



MIDDLESEX COUNTY MAGNET SCHOOLS BOARD OF EDUCATION

Business/Special Public Meeting Minutes | May 7, 2025 | 4:30 p.m.

Mr. Jones, Board Vice President called the meeting to order at 4:30 pm.

Dr. Howe, called the roll:

Present: Mr. Jones, Ms. Czarneski, Mr. Anderson, Mrs. Faustini, and Mr. Tartara: all of whom participated electronically through Zoom.

Absent:

Also Present: Mr. Diaz, Superintendent, Dr. Howe, Board Secretary/Business Administrator of Operations, Mr. Knehr, Business Administrator of Facilities & Capital Planning, Mr. Bicsko, Assistant Superintendent, and Ms. Noble McDonnell, Board Attorney

Reading of Public Notice

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting which included the time, date and location, was dispensed in the following manner:

- Posted on the bulletin board reserved for announcements in the Board Office, 112 Rues Lane, East Brunswick, NJ.
- Advertised in the Home News Tribune and the Courier News on April 29, 2025.
- Posted on the Middlesex County Magnet Schools website (www.mcmsnj.net) on April 24, 2025.
- Mailed to the five (5) duly appointed Board Members.

Correspondence

None

Presentations/Announcements

None

EDUCATION & CURRICULUM ITEMS

1. APPROVE/SCHOOL CALENDAR 2024-2025 SCHOOL YEAR - REVISED

That the Board of Education approves the revised [School Calendar](#) for the 2024-2025 school year, as presented and as recommended by the Superintendent.

PERSONNEL ITEMS

2. APPROVE/PERSONNEL ITEMS

That the Board of Education approves the following personnel actions, as recommended by the Superintendent of Schools.

A. Resignations and Retirements							
Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Jennifer A. Metallo	Retirement	Custodian	EB	N/A	N/A	6/1/25	N/A

FACILITIES/TECHNOLOGY ITEMS

3. CAPITAL PROJECT AWARD - AUDITORIUM TOILET ROOM ALTERATIONS - EAST BRUNSWICK CAMPUS ([Attachment A](#))

WHEREAS, sealed bids were received on March 5, 2025 in response to newspaper advertising in the "Home News Tribune" and "The Courier News" for Auditorium Toilet Room Alterations at the East Brunswick campus as detailed in the attached bid tabulation.

BE IT THEREFORE RESOLVED, that the Middlesex County Magnet Schools Board of Education award Auditorium Toilet Room Alterations Base Bid at the East Brunswick campus to Drill Inc. for a total of \$743,500 on the basis of lowest responsible bidder.

4. CAPITAL PROJECT AWARD - COSMETOLOGY SHOP CONVERSION - PERTH AMBOY CAMPUS ([Attachment B](#))

WHEREAS, sealed bids were received on April 15, 2025 in response to newspaper advertising in the "Home News Tribune" and "The Courier News" for Cosmetology Shop Conversion at the Perth Amboy campus as detailed in the attached bid tabulation.

BE IT THEREFORE RESOLVED, that the Middlesex County Magnet Schools Board of Education award Cosmetology Shop Conversion Base Bid, Alt. Bid 1 and Alt. Bid 2 at the Perth Amboy campus to Drill Inc. for a total of \$663,500 on the basis of lowest responsible bidder.

OTHER MOTIONS

APPROVE ALL ITEMS ON THE CONSENT AGENDA

A motion was made by Ms. Czarneski and seconded by Mrs. Faustini that the Middlesex County Magnet Schools Board of Education approves all items on the consent agenda of the special public meeting of May 7, 2025, as recommended by the Superintendent of Schools.

On a Roll Call Vote:

On a roll call vote, Mr. Jones, Ms. Czarneski, Mr. Anderson, Mrs. Faustini, and Mr. Tartara voted "aye," and the motion carried.

ADJOURNMENT

A motion was made by Ms. Czarneski and seconded by Mrs. Faustini that there being no further business the meeting be adjourned at 4:36 pm.

Respectfully submitted,

Joseph Howe

Joseph Howe
Board Secretary