



MIDDLESEX COUNTY MAGNET SCHOOLS BOARD OF EDUCATION

Business/Public Meeting Minutes | May 22, 2025 | 7:00 p.m.

Mr. Jones, Board President called the meeting to order at 7:02 pm.

Dr. Howe, called the roll:

Present: Mr. Jones and Ms. Czarneski, and Mrs. Faustini.
Mr. Tartara who participated telephonically.

Absent: Mr. Anderson

Also Present: Mr. Diaz, Superintendent, Dr. Howe, Board Secretary/Business Administrator of Operations, Mr. Knehr, Business Administrator of Facilities & Capital Planning, Mr. Bicsko, Assistant Superintendent, and Ms. Noble McDonnell, Board Attorney

Reading of Public Notice

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting which included the time, date and location, was dispensed in the following manner:

- Posted on the bulletin board reserved for announcements in the Board Office, 112 Rues Lane, East Brunswick, NJ.
- Advertised in the Home News Tribune and the Courier News on April 22, 2025.
- Posted on the Middlesex County Magnet Schools website (www.mcmsnj.net) on April 16, 2025.
- Mailed to the five (5) duly appointed Board Members.

Correspondence

Presentations/Announcements

- [HIB 2023-2024 Grades Report](#) (Posted on the District Website)

MINUTES

1. ACCEPTANCE OF MINUTES

April 9, 2025

Business-Public Meeting ([Minutes 4.9.2025](#))

May 7, 2025

Business-Special Meeting ([Minutes 5.7.2025](#))

EDUCATION & CURRICULUM ITEMS

2. APPROVE/SCHOOL CALENDAR 2025-2026 SCHOOL YEAR - REVISED

That the Board of Education approves the revised School Calendar for the 2025-2026 school year, as presented and as recommended by the Superintendent. [School Calendar](#)

3. APPROVE/STUDENT INTERNSHIPS - 2025-2026 SCHOOL YEAR

That the Board of Education approves the student internships listed below for the undergraduate students during the 2025-2026 school year. Students will be required to complete a criminal history background check prior to starting, as recommended by the Superintendent.

Name	Period	Supervisor
Alyssa Velez Middlesex College	September 15, 2025 to December 1, 2025 (25 Hours)	Samantha Becerra Piscataway Campus
Anne Gambourg Rutgers University	September 4, 2025 to December 23, 2025 (300 Hours)	Mary Child East Brunswick
Camille Price Rutgers University	September 4, 2025 to December 2025 (5 days per week)	Cleo Mack East Brunswick

POLICY ITEMS**4. APPROVE 2ND READING/REVISION OF POLICY**

That the Board of Education approves the 2nd reading of the following policy, as recommended by the Superintendent of Schools.

- [Policy 5460 High School Graduation](#)
- [Policy 5111 Eligibility of Resident/Nonresident Students](#)
- [Policy 5533 Student Smoking](#)

5. APPROVE 1st READING OF POLICY & REGULATION

That the Board of Education approves the 1st reading of the following policy and regulation, as recommended by the Superintendent of Schools.

- [Policy 2365 Acceptable Use of Generative Artificial Intelligence \(AI\)](#)
- [Regulation 2365 Acceptable Use of Generative Artificial Intelligence \(AI\)](#)

PERSONNEL ITEMS**6. APPROVE/PERSONNEL ITEMS**

That the Board of Education approves the following personnel actions, as recommended by the Superintendent of Schools.

A. Resignations and Retirements							
Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
N/A							

B. Leaves of Absence							
Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Rachael Liebhauser	FMLA	School Counselor	EB	N/A	N/A	6/13/25	7/4/25

Lamont Lovelace	FMLA (Retroactive)	Custodian	PI	N/A	N/A	4/28/25	5/28/25
-----------------	--------------------	-----------	----	-----	-----	---------	---------

C. Appointments/New Hires

Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Kathleen Canning	New Hire (Long-Term Replacement)	Guidance Counselor (M, W, F)	EB	\$300/Day	N/A	05/23/25	6/23/25
Nicolle S. Harris	Substitute	Substitute	N/A	\$150/day	N/A	5/23/25	N/A
Julianne Jusinski	Substitute	Substitute	N/A	\$150/day	N/A	5/23/25	N/A
Jamelia Lopez	New Hire	Administrative Assistant to Principal	EA	\$55,719	C-7	7/1/25	6/30/26
Carly N. Newcomen	New Hire	Teacher of Physical Education & Health	EA	\$64,117	B-3-7	9/1/25	6/30/26
Christine Portuesi	New Hire	Teacher of Cosmetology	EB	\$77,917	B-1-13	9/1/25	6/30/26
Sophia C. Recto	New Hire	Teacher of English	PI	\$66,117	D-3-7	9/1/25	6/30/26
Alexa Reed	Substitute	Substitute	N/A	\$150/day	N/A	5/23/25	N/A
Fausto Sosa	New Hire	Custodian	EA	\$50,748	5	7/1/25	6/30/26
Leydi L. Suarez	New Hire (Retroactive)	Administrative Assistant/Tuition Coordinator/BOE Receptionist	CO	\$50,233	C-4	5/12/25	6/30/25

D. Transfers/Salary Changes

Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Jacquelyn Castiglione	Transfer	Administrative Assistant to Director	CO	\$52,719	C-5	7/1/25	6/30/26
Danielle Silva	Title Change	From Guidance Administrative Assistant to General Administrative Assistant	EA	\$47,698	B-5	7/1/25	6/30/26

E. Extracurricular / Extra Pay - Athletic

Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Michael Maring	Sports - Soccer	Varsity Boys Soccer Coach	EB	\$7,650	N/A	5/23/25	6/30/25
Brian Caulfield	Sports - Soccer	Junior Varsity Boys Soccer Coach	EB	\$5,550	N/A	5/23/25	6/30/25
Mary Child	Sports - Soccer	Varsity Girls Soccer Coach	EB	\$7,650	N/A	5/23/25	6/30/25
Deanna Petersen	Sports - Soccer	Junior Varsity Girls Soccer Coach	EB	\$5,550	N/A	5/23/25	6/30/25
James McCloskey	Sports - Cross Country	Varsity Boys Cross Country Coach	EB	\$7,650	N/A	5/23/25	6/30/25
Connor Gillis	Sports - Cross Country	Junior Varsity Boys Cross Country Coach	EB	\$5,550	N/A	5/23/25	6/30/25
Carlos Baltodano	Sports - Soccer	Varsity Boys Soccer Coach	PA	\$7,650	N/A	5/23/25	6/30/25

Cody O'Connor	Sports - Soccer	Junior Varsity Boys Soccer Coach	PA	\$5,550	N/A	5/23/25	6/30/25
Stephen Moir	Sports - Soccer	Varsity Girls Soccer Coach	PA	\$7,650	N/A	5/23/25	6/30/25
Yadelin Vargas-Ramos	Sports - Soccer	Junior Varsity Girls Soccer Coach	PA	\$5,550	N/A	5/23/25	6/30/25
Rodney Vani	Sports - Soccer	Varsity Boys Soccer Coach	PI	\$7,650	N/A	5/23/25	6/30/25
Scott Modzelewski	Sports - Soccer	Varsity Boys Soccer Coach	WA	\$7,650	N/A	5/23/25	6/30/25
James Fox	Sports - Tennis	Varsity Girls Tennis Coach	WA	\$7,650	N/A	5/23/25	6/30/25
Robert Gardella	Sports - Tennis	Junior Varsity Girls Tennis Coach	WA	\$5,550	N/a	5/23/25	6/30/25
Kathy McNulty	Sports - Soccer	Varsity Boys Soccer Coach	ED	\$7,650	N/A	5/23/25	6/30/25
Joseph Leonardis	Sports - Soccer	Junior Varsity Boys Soccer Coach	ED	\$5,550	N/A	5/23/25	6/30/25
Wallace Smith	Sports - Tennis	Varsity Girls Tennis Coach	ED	\$7,650	N/A	5/23/25	6/30/25
Glen Foli	Sports - Tennis	Junior Varsity Girls Tennis Coach	ED	\$5,550	N/A	5/23/25	6/30/25
James Luginsland	Sports - Soccer	Volunteer Assistant Coach	PA	N/A	N/A	5/23/25	6/30/25

F. Extracurricular / Extra Pay - Non-Athletic

Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Stephanie K. Weiss	Summer Employment	ELA Summer Institute	CO	\$41/hr. (20 hrs.)	N/A	7/7/25	7/10/25
Danielle Adamkiewicz	Summer Employment	ELA Summer Institute	CO	\$41/hr. (20 hrs.)	N/A	7/7/25	7/10/25
Wendy Carcamo-Zeidman	Summer Employment	Spanish Summer Institute	CO	\$41/hr. (12 hrs.)	N/A	7/14/25	7/17/25
Mayra Byszynski	Summer Employment	Spanish Summer Institute	CO	\$41/hr. (12 hrs.)	N/A	7/14/25	7/17/25
Angelica Vega	Summer Employment	Spanish Summer Institute	CO	\$41/hr. (12 hrs.)	N/A	7/14/25	7/17/25
Estefania McKay	Summer Employment	Spanish Summer Institute	CO	\$41/hr. (12 hrs.)	N/A	7/14/25	7/17/25
Lisa Volino	Summer Employment	Spanish Summer Institute	CO	\$41/hr. (12 hrs.)	N/A	7/14/25	7/17/25
Sarah Dill	Summer Employment (Revised)	Summer IEP Meeting - Teacher Days working: 7/22-7/23, 7/28-7/29)	PI	\$41/hr.	N/A	N/A	N/A
Evelyn Schwenck	Summer Employment	Post-School Outcome Study (7/1/25 - 8/31/25)	PI	\$41/hr.	N/A	N/A	N/A
Mia Marchiante	Summer Employment	Post-School Outcome Study (7/1/25 - 8/31/25)	EB	\$41/hr.	N/A	N/A	N/A
Rebecca Glick	Summer Employment	Post-School Outcome Study (7/1/25 - 8/31/25)	EB	\$41/hr.	N/A	N/A	N/A
Gilfrank Nunez	Summer Employment	Post-School Outcome Study (7/1/25 - 8/31/25)	PI	\$41/hr.	N/A	N/A	N/A

Marsha Platon	Summer Employment	Post-School Outcome Study (7/1/25 - 8/31/25)	PI	\$41/hr.	N/A	N/A	N/A
Stephanie Laties	Summer Employment	Post-School Outcome Study (7/1/25 - 8/31/25)	PI	\$41/hr.	N/A	N/A	N/A
Alayna Ruby	Summer Employment	Post-School Outcome Study (7/1/25 - 8/31/25)	EB	\$41/hr.	N/A	N/A	N/A
Sandra Girgis	Summer Employment	Post-School Outcome Study (7/1/25 - 8/31/25)	EB	\$41/hr.	N/A	N/A	N/A
Mariana Habib	Summer Employment	Post-School Outcome Study (7/1/25 - 8/31/25)	EB	\$41/hr.	N/A	N/A	N/A
Debra Halpern	Summer Employment	Post-School Outcome Study (7/1/25 - 8/31/25)	EB	\$41/hr.	N/A	N/A	N/A

G. Title II

Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Michelle Gomes	Taft Educational Center AP Summer Institute Precalculus	Math Instructor	EA	\$41/hr. (32 hrs.)	N/A	6/30/25	7/3/25
Michelle Gomes	Pre-AP Summer Institute Algebra II	Math Instructor	EA	\$41/hr. (32 hrs.)	N/A	5/13/25	5/22/25
Antonio Lombardo	Rutgers AP Summer Institute Environmental Science	Science Instructor	WA	\$41/hr. (32 hrs.)	N/A	7/7/25	7/10/25
Alberto Rivera	Rutgers AP Summer Institute Precalculus	Math Instructor	WA	\$41/hr. (32 hrs.)	N/A	7/7/25	7/10/25
Lori Landsberg-Chang	Pre-AP Summer Institute Algebra II	Math Instructor	WA	\$41/hr. (32 hrs.)	N/A	5/13/25	5/22/25
Lisa Barthelme	Summer Employment	Data Planning Summer PD	CO	\$41/hr. (6 hrs.)	N/A	8/27/25	8/28/25
Samantha Becerra	Summer Employment	Data Planning Summer PD	CO	\$41/hr. (6 hrs.)	N/A	8/27/25	8/28/25
Andrew Bohackyj	Summer Employment	Data Planning Summer PD	CO	\$41/hr. (6 hrs.)	N/A	8/27/25	8/28/25
Sarah Dill	Summer Employment	Data Planning Summer PD	CO	\$41/hr. (6 hrs.)	N/A	8/27/25	8/28/25
Catherine Fraser	Summer Employment	Data Planning Summer PD	CO	\$41/hr. (6 hrs.)	N/A	8/27/25	8/28/25
William Gottstine	Summer Employment	Data Planning Summer PD	CO	\$41/hr. (6 hrs.)	N/A	8/27/25	8/28/25
Louis Horowitz	Summer Employment	Data Planning Summer PD	CO	\$41/hr. (6 hrs.)	N/A	8/27/25	8/28/25
Stephanie K Weiss	Summer Employment	Data Planning Summer PD	CO	\$41/hr. (6 hrs.)	N/A	8/27/25	8/28/25
Laura Kufta	Summer Employment	Data Planning Summer PD	CO	\$41/hr. (6 hrs.)	N/A	8/27/25	8/28/25

Thomas Leiberling	Summer Employment	Data Planning Summer PD	CO	\$41/hr. (6 hrs.)	N/A	8/27/25	8/28/25
James Luginsland	Summer Employment	Data Planning Summer PD	CO	\$41/hr. (6 hrs.)	N/A	8/27/25	8/28/25
Jacqueline Pelcman	Summer Employment	Data Planning Summer PD	CO	\$41/hr. (6 hrs.)	N/A	8/27/25	8/28/25
Deanna Petersen	Summer Employment	Data Planning Summer PD	CO	\$41/hr. (6 hrs.)	N/A	8/27/25	8/28/25
Kim Rego	Summer Employment	Data Planning Summer PD	CO	\$41/hr. (6 hrs.)	N/A	8/27/25	8/28/25
Nigar Rizvi	Summer Employment	Data Planning Summer PD	CO	\$41/hr. (6 hrs.)	N/A	8/27/25	8/28/25
Jonathan Sagar	Summer Employment	Data Planning Summer PD	CO	\$41/hr. (6 hrs.)	N/A	8/27/25	8/28/25
Caitlin Sime	Summer Employment	Data Planning Summer PD	CO	\$41/hr. (6 hrs.)	N/A	8/27/25	8/28/25
Peter Yurkiw	Summer Employment	Data Planning Summer PD	CO	\$41/hr. (6 hrs.)	N/A	8/27/25	8/28/25
Margaret Zajac	Summer Employment	Data Planning Summer PD	CO	\$41/hr. (6 hrs.)	N/A	8/27/25	8/28/25
Danielle Adamkiewicz	Summer Employment	ELA and Social Studies AP Academic Planning	CO	\$41/hr. (6 hrs.)	N/A	7/21/25	7/24/25
Lisa Barthelme	Summer Employment	ELA and Social Studies AP Academic Planning	CO	\$41/hr. (6 hrs.)	N/A	7/21/25	7/24/25
Samantha Becerra	Summer Employment	ELA and Social Studies AP Academic Planning	CO	\$41/hr. (6 hrs.)	N/A	7/21/25	7/24/25
Stephanie K Weiss	Summer Employment	ELA and Social Studies AP Academic Planning	CO	\$41/hr. (6 hrs.)	N/A	7/21/25	7/24/25
Michael Maring	Summer Employment	ELA and Social Studies AP Academic Planning	CO	\$41/hr. (6 hrs.)	N/A	7/21/25	7/24/25
Melanie Veilleux	Summer Employment	ELA and Social Studies AP Academic Planning	CO	\$41/hr. (6 hrs.)	N/A	7/21/25	7/24/25
Michael Maring	Summer Employment	Social Studies Common Assessment Design	CO	\$41/hr. (6 hrs.)	N/A	7/22/25	7/23/25

H. Perkins Grant - Federal Funds FY26

Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Christine Portuesi	Summer Employment	Early Career Exploration Institute	EB	\$41/hr (52 hrs.)	N/A	7/1/25	7/31/25
Zachary Levine	Summer Employment	Summer Principal Early Career Exploration Institute	EB	\$41/hr (80 hrs.)	N/A	7/1/25	7/31/25
Jamie Wasco	Summer Employment	Summer Principal Early Career Exploration Institute	PI	\$41/hr (80 hrs.)	N/A	7/1/25	7/31/25

7. APPROVE/RE-EMPLOYMENT OF PERSONNEL

That the Board of Education approves the re-employment of the attached list of non-tenured personnel, administrative office personnel, and custodian/maintenance staff for the 2025-2026 school year as presented and as recommended by the Superintendent. Salaries and steps will reflect negotiated agreements with the Board of Education. [2025-2026 Staff List \(as of May 22, 2025\)](#)

8. APPROVE/JOB DESCRIPTION

That the Board of Education approves the following job description, as recommended by the Superintendent.

- [Bus Driver](#)

BUSINESS AND FINANCE ITEMS & REPORT

9. BUDGETARY TRANSFERS ([Attachment A](#))

BE IT RESOLVED that the Middlesex County Magnet Schools Board of Education approve the attached transfers in the 2024-25 budget.

10. ACCEPT THE SECRETARY AND TREASURER REPORT ([Attachment B](#))

BE IT RESOLVED that the Middlesex County Magnet Schools Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of the reports, March 31, 2025 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-1.10 (a); the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A:23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

11. BILLS AND PAYROLL ([Attachment C](#))

The Middlesex County Magnet Schools Board of Education approves the bills that are presented for payment in the amount of \$5,813,501.20, the April 15, 2025 payroll presented for payment in the amount of \$1,382,824.31, the April 30, 2025 payroll presented for payment in the amount of \$1,420,559.91 and the May 15, 2025 payroll presented for payment in the amount of \$1,365,075.82.

12. ADDITIONAL FIELD TRIP REQUESTS ([Attachment D on file in the BOE Office](#))

RESOLVED that the Middlesex County Magnet Schools Board of Education approve the attached additional field trip requests for the 2024-2025 school year as recommended by the Superintendent.

13. FIELD TRIP AMENDMENTS – HIGH SCHOOL 2024-2025 SCHOOL YEAR ([Attachment E on file in the BOE Office](#))

RESOLVED that the Middlesex County Magnet Schools Board of Education approve the attached field trip amendments.

14. EVENING SCHOOL FIELD TRIPS 2024-2025 SCHOOL YEAR ([Attachment F on file in the BOE Office](#))

RESOLVED that the Middlesex County Magnet Schools Board of Education approve the attached list of evening school field trips not requiring transportation for the 2024-2025 school year.

15. APPROVE PROFESSIONAL DEVELOPMENT, TRAVEL, AND REIMBURSEMENT

The Middlesex County Magnet Schools Board of Education approves the following professional development, travel, and related expenses particular to attendance at listed functions for mileage, registration fees, and other travel expenses according to the cost schedule. Reimbursement is subject to contractual provisions or

is in accordance with the travel guidelines for school districts (18A:11-12 and 6A:23A-7) and state travel guidelines established by the Department of Treasury in NJOMB circular letter.

Staff/Board Member	Date	Workshop / Conference	Reg. Fee	Funding Source	Estimated Expenses					
					Mileage / Transport	Parking / Tolls	Lodging	Airfare / Train	Per Deim	Other
Michelle Gomes	6/29/25-7/3/25	AP Precalculus	\$950.00	District	\$54.18	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00
Michelle Gomes	7/22/25 7/24/25 7/29/25 7/31/25	Exploring Topics in Precalculus	\$350.00	District	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Bridget Hill	6/17-22/25	HOSA National Competition	\$165.00	District	\$85.00	\$0.00	\$1,396.80	\$545.70	\$473.00	\$127.50
Joseph Howe	6/4-6/25	NJASBO Annual Conference	\$500.00	District	\$86.39	\$20.00	\$281.30	\$0.00	\$170.00	\$0.00
Gina King	5/28/25	ACLS Recertification	\$150.00	District	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Gina King	6/4/25	PALS Recertification	\$150.00	District	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Nikita Patil	6/28/25-7/3/25	FBLA NLC Chaperone	\$0.00	District	\$0.00	\$0.00	\$2595 Includes Hotel & Airfare	\$0.00	\$374.00	\$400 Overnight Travel Stipend
Chantel Rogers	6/17-22/25	HOSA National Competition	\$165.00	District	\$85.00	\$0.00	\$1,396.80	\$545.70	\$473.00	\$127.50
Francine Thompson	6/4-5/25	NJASBO Annual Conference	\$500.00	District	\$163.84	\$70.00	\$0.00	\$0.00	\$0.00	\$0.00

16. REPRESENTATIVE TO THE BOARD OF DIRECTORS EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY

RESOLVED that the Middlesex County Magnet Schools Board of Education approve the appointment of Mr. Jorge Diaz, Superintendent, as the Middlesex County Magnet Schools representative to the Representative Assembly of the Educational Services Commission of New Jersey for the period June 1, 2025 to June 30, 2026, pursuant to enacted legislation, P.L. 192-1989, Chapter 254.

17. SALE OF SURPLUS PROPERTY ([Attachment G](#))

WHEREAS, the Middlesex County Magnet Schools Board of Education has identified certain surplus property in the attached list which is no longer needed for public use; and

WHEREAS, it is the Boards intention to sell the surplus property through an online auction as authorized by P.L. 2001, C30 and outlined in Local Finance Notice 2019-15 and will be conducted through Municibid.com pursuant to State Contract 19-GNSV1-00696 in accordance with the terms of that contract.

BE IT THEREFORE RESOLVED, that the Board of Education approve the sale of the identified surplus property held as an online auction through Municibid.com under State Contract 19-GNSV1-00696; and

BE IT FURTHER RESOLVED, that any identified surplus property shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said property; and

BE IT FURTHER RESOLVED, that the Board reserves the right to accept or reject any bid submitted.

18. USE OF FACILITIES

RESOLVED that the Middlesex County Magnet Schools Board of Education authorize the following use of facilities:

<u>Date</u>	<u>Days</u>	<u>Organization</u>	<u>School</u>	<u>Facility</u>
5/14/25-8/30/25	Wed. & Thurs.	Central Jersey Kalahi	Piscataway	Gym

6/17/25, 9/16/25, Tues.
& 11/18/25

Rider Ed of NJ

Piscataway

Classroom

19. AWARD OF FOOD SERVICE MANAGEMENT CONTRACT – 2025-2026

WHEREAS, four (4) sealed proposals were received on April 25, 2025 in response to newspaper advertising in the "Home News Tribune" and "The Courier News" in conjunction with providing Food Service Management Services for the District's child nutrition program, and

WHEREAS, the Request for proposal was issued in accordance with the New Jersey Department of Agriculture, Division of Food and Nutrition under the competitive contracting method (18A:18A-4.1 f.) and approved by the department prior to issuance.

BE IT RESOLVED that the Middlesex County Magnet Schools Board of Education on May 22, 2025 approved the award of Food Service Management Services by the Middlesex County Magnet Schools to Southwest Food Service Excellence (SFE) for the period of July 1, 2025 through June 30, 2026, as per proposal.

The following cost factors are noted:
Administrative/Management Fee (10 months):
2025-26 \$3,736.10 (10) = \$37,361.00

Total Contract Cost = \$1,124,051.04

BE IT FURTHER RESOLVED that in the event the projected bottom-line of \$30,000.00 this year is not met, Southwest Food Service Excellence will reimburse the Board of Education the difference.

20. DELTA DENTAL PLAN OF NEW JERSEY, INC. – AGREEMENT 2025-2026

WHEREAS, Delta Dental Plan of New Jersey, Inc. has submitted a proposal to provide employee dental coverage as part of a one year rate guarantee for 2025-2026 with no increase in the Delta Premier/PPO plan over the prior year; and

WHEREAS, Middlesex County Magnet Schools had solicited the proposal as a non-fair and open contract pursuant to the provision of NJSA 19:44A-20.26; and

WHEREAS, pursuant to this statute Delta Dental Plan of New Jersey, Inc. has completed and submitted a Political Contribution Disclosure; and

WHEREAS, pursuant to NJSA 40A:115(1)(a)(ii) insurance coverage for procurement purposes is considered an Extraordinary Unspecifiable Service (EUS) and may be awarded as such after following the EUS process.

BE IT THEREFORE RESOLVED that the Middlesex County Magnet Schools Board of Education award Delta Dental Plan of New Jersey a contract to provide employee dental coverage from July 1, 2025 through June 30, 2026 at the following dental rates:

	Delta Premier/PPO	PPO Fixed Co-Pay (Formerly Flagship)
Employee	\$29.90	\$33.11
Family	\$88.34	\$85.19

21. VISION SERVICE PLAN, INC. AGREEMENT 2025-2026

WHEREAS, Vision Service Plan, Inc. had submitted a proposal to provide employee vision insurance

coverage as part of a 2 year rate guarantee from 7/1/2025-6/30/2027 with a five percent increase in rates as determined by underwriting over the prior contract. There is no change in coverage which is:

Coverage:

Examination once every 24 months

Lenses once every 24 months

Frames or contacts once every 24 months (\$120 only)

Cost:

Claims +33% Administrative Fee on Actual Claims

WHEREAS, Middlesex County Magnet Schools has solicited the proposal as a non-fair and open contract pursuant to the provision of NJSA 19:44A-20.26; and

WHEREAS, pursuant to this statute Vision Service Plan, Inc. has completed and submitted a Political Contribution Disclosure form 10 days prior to the award of this contract; and

WHEREAS, pursuant to NJSA 40A:115(1)(a)(ii) insurance coverage for procurement purposes is considered an Extraordinary Unspecifiable Service (EUS) and may be awarded as such after following the EUS process.

BE IT THEREFORE RESOLVED that the Middlesex County Magnet Schools Board of Education award Vision Service Plan a contract to provide employee vision insurance coverage at the rate above from July 1, 2025 through June 30, 2026.

22. APPLICATION FOR FUNDS – EDUCATION RISK INSURANCE CONSORTIUM (A SUB FUND OF THE NEW JERSEY SCHOOL BOARDS ASSOCIATION INSURANCE GROUP) – SAFETY GRANT PROGRAM 2025

BE IT RESOLVED that the Middlesex County Magnet Schools Board of Education approve application for funds from the Education Risk Insurance Consortium, as follows:

<u>Project Title</u>	<u>Amount</u>
Safety Grant Program	\$12,062
Start: July 1, 2025	
End: June 30, 2026	
Project Manager: Francine Thompson	

23. APPLICATION FOR FUNDS – NEW JERSEY STATE DEPARTMENT OF EDUCATION - ELEVATE CAREER AND TECHNICAL EDUCATION (CTE) INNOVATION

BE IT RESOLVED that the Middlesex County Magnet Schools Board of Education approve application for funds from the New Jersey State Department of Education, as follow:

<u>Project Title</u>	<u>Amount</u>
Elevate Career and Technical Education (CTE) Innovation	\$50,780
Start: July 1, 2025	
End: June 30, 2026	
Project Manager: Lee Neamand	

24. BUDGET MODIFICATION- NEW JERSEY STATE DEPARTMENT OF EDUCATION– EXPANDING CAREER PATHWAYS IN ARTIFICIAL INTELLIGENCE ([Attachment H](#))

RESOLVED that the Middlesex County Magnet Schools Board of Education approve a budget modification for Expanding Career Pathways In Artificial Intelligence Grant funded through the State of New Jersey Department of Education as outlined in the attached Budget Summary.

FACILITIES/TECHNOLOGY ITEMS**25. PURCHASE OF TECHNOLOGY SUPPLIES – SHI ([Attachment I](#))**

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase of the attached technology supplies to SHI for \$2,038.93 on the basis of Cooperative Purchasing Agreement NJSBA ACES-CPS #E-8801, as indicated in the attachment.

26. PURCHASE OF FURNITURE – VIRCO ([Attachment J](#))

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase of furniture to Virco for \$9,858.72 under the ESCNJ Cooperative Purchasing Agreement 22/23-08 as indicated in the attachment.

27. PURCHASE OF FURNITURE – GLOBAL % TANNER ([Attachment K](#))

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase of furniture to Global % Tanner for \$13,086.89 under the ESCNJ Cooperative Purchasing Agreement 22/23-08, as indicated in the attachment.

28. PURCHASE OF FURNITURE – NATIONAL PUBLIC SEATING % TANNER ([Attachment L](#))

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase of furniture to National Public Seating % Tanner for \$6,838.90 under the ESCNJ Cooperative Purchasing Agreement 22/23-08, as indicated in the attachment.

29. MAINTENANCE PROJECT AWARD - COMPRESSED AIR SYSTEM UPGRADES - EAST BRUNSWICK & PISCATAWAY CAMPUSES ([Attachment M](#))

WHEREAS, sealed bids were received on May 15, 2025 in response to newspaper advertising in the "Home News Tribune" and "The Courier News" for Compressed Air System Upgrades at the East Brunswick and Piscataway campuses as detailed in the attached bid tabulation.

BE IT THEREFORE RESOLVED, that the Middlesex County Magnet Schools Board of Education award Compressed Air System Upgrades at the East Brunswick and Piscataway campuses to Chappelle Mechanical for a total of \$302,000 on the basis of lowest responsible bidder.

30. CHANGE ORDERS - CAPITAL PROJECTS ([Attachment N](#))

RESOLVED that the Middlesex County Magnet Schools Board of Education approve the attached list of Change Orders for various Capital Projects previously awarded and currently under construction.

OTHER MOTIONS**31. FIRE DRILLS/SECURITY DRILLS**

That the Board of Education accepts the following fire/security drills, as recommended by the Superintendent. ([Attachment](#))

32. ACCEPT HARASSMENT, INTIMIDATION & BULLYING (HIB) INCIDENT REPORT & AFFIRM PREVIOUSLY REPORTED CASES

That the Board of Education accepts the HIB Incident Report and affirms the HIB cases previously reported to the Board of Education. ([Attachment](#))

BUILDINGS & GROUNDS REPORT (Satchell Haughton)
[Attached Report](#)

PUBLIC COMMENT ON ANY MOTIONS OR OTHER ITEMS

None

STUDENT REPRESENTATIVE REPORT

Patricia Dayeh-Tavares from the Perth Amboy campus advised the Board that the senior trip will take place next week. The students held a mother's day plant sale fundraiser that was a success. The student council once again did a candy jar sale which was also well received. Junior chemistry students will be taking a trip to visit bio-tech facilities. There is an art contest currently underway supporting and bringing awareness to mental health.

Adjourn to Executive Session

On a motion by Ms. Czarneskii and seconded by Mrs. Faustini, the board adjourned into Closed Session at 7:34 p.m.

- Mr. Jones read the closed session notice:

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S.A. 10:4-12 and 13, the Middlesex County Magnet Schools Board of Education will now meet in closed session to discuss personnel matters.

The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board's closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 30 minutes.

Roll Call Vote:

On a roll call vote, Mr. Jones, Ms. Czarneski, Mr. Tartata and Mrs. Faustini voted "aye," and the motion carried.

Re-Convene to Public Session

- On a motion by Ms. Czarneskii and seconded by Mrs. Faustini, the Board reconvened into the public portion of the meeting at 7:40 p.m.

Roll Call Vote:

On a roll call vote, Mr. Jones, Ms. Czarneski, Mr. Tartata and Mrs. Faustini voted "aye," and the motion carried.

APPROVE ALL ITEMS ON THE CONSENT AGENDA

A motion was made by Ms. Czarneskii and seconded by Mrs. Faustini, that the Middlesex County Magnet Schools Board of Education approves all items on the consent agenda of ~~the regular public meeting~~ of May 22, 2025, as recommended by the Superintendent of Schools.

On a Roll Call Vote:

On a roll call vote, Mr. Jones, Ms. Czarneski, Mr. Tartata and Mrs. Faustini voted "aye," and the motion carried.

ADJOURNMENT

A motion was made by Mr. Jones and seconded by Mr. Tartata that there being no further business the meeting be adjourned at 7:43 pm.

Respectfully submitted,

Joseph Howe

Joseph Howe
Board Secretary

