



MIDDLESEX COUNTY MAGNET SCHOOLS
(Formerly Middlesex County Vocational & Technical Schools)
BOARD OF EDUCATION

Annual Organization Meeting Minutes | November 1, 2022 | 7:00 p.m.

Mr. Jones, Board President called the meeting to order at 7:05 pm.

Mr. Knehr, called the roll:

Present: Mr. Jones, Ms. Czarneski and Mr. Anderson

Absent: Mr. Tartara and Mrs. Eastman

Also Present: Mr. Diaz, Superintendent, Mr. Knehr, Board Secretary/Business Administrator, Mr. Bicsko, Assistant Superintendent, Mr. Johnson, Director of Personnel, and Ms. Dettmer, Board Attorney,

Mr. Knehr temporarily chaired the meeting for the election of Board President.

Mr. Knehr read the following Public Notice:

Reading of Public Notice

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting which included the time, date and location, was dispensed in the following manner:

- Posted on the bulletin board reserved for announcements in the Board Office, 112 Rues Lane, East Brunswick, NJ.
- Advertised in the Home News Tribune and the Courier News on November 16, 2021.
- Posted on the Middlesex County Magnet Schools website (www.mcmsnj.net) on November 16, 2021.
- Mailed to the five (5) duly appointed Board Members.

ELECTION OF OFFICERS

1. BOARD PRESIDENT

Mr. Knehr calls for nominations for the Office of President.

Ms. Czarneski nominated Mr. Jones, seconded by Mr. Anderson.

There being no further nominations Mr. Knehr closed the nomination period and moved to a vote.

Mr. Knehr recorded a roll call vote for Mr. Jones as follows:

Mr. Jones	Yes
Ms. Czarneski	Yes
Mr. Anderson	Yes

With a three (3) vote majority of the Board, Mr. Jones was elected President of the Board of Education.

Mr. Jones, newly elected Board President assumes the Chair.

Mr. Jones made some comments thanking everyone for their support and hard work especially throughout the difficulty of the last few years. He also expressed his excitement on moving forward with all the new initiatives, the positive directions the magnet schools are moving in, and the confidence in the staff moving forward.

2. BOARD VICE PRESIDENT

Mr. Jones called for nominations for the Office of Vice President.

Mr. Jones nominated Ms. Czarneski, seconded by Mr. Anderson.

There being no further nominations Mr. Jones closed the nomination period and moved to a vote.

Mr. Knehr recorded a roll call vote for Ms. Czarneski as follows:

Mr. Jones	Yes
Ms. Czarneski	Yes
Mr. Anderson	Yes

With a three (3) vote majority of the Board, Ms. Czarneski was elected Vice President of the Board of Education

Ms. Czarneski again thanked everyone for their support and echoed the Board President's comments on the past few years and the magnet schools' bright future.

ADOPTIONS, DESIGNATIONS, AND AUTHORIZATIONS
(Business Administrator)

3. SIGNATORY FOR BOARD

RESOLVED that the Middlesex County Magnet Schools Board of Education authorize the President of the Board, and in the absence of the President, the Vice President of the Board, to sign all necessary Instruments on behalf of the Board.

4. REAFFIRMATION OF POLICIES AND PROCEDURES

RESOLVED that all existing Middlesex County Magnet Schools Board of Education policies and procedures be reaffirmed until otherwise changed or amended by subsequent action of the Middlesex County Magnet Schools Board of Education.

5. REAFFIRMATION OF CURRICULA, COURSE OF STUDY OUTLINES, AND TEXTBOOKS

RESOLVED that the Middlesex County Magnet Schools Board of Education approve reaffirmation of Middlesex County Magnet Schools existing curricula, the most recent editions of all Middlesex County Magnet Schools Course of Study Outlines, and the textbooks currently in use.

6. DESIGNATION OF BANKS

RESOLVED that the Middlesex County Magnet Schools Board of Education approve the designation of the following banks as depositories for the Middlesex County Magnet Schools Board of Educations' funds:

TD Bank

Wells Fargo Bank

7. SIGNATORIES FOR WARRANTS

RESOLVED that the Middlesex County Magnet Schools Schools Board of Education authorize the following warrant signatories for Board operations:

Operating Account

Board President

Superintendent

Business Administrator

Treasurer

Payroll Account

Treasurer

8. ELECTRONIC FUNDS TRANSFER

RESOLVED that the Middlesex County Magnet Schools Board of Education authorize the School Business Administrator to initiate claims, that have been approved by the Board of Education for payment, to be paid using an approved electronic funds transfer (EFT) method and designate the Superintendent as the person responsible to review a claim for payment presented by the School Business Administrator and authorize the payment using EFT.

9. DESIGNATION OF 403B PLAN PROVIDERS

RESOLVED that the Middlesex County Magnet Schools Board of Education approve the designation of the following 403b plan providers in conjunction with the Employee 403b Plan administered by the District:

Valic

AXA Equitable

10. SCHEDULED PUBLIC MEETINGS - DECEMBER 14, 2022 THROUGH NOVEMBER 1, 2023

RESOLVED that the Middlesex County Magnet Schools Board of Education approve the following scheduled public meetings of the Middlesex County Magnet Schools Board of Education for the period December 14, 2022 through November 1, 2023.

2022					
December	14	Monthly Meeting	Wednesday	7:00 p.m.	East Brunswick School
2023					
January	11	Monthly Meeting	Wednesday	7:00 p.m.	East Brunswick School
February	8	Monthly Meeting	Wednesday	7:00 p.m.	East Brunswick School
March	8	Monthly Meeting	Wednesday	7:00 p.m.	East Brunswick School
April	12	Monthly Meeting	Wednesday	7:00 p.m.	East Brunswick School
May	10	Monthly Meeting	Wednesday	7:00 p.m.	East Brunswick School
June	21	Monthly Meeting	Wednesday	7:00 p.m.	East Brunswick School
July	12	Monthly Meeting	Wednesday	7:00 p.m.	East Brunswick School
August	9	Monthly Meeting	Wednesday	7:00 p.m.	East Brunswick School
September	13	Monthly Meeting	Wednesday	7:00 p.m.	East Brunswick School
October	11	Monthly Meeting	Wednesday	7:00 p.m.	East Brunswick School
November	1	Organization Meeting	Wednesday	7:00 p.m.	East Brunswick School
November	1	Monthly Meeting	Wednesday	7:15 p.m.	East Brunswick School

11. OFFICIAL NEWSPAPERS

RESOLVED that the Middlesex County Magnet Schools Board of Education approve the Home News Tribune and the Courier News as official newspapers for public advertising of the Board of Education.

ANNUAL APPOINTMENTS
(Board President)

12. BOARD OF SCHOOL ESTIMATE MEMBERS

RESOLVED that Mr. Jones and Ms. Czarneski be appointed to serve as Board of Education members of the Middlesex County Magnet Schools Board of School Estimate for the year November 1, 2022 to October 31, 2023.

BE IT FURTHER RESOLVED that Mrs. Eastman and Mr. Tartara serve, in an emergency, as alternate Board of Education Members of the Middlesex County Magnet Schools Board of School Estimate for the year November 1, 2022 to October 31, 2023.

13. DELEGATE TO NEW JERSEY SCHOOL BOARDS ASSOCIATION APPOINTED

RESOLVED that Ms. Czarneski be appointed Middlesex County Magnet Schools District Delegate to the New Jersey School Boards Association for the year November 1, 2022 through October 31, 2023 and that Mr. Jones be appointed alternate Delegate.

14. DELEGATE TO MIDDLESEX COUNTY SCHOOL BOARDS ASSOCIATION APPOINTED

RESOLVED that Mr. Jones be appointed Middlesex County Magnet Schools District Delegate to the Middlesex County Schools Boards Association for the year November 1, 2022 through October 31, 2023 and that Ms. Czarneski be appointed Alternate Delegate.

15. COMMITTEES APPOINTED

The following committees were appointed by the President of the Board:

<u>Committee</u>	<u>Board Members</u>
Personnel and Administrative Services (including Policy)	*Mrs. Eastman
	Mr. Anderson
Subcommittee – Negotiations	*Mrs. Jones
	Ms. Czarneski
Curriculum and Instruction	*Mr. Tartara
	Ms. Czarneski
Business and Operations (including Finance)	*Ms. Czarneski
	Mr. Anderson
Subcommittee - Building & Grounds	*Mr. Jones
	Ms. Czarneski
Student Affairs and Instruction	*Ms. Czarneski
	Mr. Jones
Adult Education	*Mrs. Eastman
	Ms. Czarneski

* Chairperson

APPROVE ALL ITEMS ON THE CONSENT AGENDA

A motion was made by Ms. Czarneski and seconded by Mr. Anderson that the Middlesex County Magnet Schools Board of Education approves all items on the consent agenda of the organizational meeting of November 1, 2022.

On a Roll Call Vote:

On a roll call vote, Mr. Jones, Ms. Czarneski, and Mr. Anderson voted "aye," and the motion carried unanimously.

ADJOURNMENT

A motion by Ms. Czarneski and seconded by Mr. Anderson that there being no further business the meeting be adjourned at 7:16 pm.

Respectfully submitted,

Karl J. Knehr

Karl J. Knehr
Board Secretary