



MIDDLESEX COUNTY MAGNET SCHOOLS BOARD OF EDUCATION

Business/Public Meeting Minutes | May 15, 2024 | 7:00 p.m.

Mr. Jones, Board President called the meeting to order at 7:00 pm.

Mr. Knehr, called the roll:

Present: Mr. Jones, Ms. Czarneski and Mr. Anderson

Absent: Mrs. Faustini and Mr. Tartara

Also Present: Mr. Diaz, Superintendent, Mr. Knehr, Board Secretary/Business Administrator, Mr. Joseph Howe, Business Administrator, Mr. Bicsko, Assistant Superintendent, Mr. Johnson, Director of Personnel, and Ms. Noble McDonnell, Board Attorney

Reading of Public Notice

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting which included the time, date and location, was dispensed in the following manner:

- Posted on the bulletin board reserved for announcements in the Board Office, 112 Rues Lane, East Brunswick, NJ.
- Advertised in the Home News Tribune and the Courier News on November 8, 2023.
- Posted on the Middlesex County Magnet Schools website (www.mcmsnj.net) on November 2, 2023.
- Mailed to the four (4) duly appointed Board Members.

Correspondence

None

Presentations/Announcements:

None

MINUTES

1. ACCEPTANCE OF MINUTES

April 10, 2024

Business-Public Meeting ([Minutes 4.10.2024](#))

EDUCATION & CURRICULUM ITEMS

2. APPROVE/STUDENT INTERNSHIPS

That the Board of Education approves the student internships listed below for the undergraduate students. These students will be required to complete a criminal history background check prior to starting, as recommended by the Superintendent.

Name	Period	Supervisor
Cherry Abdelmessih (Rider University)	May 16, 2024 - June 30, 2024 (School Year 2023-2024)	Mariana Habib East Brunswick Campus
Catherine Stabe (Rutgers University)	September - December (School Year 2024-2025)	Cleo Mack East Brunswick Campus
Alyssa Rakossy (Monmouth University)	September 5, 2024 - December 10, 2024 (School Year 2024-2025)	Mary Vogt East Brunswick Campus

APPROVE/FIELD OBSERVATIONS - 2024-2025 SCHOOL YEAR

That the Board of Education approves the field observations listed below for undergraduate students at Rutgers University during the 2024-2025 school year. They will be required to complete a criminal history background check prior to starting, as recommended by the Superintendent.

Name	Period	Supervisor
Peristera Vikatos	September 3, 2024 to December 20, 2024 (5 days per week)	Jamie Wasco Perth Amboy Campus
Peter McCormack	September 3, 2024 to December 20, 2024 (5 days per week)	Samantha Becerra Piscataway Campus
Sophia Recto	September 3, 2024 to December 20, 2024 (5 days per week)	Elif Hatipoglu Piscataway Campus

PERSONNEL ITEMS

3. APPROVE/PERSONNEL ITEMS

That the Board of Education approves the following personnel actions, as recommended by the Superintendent of Schools.

A. Resignations and Retirements							
Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Amy Lombardo	Resignation	Guidance Counselor	PI	N/A	N/A	6/7/24	N/A
Donald Surowitch	Retirement	Teacher of History	PI	N/A	N/A	7/1/24	N/A
Mariam Tawadros	Resignation	Teacher of Chemistry	PI	N/A	N/A	6/30/24	N/A
Jeida Williams	Resignation	School Psychologist	PI	N/A	N/A	6/30/24	N/A
B. Leaves of Absence							
Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Margaret Goolic	Unpaid FMLA	Administrative Assistant Guidance	EB	N/A	N/A	6/11/24	8/22/24
Thomas Johanesson	Unpaid FMLA (retroactive)	Teacher of English	PI	N/A	N/A	4/8/24	5/31/24

Lauren Pulgarin	Unpaid FMLA Unpaid NJFLA (baby bonding)	Teacher of Baking	EB	N/A	N/A	9/3/24 2/18/25	12/2/24 5/19/25
Samantha Tortorello	Unpaid Maternity Leave Unpaid NJFLA (baby bonding)	Confidential Administrative Assistant to Assistant Superintendent	CO	N/A	N/A	6/3/24 8/6/24	8/5/24 10/29/24

C. Appointments/New Hires

Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Ledwin Batista	New Hire	Custodian	EB	\$44,500	1	5/28/24	6/30/24
Samantha Brawner	New Hire	Teacher of Health & Physical Education	PI	\$63,867	D-3-6	9/1/24	6/30/25
Michael Caracappa	Substitute - Custodial	Substitute - Custodial	N/A	\$18/hr.	N/A	5/16/24	N/A
Trevor J. Damanski	Substitute	Substitute	N/A	\$150/Day	N/A	5/16/24	N/A
Jessica S. Dare	Substitute - Secretarial (Pending CH)	General Administrative Assistant (Leave Replacement)	EB	\$15.13/ hr.	N/A	6/10/24	N/A
Jason Gonzalez	Substitute	Substitute	N/A	\$150/Day	N/A	5/16/24	N/A
Aaron Hodges	Substitute	Substitute	N/A	\$150/Day	N/A	5/16/24	N/A
Edward Kuczynski	New Hire	Groundskeeper	PI	\$46,619	2	7/1/24	6/30/25
Toya Mahapatra	Substitute	Substitute	N/A	\$150/Day	N/A	5/16/24	N/A
Younus Rahimi	New Hire	Custodian	PI	\$44,500	1	5/20/24	6/30/24
Kimberly Rego	New Hire	Teacher of English	EB	\$68,417	D-3-8	9/1/24	6/30/25
Tracy A. Valle	Substitute	Substitute	N/A	\$150/Day	N/A	5/16/24	N/A
Corinne E. Venokur	Substitute (Pending CH & Sub. Cert.)	Substitute	N/A	\$175/Day	N/A	6/3/24	N/A
Brian Vuurens	New Hire	Teacher of Carpentry	PA	\$87,617	B-1-17	9/1/24	6/30/25
Awilda Ynfante	New Hire	Custodian	EB	\$44,500	1	5/16/24	6/30/24

D. Transfers/Salary Changes

Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Jennifer Meager-Di Ello	Transfer	Teacher of English	PI	N/A	N/A	9/1/24	6/30/25
Nikita Patil	Salary Differential	Teacher of Engineering Technology	EA	\$84,717	D-1-15	9/1/24	6/30/25
Allen Stone	Transfer	Head Custodian to Custodian	PI	\$64,050	10	5/16/24	6/30/24

E. Extracurricular / Extra Pay - Athletic

Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
James Luginsland	Sports - Soccer	Volunteer Assistant Coach	PA	N/A	N/A	5/16/24	6/30/25

F. Extracurricular / Extra Pay - Non-Athletic							
Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Zenia De La Cruz	Rescind Paid Shared Assignment (previously approved at 9/13/23 BOE meeting)	Student Council Advisor	PI	N/A	N/A	N/A	N/A
Melinda Brzozowski	From Paid Shared Assignment to Paid Full Assignment (previously approved at 9/13/23 BOE meeting)	Student Council Advisor	PI	N/A	N/A	N/A	N/A
Jennifer Rastelli	After Hours Event (Spring Advisory Dinner)	Culinary Instructor	EB	\$41/hr. (4.5 hrs.)	N/A	4/25/24	N/A
Nadia Guzman	After Hours Event (Performing Arts Grand Opening)	Culinary Instructor	EB	\$41/hr. (6 hrs.)	N/A	3/22/24	N/A
Karen Fox	Summer Employment	Summer IEP Meeting - Speech (Days working: 7/17-7/18, 7/23-7/25, 7/30-7/31)	EB/ PI	\$41/hr.	N/A	N/A	N/A
Jennifer Rastelli	Summer Employment	Summer IEP Meeting - Teacher (Days working: 7/30-7/31)	EB	\$41/hr.	N/A	N/A	N/A
Samantha Jo McClelland	Summer Employment	Summer IEP Meeting - Teacher (Days working: 7/30-7/31)	EB	\$41/hr.	N/A	N/A	N/A
Michele Hines	Summer Employment	Summer IEP Meeting - Teacher (Days working: 7/30-7/31)	EB	\$41/hr.	N/A	N/A	N/A
Jonathan Sagar	Summer Employment	Summer IEP Meeting - Teacher (Days working: 7/23-7/25, 7/30-7/31)	EB	\$41/hr.	N/A	N/A	N/A
Donna Thomson	Summer Employment	Summer IEP Meeting - Teacher Days working: 7/23-7/25, 7/30-7/31)	EB	\$41/hr.	N/A	N/A	N/A
Deanna Petersen	Summer Employment	Summer IEP Meeting - Teacher (Days working: 7/23-7/25, 7/30-7/31)	EB	\$41/hr.	N/A	N/A	N/A
Peter Yurkiw	Summer Employment	Summer IEP Meeting - Teacher (Days working: 7/23-7/25, 7/30-7/31)	EB	\$41/hr.	N/A	N/A	N/A
Anthony Crea	Summer Employment	Summer IEP Meeting - Teacher (Days working: 7/23-7/25, 7/30-7/31)	EB	\$41/hr.	N/A	N/A	N/A
Stephanie K Weiss	Summer Employment	Summer IEP Meeting - Teacher (Days working: 7/23-7/25, 7/30-7/31)	EB	\$41/hr.	N/A	N/A	N/A
Lauren Pulgarin	Summer Employment	Summer IEP Meeting - Teacher (Days working: 7/23-7/25, 7/30-7/31)	EB	\$41/hr.	N/A	N/A	N/A
David Williams	Summer Employment	Summer IEP Meeting - Teacher (Days working: 7/23-7/25)	EB	\$41/hr.	N/A	N/A	N/A
Susan Anglum	Summer Employment	Summer IEP Meeting - Teacher (Days working: 7/17-7/18, 7/23-7/24)	PI	\$41/hr.	N/A	N/A	N/A
Kim Hobbs	Summer Employment	Summer IEP Meeting - Teacher (Days working: 7/17-7/18, 7/23-7/24)	PI	\$41/hr.	N/A	N/A	N/A
Lynda Mesa	Summer Employment	Summer IEP Meeting - Teacher (Days working: 7/17-7/18, 7/23-7/24)	PI	\$41/hr.	N/A	N/A	N/A

Samantha Becerra	Summer Employment	Summer IEP Meeting - Teacher (Days working: 7/17-7/18, 7/23-7/24)	PI	\$41/hr.	N/A	N/A	N/A
Silver Laur	Summer Employment	Summer IEP Meeting - Teacher (Days working: 7/17-7/18, 7/23-7/24)	PI	\$41/hr.	N/A	N/A	N/A
Roberto Inclan	Summer Employment	Summer IEP Meeting - Teacher (Days working: 7/17-7/18, 7/23-7/24)	PI	\$41/hr.	N/A	N/A	N/A
Ivan Garcia Luciano	Summer Employment	Summer IEP Meeting - Teacher (Days working: 7/17-7/18, 7/23-7/24)	PI	\$41/hr.	N/A	N/A	N/A
Michelle Jarosiewicz	Summer Employment	Summer IEP Meeting - Teacher (Days working: 7/17-7/18, 7/23-7/24)	PI	\$41/hr.	N/A	N/A	N/A

G. Perkins Grant - Federal Funds

Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Robert Araujo	Summer Employment	Early Career Exploration Institute	PI	\$41/hr (52 hrs.)	N/A	7/1/24	7/31/24
Helen Baez	Summer Employment	Early Career Exploration Institute	PI	\$41/hr (52 hrs.)	N/A	7/1/24	7/31/24
Ken Colavito	Summer Employment	Early Career Exploration Institute	EB	\$41/hr (52 hrs.)	N/A	7/1/24	7/31/24
Kevin Diemer	Summer Employment	Early Career Exploration Institute	PI	\$41/hr (52 hrs.)	N/A	7/1/24	7/31/24
Glen Foli	Summer Employment	Early Career Exploration Institute	PI	\$41/hr (52 hrs.)	N/A	7/1/24	7/31/24
Valerie Gardner	Summer Employment	Early Career Exploration Institute	PI	\$41/hr (52 hrs.)	N/A	7/1/24	7/31/24
Nadia Guzman	Summer Employment	Early Career Exploration Institute	PI	\$41/hr (52 hrs.)	N/A	7/1/24	7/31/24
Antoinne Joyner	Summer Employment	Early Career Exploration Institute	PI	\$41/hr (52 hrs.)	N/A	7/1/24	7/31/24
Eugene Leahy	Summer Employment	Early Career Exploration Institute	PI	\$41/hr (52 hrs.)	N/A	7/1/24	7/31/24
Louis Libitz	Summer Employment	Early Career Exploration Institute	EB	\$41/hr (52 hrs.)	N/A	7/1/24	7/31/24
Cleo Mack	Summer Employment	Early Career Exploration Institute	EB	\$41/hr (52 hrs.)	N/A	7/1/24	7/31/24
Leo Malave	Summer Employment	Early Career Exploration Institute	EB	\$41/hr (52 hrs.)	N/A	7/1/24	7/31/24
Frank Minnella	Summer Employment	Early Career Exploration Institute	PI	\$41/hr (52 hrs.)	N/A	7/1/24	7/31/24
Stephen McGowan	Summer Employment	Early Career Exploration Institute	PA	\$41/hr (52 hrs.)	N/A	7/1/24	7/31/24
Kylie Naylor	Summer Employment	Early Career Exploration Institute	PA	\$41/hr (49 hrs.)	N/A	7/1/24	7/31/24
Jennifer Rastelli	Summer Employment	Early Career Exploration Institute	EB	\$41/hr (52 hrs.)	N/A	7/1/24	7/31/24
Christian Rios	Summer Employment	Early Career Exploration Institute	PI	\$41/hr (52 hrs.)	N/A	7/1/24	7/31/24

Brien Wiseman	Summer Employment	Early Career Exploration Institute	EB	\$41/hr (52 hrs.)	N/A	7/1/24	7/31/24
Lynda Mesa	Summer Employment	Early Career Exploration Institute Administrator	PI	\$41/hr (80 hrs.)	N/A	7/1/24	7/31/24
Zachary Levine	Summer Employment	Early Career Exploration Institute Administrator	EB	\$41/hr (80 hrs.)	N/A	7/1/24	7/31/24

H. ESSER Funds

Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Lisa Barthelme	Summer Employment	ELA Summer Bridge Program	PA	\$41/hr. (14 hrs.)	N/A	8/19/24	8/22/24
Michele Pearl	Summer Employment	ELA Summer Accuplacer Remediation	EB	\$41/hr. (14 hrs.)	N/A	8/19/24	8/22/24
Samantha Becerra	Summer Employment	Social Studies Differentiated Instruction PD	EB	\$41/hr. (12 hrs.)	N/A	7/22/24	7/25/24
Michael Maring	Summer Employment	Social Studies Differentiated Instruction PD	EB	\$41/hr. (12 hrs.)	N/A	7/22/24	7/25/24
Joseph Leonardis	Summer Employment	Social Studies Differentiated Instruction PD	EB	\$41/hr. (12 hrs.)	N/A	7/22/24	7/25/24
Silver Laur	Summer Employment	Social Studies Differentiated Instruction PD	EB	\$41/hr. (12 hrs.)	N/A	7/22/24	7/25/24
Melanie Veilleux	Summer Employment	Social Studies Differentiated Instruction PD	EB	\$41/hr. (12 hrs.)	N/A	7/22/24	7/25/24
Laura Kufra	Summer Employment	Science Summer Institute	EB	\$41/hr. (40 hrs.)	N/A	7/8/24	7/18/24
Jacqueline Pelcman	Summer Employment	Science Summer Institute	EB	\$41/hr. (40 hrs.)	N/A	7/8/24	7/18/24
Andrew Bohackyj	Summer Employment	Science Summer Institute	EB	\$41/hr. (40 hrs.)	N/A	7/8/24	7/18/24
Monica Collins	Summer Employment	Science Summer Institute	EB	\$41/hr. (40 hrs.)	N/A	7/8/24	7/18/24
Jacqueline Campos	Summer Employment	Science Summer Institute	EB	\$41/hr. (40 hrs.)	N/A	7/8/24	7/18/24
Margaret Zajac	Summer Employment	Math Summer Institute	EB	\$41/hr. (60 hrs.)	N/A	7/8/24	7/25/24
Thomas Leiberling	Summer Employment	Math Summer Institute	EB	\$41/hr. (60 hrs.)	N/A	7/8/24	7/25/24
Daniel Mullarkey	Summer Employment	Math Summer Institute	EB	\$41/hr. (60 hrs.)	N/A	7/8/24	7/25/24
Wendy Galvez	Summer Employment	Math Summer Institute	EB	\$41/hr. (60 hrs.)	N/A	7/8/24	7/25/24
Shrouk Khalil	Summer Employment	Math Summer Institute	EB	\$41/hr. (60 hrs.)	N/A	7/8/24	7/25/24
Deanna Petersen	Summer Employment	Math Summer Institute	EB	\$41/hr. (60 hrs.)	N/A	7/8/24	7/25/24

I. Adult Education							
Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Jenna DeVincenzo	Part-time Employment	Clerical - Evening School	EB/PI	\$19/hr.	N/A	5/16/24	6/30/24

4. INCREMENT WITHHOLDING

That the Board of Education approves the Increment Withholding for Staff ID #4167 for the 2024-2025 school year, as recommended by the Superintendent.

5. APPROVE/CULINARY STUDENTS TO WORK - PERTH AMBOY

That the Board of Education approves the following culinary arts students to work at the National Honor Society Induction ceremony on April 17, 2024 and at the Outstanding Educator of the Year Dinner on May 8th under the supervision of their instructor, Mr. Stephen Moir. The rate of pay will be \$15.13 per hour, as recommended by the Superintendent. ([Attachment](#))

6. APPROVE/RE-EMPLOYMENT OF PERSONNEL

That the Board of Education approves the re-employment of the attached list of non-tenured personnel, administrative office personnel, and custodian/maintenance staff for the 2024-2025 school year as presented and as recommended by the Superintendent. Salaries and steps will reflect negotiated agreements with the Board of Education. [2024-2025 Staff List \(as of May 15, 2024\)](#)

BUSINESS AND FACILITIES ITEMS & REPORT

BUSINESS OPERATIONS**7. BUDGETARY TRANSFERS ([Attachment A](#))**

BE IT RESOLVED that the Middlesex County Magnet Schools Board of Education approve the attached transfers in the 2023-24 budget.

8. ACCEPT THE SECRETARY AND TREASURER REPORT ([Attachment B](#))

BE IT RESOLVED that the Middlesex County Magnet Schools Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of the reports, March 31, 2024 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-1.10 (a); the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A:23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

9. BILLS AND PAYROLL ([Attachment C](#))

The Middlesex County Magnet Schools Board of Education approves the bills that are presented for payment in the amount of \$2,724,238.48, the April 15, 2024 payroll presented for payment in the amount of \$1,333,401.40, the April 30, 2024 payroll presented for payment in the amount of \$1,364,925.89, and the May 15, 2024 payroll presented for payment in the amount of \$1,343,417.50.

10. ADDITIONAL FIELD TRIP REQUESTS ([Attachment D on file in the BOE Office](#))

RESOLVED that the Middlesex County Magnet Schools Board of Education approve the attached additional field trip requests for the 2023-2024 school year as recommended by the Superintendent.

11. FIELD TRIP AMENDMENTS – HIGH SCHOOL 2023-2024 SCHOOL YEAR (Attachment E on file in the BOE Office)

RESOLVED that the Middlesex County Magnet Schools Board of Education approve the attached field trip amendments.

12. EVENING SCHOOL FIELD TRIPS 2023-2024 SCHOOL YEAR (Attachment F on file in the BOE Office)

RESOLVED that the Middlesex County Magnet Schools Board of Education approve the attached list of evening school field trips not requiring transportation for the 2023-2024 school year.

13. APPROVE PROFESSIONAL DEVELOPMENT, TRAVEL, AND REIMBURSEMENT

The Middlesex County Magnet Schools Board of Education approves the following professional development, travel, and related expenses particular to attendance at listed functions for mileage, registration fees, and other travel expenses according to the cost schedule. Reimbursement is subject to contractual provisions or is in accordance with the travel guidelines for school districts (18A:11-12 and 6A:23A-7) and state travel guidelines established by the Department of Treasury in NJOMB circular letter.

Staff/Board Member	Date	Workshop/Conference	Reg. Fee	Estimated Expenses						
				Mileage / Transport	Parking / Tolls	Lodging	Lodging Tax	Airfare / Train	Per Deim	Other
Michelle Gomes	4/26/24-4/28/24 (retro)	NAQT Chaperone	\$0.00	\$11.56	\$71.18	\$252.00	\$35.28	\$535.78	\$197.50	\$0.00
Joseph Howe	6/5/24-6/7/24	NJASBO Conference	\$500.00	\$86.39	\$50.00	\$300.00	\$50.00	\$0.00	\$147.50	\$0.00
Michelle Jarosiewicz	6/7/24	Inclusion Conference	\$175.00	\$17.01	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Thomas Leiberling	6/24/24-6/29/24	Skills Chaperone	\$271.43	\$0.00	\$63.62	\$1,158.95	\$0.00	\$525.00	\$373.00	\$150.00
Kelly Nakielnny	6/30/24-7/3/24	FBLA Chaperone	\$100.00	\$27.21	\$130.00	\$712.95	\$95.71	\$319.20	\$241.50	\$125.00
Kylie Naylor	5/22/24-5/24/24	FFA NJ Convention Chaperone	\$25.00	\$0.00	\$0.00	\$173.00	\$0.00	\$0.00	\$0.00	\$0.00
Kylie Naylor	7/18/24-7/19/24	CASE Training	\$650.00	\$125.49	\$93.50	\$107.00	\$0.00	\$0.00	\$88.50	\$0.00
Chantel Rogers	6/25/24-6/30/24	HOSA Chaperone	\$0.00	\$31.35	\$65.00	\$1,297.80	\$0.00	\$556.95	\$379.50	\$132.50
Liam Ryan	5/22/24-5/24/24	FFA NJ Convention Chaperone	\$25.00	\$9.73	\$0.00	\$173.00	\$0.00	\$0.00	\$0.00	\$0.00
Liam Ryan	7/15/24-7/20/24	CASE Training	\$3,450.00	\$454.96	\$161.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Keith Jones II	10/21/24-10/24/24	NJ School Boards Conference	\$200.00	\$104.34	\$20.00	\$321.00	\$44.94	\$0.00	\$206.50	\$0.00
Laura Czarneski	10/21/24-10/24/24	NJ School Boards Conference	\$200.00	\$78.77	\$20.00	\$321.00	\$44.94	\$0.00	\$206.50	\$0.00
Kyle Anderson	10/21/24-10/24/24	NJ School Boards Conference	\$200.00	\$100.58	\$20.00	\$321.00	\$44.94	\$0.00	\$206.50	\$0.00
Christine Faustini	10/21/24-10/24/24	NJ School Boards Conference	\$200.00	\$102.46	\$20.00	\$321.00	\$44.94	\$0.00	\$206.50	\$0.00
Vic Tartara	10/21/24-10/24/24	NJ School Boards Conference	\$200.00	\$77.08	\$20.00	\$321.00	\$44.94	\$0.00	\$206.50	\$0.00
Jorge Diaz	10/21/24-10/24/24	NJ School Boards Conference	\$200.00	\$0.00	\$20.00	\$321.00	\$44.94	\$0.00	\$206.50	\$0.00
Karl Knehr	10/21/24-10/24/24	NJ School Boards Conference	\$200.00	\$50.57	\$20.00	\$321.00	\$44.94	\$0.00	\$206.50	\$0.00
Joseph Howe	10/21/24-10/24/24	NJ School Boards Conference	\$200.00	\$86.39	\$20.00	\$321.00	\$44.94	\$0.00	\$206.50	\$0.00

14. REPRESENTATIVE TO THE BOARD OF DIRECTORS EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY

RESOLVED that the Middlesex County Magnet Schools Board of Education approve the appointment of Mr. Jorge Diaz, Superintendent, as the Middlesex County Magnet Schools representative to the Representative Assembly of the Educational Services Commission of New Jersey for the period June 1, 2024 to June 30, 2025, pursuant to enacted legislation, P.L. 192-1989, Chapter 254.

15. SALE OF SURPLUS PROPERTY ([Attachment G](#))

WHEREAS, the Middlesex County Magnet Schools Board of Education has identified certain surplus property in the attached list which is no longer needed for public use; and

WHEREAS, it is the Boards intention to sell the surplus property through an online auction as authorized by P.L. 2001, C30 and outlined in Local Finance Notice 2019-15 and will be conducted through Municibid.com pursuant to State Contract 19-GNSV1-00696 in accordance with the terms of that contract. BE IT THEREFORE RESOLVED, that the Board of Education approve the sale of the identified surplus property held as an online auction through Municibid.com under State Contract 19-GNSV1-00696; and

BE IT FURTHER RESOLVED, that any identified surplus property shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said property; and

BE IT FURTHER RESOLVED, that the Board reserves the right to accept or reject any bid submitted.

16. USE OF FACILITIES

RESOLVED that the Middlesex County Magnet Schools Board of Education authorize the following use of facilities:

<u>Date</u>	<u>Organization</u>	<u>School</u>	<u>Facility</u>
7/28/24	Summer Science Symposium	Edison	Hall
8/16/24	Class of 2018 Reunion	Edison	Hall

Outside Organizations

<u>Date</u>	<u>Organization</u>	<u>School</u>	<u>Facility</u>
6/2/24, 6/6/24, 6/9/24, 6/13/24, 6/15/24, 6/18/24, 6/29/24, 7/6/24, 7/9/24, & 7/11/24	Matrix Baseball	East Brunswick	Fields
5/11/24 & 5/18/24 5/12/24 & 5/19/24 (rain dates)	GMC	East Brunswick	Fields
4/25/24, 6/25/24, 6/26/24, 11/2/24, & 11/9/24	Middlesex College	Perth Amboy	Cafeteria & Gym
6/7/24 & 11/5/24	Middlesex County Board of Elections	Perth Amboy	Gym
4/6/24-10/27/24	Rider Education of NJ	Piscataway	Parking Lot

17. MIDDLESEX COUNTY WORKFORCE DEVELOPMENT BOARD MEMORANDUM OF UNDERSTANDING 2024-27 ([Attachment H](#))

RESOLVED that the Middlesex County Magnet Schools Board of Education approve the memorandum of understanding between Middlesex County Magnet Schools and the Middlesex County Workforce Development Board to be a training provider as a One-Stop Career Center partner from July 1, 2024 - June 30, 2027.

18. WORKFORCE DEVELOPMENT PROGRAM 2024-2025 (Attachment I)

WHEREAS, the Middlesex County Magnet Schools District has been a training provider for individuals who are eligible for benefits under the 1992 New Jersey Employment and Workforce Development Act.

BE IT RESOLVED, that the Middlesex County Magnet Schools Board of Education approve the master agreement between Middlesex County Magnet Schools and the following agencies to be a training provider for the 2024-25 school year:

County of Somerset

19. DONATION - COREY COHEN - PARENT

WHEREAS, Corey Cohen, wishes to donate \$2,000 to the Digital Film Program at our East Brunswick campus.

RESOLVED that the Middlesex County Magnet Schools Board of Education accept the donation as listed.

20. ADD SIGNATORY – BANK ACCOUNTS

RESOLVED that the Board of Education approve Joseph Howe as a signatory for the following accounts with TD Bank and Wells Fargo, as follows:

<u>Bank</u>	<u>Account</u>	<u>Bank</u>	<u>Account</u>
TD Bank	Capital Reserve	Wells Fargo	Concentration
TD Bank	Dual Enrollment Scholarship	Wells Fargo	Operating Account
TD Bank	Perth Amboy Board Account	Wells Fargo	Payroll
TD Bank	Woodbridge Board Account	Wells Fargo	Food Service
TD Bank	East Brunswick Day Board Account	Wells Fargo	Petty Cash
TD Bank	Piscataway Day Board Account	Wells Fargo	Payroll Agency
TD Bank	Edison Board Account	Wells Fargo	Auto Scholarship
TD Bank	East Brunswick Evening Board Account		
TD Bank	Piscataway Evening Board Account		
TD Bank	Perth Amboy Student Activities		
TD Bank	East Brunswick Student Activities		
TD Bank	Woodbridge Student Activities		
TD Bank	Piscataway Student Activities		
TD Bank	Edison Student Activities		

21. AWARD OF FOOD SERVICE MANAGEMENT CONTRACT – 2024-2025

WHEREAS, one (1) sealed proposal was received on April 30, 2024 from Aramark Educational Services, Inc. in response to newspaper advertising in the "Home News Tribune" and "The Courier News" in conjunction with providing Food Service Management Services for the District's child nutrition program, and

WHEREAS, the Request for proposal was issued in accordance with the New Jersey Department of Agriculture, Division of Food and Nutrition under the competitive contracting method (18A:18A-4.1 f.) and approved by the department prior to issuance.

BE IT RESOLVED that the Middlesex County Magnet Schools Board of Education approve the award of Food Service Management Services by the Middlesex County Magnet Schools to Aramark Educational Services, Inc. for the period of July 1, 2024 through June 30, 2025, as per proposal.

The following cost factors are noted:
 Administrative/Management Fee (10 months):
 2023-24 \$9,280.00 (10) = \$92,800
2024-25 \$9,639.00 (10) = \$96,390

BE IT FURTHER RESOLVED that in the event the projected bottom-line of \$57,543.00 this year is not met, Aramark Educational Services, Inc. will reimburse the Board of Education the difference.

22. CAFETERIA PRICES 2024-2025 ([Attachment J](#))

BE IT RESOLVED that the Middlesex County Magnet Schools Board of Education approve the attached cafeteria ala carte menu and price list for the school year 2024–2025 for the Middlesex County Magnet Schools.

23. BUDGET MODIFICATION – AMERICAN RESCUE PLAN ACT OF 2021 – ELEMENTARY AND SECONDARY SCHOOLS EMERGENCY RELIEF FUND (ARP-ESSER) ([Attachment K](#))

RESOLVED that the Middlesex County Magnet Schools Board of Education approve a budget modification for American Rescue Plan Act of 2021 Grant funded through the State of New Jersey Department of Education as outlined in the attached Budget Summary.

24. APPLICATION FOR FUNDS – EDUCATION RISK INSURANCE CONSORTIUM (A SUB FUND OF THE NEW JERSEY SCHOOL BOARDS ASSOCIATION INSURANCE GROUP) – SAFETY GRANT PROGRAM 2024

BE IT RESOLVED that the Middlesex County Magnet Schools Board of Education approve application for funds from the Education Risk Insurance Consortium, as follows:

<u>Project Title</u>	<u>Amount</u>
Safety Grant Program	\$10,048
Start: July 1, 2024	
End: June 30, 2025	
Project Manager: Satchell Haughton	

25. APPLICATION/ACCEPTANCE OF FUNDS – 2024 STEM MINI GRANT

RESOLVED that the Middlesex County Magnet Schools Board of Education approve application/acceptance of funds for the 2024 Stem Mini Grant as follows:

<u>Program Title</u>	<u>Amount</u>
2024 Stem Mini Grant	\$500
Start: July 1, 2024	
End: June 30, 2025	
Project Manager: Amro Mosaad	

26. APPOINTMENT OF BOARD SECRETARY

Appoint Joseph Howe, Business Administrator of Operations, as Secretary of the Middlesex County Magnet Schools Board of Education effective June 1, 2024.

FACILITIES/TECHNOLOGY ITEMS

27. PURCHASE OF VEHICLES – ALL AMERICAN FORD

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase of a vehicle to All American Ford for \$73,124.80 under the ESCNJ Cooperative Purchasing Agreement 23/24-11 as follows:

<u>Location</u>	<u>Qty.</u>	<u>Description</u>	<u>Amount</u>
Building & Grounds	1	2024 Ford E-350	\$73,124.80

28. PURCHASE OF SECURITY FENCING – GUARDIAN FENCE COMPANY ([Attachment L](#))

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase of security fencing to Guardian Fence Company for \$53,231.66 under the HCESC Cooperative Purchasing Agreement CAT/SER 22-17, as indicated in the attachment.

29. PURCHASE OF FURNITURE – VIRCO ([Attachment M](#))

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase of furniture to Virco for \$101,875.28 under the ESCNJ Cooperative Purchasing Agreement 22/23 as indicated in the attachment.

30. PURCHASE OF FURNITURE – GLOBAL % TANNER ([Attachment N](#))

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase of furniture to Global % Tanner for \$106,254.93 under the ESCNJ Cooperative Purchasing Agreement 22/23-08 as indicated in the attachment.

31. PURCHASE OF FURNITURE – H&H INTERIORS ([Attachment O](#))

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase of furniture to H&H Interiors for \$30,194.20 under the Ed Data Contract #12288 as indicated in the attachment.

32. PURCHASE OF FLOORING INSTALLATION - THE GILLESPIE GROUP ([Attachment P](#))

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase of the attached flooring installation to The Gillespie Group for \$89,640.84 under the ESCNJ Cooperative Purchasing Agreement 23/24-14 as indicated in the attachment.

33. PURCHASE OF FLOORING INSTALLATION - HANNON FLOORS ([Attachment Q](#))

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase of the attached flooring installation to Hannon Floors for \$147,644.99 on the basis of New Jersey State Contract #23-FOOD-47764 as indicated in the attachment.

34. NETWORK SUPPORT– MILLENNIUM COMMUNICATIONS GROUP, INC.

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase of Network support to Millennium Communications Group, Inc. for \$15,129.00 on the basis of New Jersey State Contract #A88740 and NASPO NJ-21-TELE-01506 as a cisco reseller as follows:

<u>Location</u>	<u>Description</u>	<u>Amount</u>
District	Umbrella Cloud Security and Support Renewal	\$15,129.00

35. PURCHASE OF MAIL MACHINE – QUADIENT USA INC.

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase and maintenance of a mail machine to Quadient Usa Inc. for \$14,169.00 on the basis of the New Jersey State Contract A41267 which includes equipment and two year meter and maintenance.

36. PURCHASE OF TECHNOLOGY SUPPLIES – APPLE ([Attachment R](#))

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase of the attached technology supplies to Apple for \$11,996 on the basis of the Education Cooperative Agreement Ed-Data 12158.

37. PURCHASE OF TECHNOLOGY SUPPLIES – KEYBOARD CONSULTANTS ([Attachment S](#))

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase of the attached technology supplies to Keyboard Consultants for \$58,920.00 on the basis of the appropriate State Contract/Cooperative Purchasing Agreement, as indicated in the attachment.

38. PURCHASE OF TECHNOLOGY SUPPLIES – CDW-G ([Attachment T](#))

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase of the attached technology supplies to CDW-G for \$414,388.20 on the basis of the appropriate State Contract/Cooperative Purchasing Agreement, as indicated in the attachment.

39. PURCHASE OF TECHNOLOGY SUPPLIES – SHI ([Attachment U](#))

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase of the attached technology supplies to SHI for \$22,457.28 on the basis of Cooperative Purchasing Agreement NJSBA ACES-CPS #E-8801, as indicated in the attachment.

40. PURCHASE OF VOCATIONAL PROGRAM SUPPLIES/EQUIPMENT– GRAINGER ([Attachment V](#))

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase of the attached vocational program supplies/equipment to Grainger for \$37,523.06 on the basis of New Jersey State Contract #19-FLEET-00566 as indicated in the attachment.

41. CAPITAL PROJECT AWARD - ROOF REPLACEMENT AUTO SHOP/MAINTENANCE GARAGE - EAST BRUNSWICK CAMPUS ([Attachment W](#))

WHEREAS, sealed bids were received on May 9, 2024 in response to newspaper advertising in the "Home News Tribune" and "The Courier News" for roof replacement auto shop/maintenance garage at the East Brunswick campus as detailed in the attached bid tabulation.

BE IT THEREFORE RESOLVED, that the Middlesex County Magnet Schools Board of Education award roof replacement auto shop/maintenance garage Base Bid at the East Brunswick campus to VMG Group for a total of \$539,000 on the basis of lowest responsible bidder.

42. CHANGE ORDERS - CAPITAL PROJECTS ([Attachment X](#))

RESOLVED that the Middlesex County Magnet Schools Board of Education approve the attached list of Change Orders for various Capital Projects previously awarded and currently under construction.

OTHER MOTIONS**43. FIRE DRILLS/SECURITY DRILLS**

That the Board of Education accepts the following fire/security drills, as recommended by the Superintendent. ([Attachment](#))

44. ACCEPT HARASSMENT, INTIMIDATION & BULLYING (HIB) INCIDENT REPORT & AFFIRM PREVIOUSLY REPORTED CASES

That the Board of Education accepts the HIB Incident Report and affirms the HIB cases previously reported to the Board of Education. ([Attachment](#))

BUILDINGS & GROUNDS REPORT (Satchell Haughton)

[Attached Report](#)

PUBLIC COMMENT ON ANY MOTIONS OR OTHER ITEMS

None

APPROVE ALL ITEMS ON THE CONSENT AGENDA

A motion was made by Ms. Czarneski and seconded by Mr. Anderson that the Middlesex County Magnet Schools Board of Education approves all items on the consent agenda of the regular public meeting of May 15, 2024, as recommended by the Superintendent of Schools.

On a Roll Call Vote:

On a roll call vote, Mr. Jones, Ms. Czarneski, and Mr. Anderson voted "aye," and the motion carried.

ADJOURNMENT

A motion by Mr. Anderson and seconded by Ms. Czarneski that there being no further business the meeting be adjourned at 7:33 pm.

Respectfully submitted,

Karl J. Knehr

Karl J. Knehr
Board Secretary
