordance with N.J.S.A. 18A:18A5(c).

**34. CAPITAL PROJECT AWARD - WATER HEATER REPLACEMENT - EAST BRUNSWICK CAMPUS ([Attachment L](#))**

WHEREAS, sealed bids were received on March 1, 2023 in response to newspaper advertising in the "Home News Tribune" and "The Courier News" for water heater replacement at the East Brunswick campus as detailed in the attached bid tabulation.

BE IT THEREFORE RESOLVED, that the Middlesex County Magnet Schools Board of Education award water heater replacement Base Bid A-1 at the East Brunswick campus to Three G's Plumbing & Heating for a total of \$338,000 on the basis of lowest responsible bidder.

**35. CHANGE ORDERS - CAPITAL PROJECTS ([Attachment M](#))**

RESOLVED that the Middlesex County Magnet Schools Board of Education approve the attached list of Change Orders for various Capital Projects previously awarded and currently under construction.

**36. APPLICATION/ACCEPTANCE OF FUNDS – MIDDLESEX COUNTY ARTS INSTITUTE**

RESOLVED that the Middlesex County Magnet Schools Board of Education approve application/acceptance of funds from the Middlesex County Arts Institute, as follows:

<u>Project Title</u>	<u>Amount</u>
Arts Institute of Middlesex County	\$9,925
From: January 1, 2023	
To: December 31, 2023	
Project Manager: Adam Recktenwald	

**37. APPLICATION/ACCEPTANCE OF FUNDS – NJ STEM**

RESOLVED that the Middlesex County Magnet Schools Board of Education approve application/acceptance of funds from the NJ Stem, as follows:

<u>Project Title</u>	<u>Amount</u>
NJ Stem Month Mini Grant	\$500
From: March 1, 2023	
To: March 31, 2023	
Project Manager: Michelle Gomes	

**38. BUDGET MODIFICATION/INCREASE IN FUNDS - CARL D. PERKINS SECONDARY**  
**(Attachment N)**

RESOLVED that the Middlesex County Magnet Schools Board of Education approve a budget modification/increase in funds for the 2022-23 Carl D. Perkins Secondary Program funded through the State of New Jersey Department of Education as outlined in the attached Budget Summary, as follows:

Perkins Secondary Funding 2022-23	\$717,701
Increase from DOE	<u>\$ 14,075</u>
Total Revised Perkins Secondary Funding 2022-23	\$731,776

BE IT FURTHER RESOLVED that the modification includes an increase in the total grant award received from the State of New Jersey as well as a reallocation of funds between the GAAP Budget accounts from the original spending plan submitted to the State of New Jersey Department of Education.

**OTHER MOTIONS****39. FIRE DRILLS/SECURITY DRILLS**

That the Board of Education accepts the following fire/security drills, as recommended by the Superintendent. ([Attachment](#))

**40. STUDENT SAFETY DATA SYSTEM**

That the Board of Education accepts the following Student Safety Data System Report which was reported to the New Jersey Department of Education for Period 1 (September 1, 2022 - December 31, 2022), as recommended by the Superintendent.

School	Incident Total	Violence	Vandalism	Substances	Weapons	HIB Confirmed	Other Incidents Leading to Removal	HIB Alleged
Edison	1	0	0	0	0	1	0	1
East Brunswick	6	1	0	3	1	1	11	5
Perth Amboy	1	0	0	0	1	0	4	2
Piscataway	3	1	0	1	1	0	32	10
Woodbridge	2	0	0	0	0	2	0	1
Total	13	2	0	4	3	4	47	19

**41. ACCEPT HARASSMENT, INTIMIDATION & BULLYING (HIB) INCIDENT REPORT & AFFIRM PREVIOUSLY REPORTED CASES**

That the Board of Education accepts the HIB Incident Report and affirms the HIB cases previously reported to the Board of Education. ([Attachment](#))

**BUILDINGS & GROUNDS REPORT (Fran Cap)**

[Attached Report](#)

**PUBLIC COMMENT ON ANY MOTIONS OR OTHER ITEMS**

None

**APPROVE ALL ITEMS ON THE CONSENT AGENDA**

A motion was made by Ms. Czarneski and seconded by Mr. Tartara that the Middlesex County Magnet Schools Board of Education approves all items on the consent agenda of the regular public meeting of March 9, 2023, as recommended by the Superintendent of Schools.

**On a Roll Call Vote:**

On a roll call vote, Mr. Jones, Ms. Czarneski, and Mr. Tartara voted "aye," and the motion carried.

**ADJOURNMENT**

A motion by Ms. Czarneski and seconded by Mr. Tartara that there being no further business the meeting be adjourned at 7:44 pm.

Respectfully submitted,

*Karl J. Knehr*

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Karl J. Knehr  
Board Secretary